

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday February 7th, 2019 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by Chairman Peter Cooke at 8:03 P.M.

1. Sunshine Statement by Attorney J. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Ryan Reale, Gerald Maresca

Brian Stonaker

Legal: Everything is ready for the elections on February 16th, 2019 at 2:00pm to 9:00pm. 300 absentee ballots were prepared and sent for the elections. Provisional ballots were also prepared if needed.

January 2019 Minutes: A motion was made by V. Sarti and a Second was made by B. Stonaker to accept the minutes. Motion passed. All yes except G. Maresca and R. Reale abstain

Financial: A motion was made by R. Reale and a Second was made by G. Maresca to accept the Bills. Motion passed by unanimous vote.

Auditor/Accountant: Budget is ready for vote. Tax paperwork was distributed.

Chief's Report:

- Total of 24 calls for the month of January 2019. Breakdown is attached. 8 calls in Englishtown Borough. **Of the eight calls, we responded short staffed to 4 calls, normal staffed to 2 calls and no response to 2 calls.**
- **For all 24 calls:**
 - Responded Normal Staffing – 15
 - Responded Short Staffed (3) – 5
 - No Response – 4

Requested \$500.00 to send Captain A. Hagenberg and FF/EMT N. Krause to Firefighter 2 in Camden (\$250.00 each) Unanimously approved.

Administrative Engineer's Report:

- See attached Report

President's Report:

- Lt. M. O'Brien seeking quotes for electrical work.
- Storage needed for records. Discussion on second floor/loft area in the pole barn. Will be putting together specs and quotes.

Fire Bureau:

- No full report due to moving of office.
- Will be contacting John Marini to retrieve records from the Office computer.

LOSAP:

- No report.

Correspondence:

- Thank you card from R. Reale's family

Insurance:

- No Report

Membership:

- No Report
-

Old Business:

- B&E locksmith was contacted by P. Cooke to obtain a quote for 4 interior push button locks in the amount of \$2,100.00 (\$525.00 each). He will be requesting a revised quote to include the exterior doors as well.

New Business:

- Reminder: Next meeting will be on Tuesday March 19th, 2019

Public Open Portion:

- Valentines Day Flower sale February 13th from 12:00pm to 7:00pm & 14th from 10:00am to 8:00pm.

Meeting Adjournment: at 8:41 PM. After a motion by R. Reale and Seconded by B. Stonaker and approved by a unanimous roll call vote.

Certified at the March 19th, 2019 regularly scheduled meeting_____

6:41 PM

02/07/19

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of February 7, 2019

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							44,498.64
Deposit	1/23/2019			-SPLIT-	305.00		44,803.64
Check	1/24/2019	6337	Jason Kole	Building		1,678.24	43,125.40
Check	2/7/2019	6361	Blaze Emergency Equipment Co...	Trucks		3,747.12	39,378.28
Check	2/7/2019	6362	Ed Miller	UFSA Other Expenses		34.65	39,343.63
Check	2/7/2019	6340	Monmouth County Fire Preventi...	UFSA Other Expenses		30.00	39,313.63
Check	2/7/2019	6341	Jungle Laser, LLC	2018 Expense		340.00	38,973.63
Check	2/7/2019	6342	Cytracom LLC.	Utilities		288.82	38,684.81
Check	2/7/2019	6343	Verizon Wireless	Utilities		759.76	37,925.05
Check	2/7/2019	6344	Manalapan - Englishtown Board ...	2018 Expense		511.31	37,413.74
Check	2/7/2019	6345	NJ Natural Gas	Utilities		1,024.32	36,389.42
Check	2/7/2019	6346	Optimum	Utilities		127.03	36,262.39
Check	2/7/2019	6347	new jersey fire equipment	Fire Fighting Equipment		1,389.16	34,873.23
Check	2/7/2019	6348	Staples	Office Supplies		68.18	34,805.05
Check	2/7/2019	6349	Verizon	Utilities		62.42	34,742.63
Check	2/7/2019	6350	Borough of Englishtown	-SPLIT-		194.00	34,548.63
Check	2/7/2019	6351	Safe-T EMS & Safety Training LLC	Training		2,980.00	31,568.63
Check	2/7/2019	6352	Coastal Fire Systems	Building		1,393.25	30,175.38
Check	2/7/2019	6353	Englishtown Fire Department	Contract - Volunteer Fi...		2,250.00	27,925.38
Check	2/7/2019	6354	Jersey Central Power & Light	Utilities		3,006.22	24,919.16
Check	2/7/2019	6355	NetLink	Professional Services		199.00	24,720.16
Check	2/7/2019	6356	Monmouth County Treasurer	Elections		67.50	24,652.66
Check	2/7/2019	6357	Ryan Reale	Office Supplies		22.00	24,630.66
Check	2/7/2019	6358	Gerald Maresca	Office Supplies		88.90	24,541.76
Check	2/7/2019	6359	Toshiba Business Solutions, USA	Office Supplies		430.72	24,111.04
Check	2/7/2019	6360	emergency reporting	Dues and Subscriptions		2,276.00	21,835.04
Check	2/7/2019	6385	Oliver L.E. Soden Agency	Insurance Premiums		3,695.00	18,140.04
Total Brunswick Bank Checking					305.00	26,663.60	18,140.04
TOTAL					305.00	26,663.60	18,140.04

Englishtown Fire Department

Englishtown, NJ

This report was generated on 2/6/2019 5:18:25 PM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 01/01/2019 | End Date: 01/31/2019

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	8	10:19
13-16-1 - Freehold Independent Fire Company	1	15:40
13-26-1 - Gordon's Corner Fire Company	1	0:13
13-26-2 - Manalapan Fire Company #1	5	16:49
13-26-2P - Manalapan Primary Response Area	6	12:01
13-32-1 - Millstone Fire Department	2	3:40
13-36-2 - Tinton Falls (Wayside)	1	18:34
TOTAL	24	77:16

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Englishtown Fire Department

Englishtown, NJ

This report was generated on 2/6/2019 5:19:48 PM



Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: Administrator, Englishtown Fire Dept | MultiCustomQuestion: Staffing Level | Incident Type(s): All Incident Types | Start Date: 01/01/2019 | End Date: 01/31/2019

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: Staffing Level (Required)		
No Response - No Driver	1	4%
No Response - Short Staffed (< 3 FF1)	3	12%
Responded - Short Staffed (< 3 FF1)	5	21%
Responded as normal	15	62%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



JANUARY 2019 ENGINEERS REPORT

1275 latch replaced, belt replaced, engine back in service

1275 2nd door latch repaired, and cab lift valve replaced.

1275 tach on pump panel has been replaced

1275 has a minor valve leak in d/s rear 2 ½ discharge will be taken care of when truck gets serviced later in the year.

1274 filters changed on fuel injector system

1274 still having issues with occasional power draw while in gear, blaze checking into what next step will be to resolve. Blaze taking 74 to Peterbilt trucking in millstone to do injector testing. On 1/31/19

Compressor for scba safety blow off, checked and routine service and air quality test.

Members using compressor should not use the pressure valve it is set for this unit. Making its safety blow for over pressure.

Compressor control board bad unit is out of service, temp. unit put in until new one can be received. Unit back in service. Not bad control head there is high levels of co2 in system needed to drain all scba's of air and storage tanks, thanks to Lt. O'Brien and chief Sarti we were able to get scba tanks refilled from multiple agencies . sta. 57 Monroe, Station 16-1 in freehold and 26-1 in Manalapan. System is still oos they are working on how to correct this issue.

Compressor has been repaired waiting for Air quality test to come back before we can use.

Checking on cost to have the compressor get fresh out side air instead of in the fire house air to refill bottles.

Lanyard replaced on 24' ladder

Mileage

1274- 143

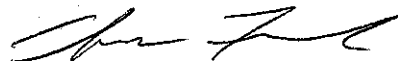
1275- 139

1276- 1

1287- 577

1293- 81

Administrative Engineers Report



Coastal Fire Systems, Inc.



16 South Ketcham Avenue
 Amityville NY 11701
 Ph: 631-661-7515 Fax 631-661-7506
 www.coastalfiresystems.com

Yes

Quotation

To:

Date

2/7/2019

Englishtown Fire Dept	Phone	
	Fax	
	Email	FTKF57@aol.com
Attn: Thomas Frough		

Service

NET 30 Days

Part Number	Description	Quantity	Amount	Total
	Install Remote Intake air line to air compressor, though outside wall	1	\$0.00	\$0.00
Labor	Travel, Site Labor, replace inlet air filter housing, install flex line, and rigid PVC though building wall with 90 and intake screen	8	\$145.00	\$1,160.00
Intake Filter	Ported intake filter housing for remote hose mount	1	\$86.00	\$86.00
Tubing / Pipe	Hose, clamps, rigid adaptor, 1" to 2" increaser, elbows, clamps, pipe and screen fabricated on site	1	\$196.00	\$196.00
Total				\$1,442.00

Thank you for the opportunity to quote our products and services. If you have any questions or need additional information on the products and services we offer, please do not hesitate to call or email at anytime.

Respectfully submitted,
 Fred Gandolfo
 Fred@coastalfiresystems.com

pipe for fresh air for tanks from outside instead of bags

Coastal Fire Systems, Shining a new light on service