

**The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday September 5<sup>th</sup>, 2019 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.**

The meeting was called to order by Chairman Peter Cooke at 8:00 P.M.

1. Sunshine Statement by Attorney J. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Chairman Peter Cooke, Treasurer Melissa Scorone (Late), Gerald Maresca, Brian Stonaker

Absent: Secretary Victoria Sarti

**Legal:**

- The Budget must be formulated by the December meeting for introduction. The public hearing is at the January meeting and then the vote will be in February.

**August 2019 Minutes:**

A motion was made by G. Maresca and a Second was made by B. Stonaker to accept the minutes. Motion passed unanimously.

**Financial:**

For August 2019: A motion was made by G. Maresca and a Second was made by B. Stonaker to accept the Bills. Motion passed by unanimous vote.

**Auditor/Accountant:**

Due to moving, the audit paperwork will be delayed. Will be contacting the Treasurer for information.

## Englishtown Fire District No. 1

## Bill List

09/04/19

As of September 5, 2019

Accrual Basis

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							200,882.64
Check	08/01/2019	6477	Staples	Office Sup...		81.77	200,800.87
Check	08/01/2019	6478	Corbin Electrical Service, Inc	Firehouse ...	6,195.00		194,605.87
Check	08/01/2019	6479	Optimum	Utilities	256.28		194,349.59
Check	08/01/2019	6480	Cytracom LLC.	Utilities	600.00		193,749.59
Check	08/01/2019	6481	Jungle Laser, LLC	UFSA Oth...	560.00		193,189.59
Check	08/01/2019	6482	Verizon	Utilities	63.49		193,126.10
Check	08/01/2019	6483	NJ Natural Gas	Utilities	260.09		192,866.01
Check	08/01/2019	6484	Family Practice of CentraSt...	Profession...	190.00		192,676.01
Check	08/01/2019	6485	Tim Kirkland	Training	116.73		192,559.28
Check	08/01/2019	6486	Manalapan - Englishtown B...	Fuel	579.59		191,979.69
Check	08/01/2019	6487	Boro of Englishtown	Utilities	194.00		191,785.69
Check	08/01/2019	6488	HP Inc.	Office Sup...	3,138.96		188,646.73
Check	08/01/2019	6489	Blaze Emergency Equipme...	Trucks	3,184.57		185,462.16
Check	08/01/2019	6490	Minerva Cleaners	Fire Fighti...	1,965.65		183,496.51
Check	08/01/2019	6491	-Jersey Central Power & Light	Utilities	2,993.01		180,503.50
Check	08/01/2019	6492	Verizon Wireless	Utilities	375.31		180,128.19
Check	08/01/2019	6495	Englishtown Automotive	Trucks	42.95		180,085.24
Check	08/04/2019	6496	Tim Kirkland	Training		2,574.00	177,511.24
Deposit	08/04/2019			-SPLIT-	340.00		177,851.24
Check	09/04/2019	6508	Verizon Wireless	Utilities		369.05	177,482.19
Check	09/05/2019	6497	Staples	Office Sup...		835.26	176,646.93
Check	09/05/2019	6498	Cytracom LLC.	Utilities		600.00	176,046.93
Check	09/05/2019	6499	fire flow services	Trucks	4,247.65		171,799.28
Check	09/05/2019	6500	NetLink	Profession...		995.00	170,804.28
Check	09/05/2019	6501	Timothy Kirkland	Building		58.67	170,745.61
Check	09/05/2019	6502	Jersey Central Power & Light	Utilities		1,220.60	169,525.01
Check	09/05/2019	6503	Optimum	Utilities		256.28	169,268.73
Check	09/05/2019	6504	Manalapan - Englishtown B...	Fuel		590.07	168,678.66
Check	09/05/2019	6505	Verizon	Utilities		63.49	168,615.17
Check	09/05/2019	6506	Englishtown Automotive	Trucks		1,124.62	167,490.55
Check	09/05/2019	6507	New Jersey Door Works, LLC	Building		616.56	166,873.99
Total Brunswick Bank Checking					340.00	34,348.65	166,873.99
<b>TOTAL</b>					<b>340.00</b>	<b>34,348.65</b>	<b>166,873.99</b>

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 - 3 SOUTH MAIN STREET - ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

**2019**

## **AUGUST CHIEF'S REPORT**

The Englishtown Fire Department responded to 44 calls for service for the month of July 2019, for a total of 113:55 Staff Hours. Of the 44 Calls, this Station Failed to respond to 13 Calls, and responded short staffed to 2 calls. 28 calls responded at full staff. We answered approximately 73% Of our calls and scratched on 27%.

For Englishtown, there were 10 calls for service for the month of May 2019. For Englishtown, we failed to respond to 3 calls, and responded short staffed to 1 call. 6 calls we responded full staff. We answered approximately 55% of our calls and scratched on approximately 45%.

### **APPARATUS –**

Please familiarize yourselves with **ALL** apparatus.

**12-74** – Up and running.

**12-75** – Up and running.

**12-76** – Up and running.

**12-93** – Up and running. New exhaust system.

**12-87** – Up and running.

## **EQUIPMENT –**

We will be ordering gloves, Nomex hoods and other rescue equipment at the next Commissioners Meeting.

## **TRAINING –**

**12-67 Report Attached**

**ALL REQUESTS FOR TRAINING MUST BE IN EMAIL FORM TO 12-66 AND 12-67. (Free or Paid)**

## **UPCOMING TRAINING**

Monday night trainings are being poorly attended due to members working or just failure to meet the training obligations of the department. Due to the limited number of active members we will be announcing any drills or training that may occur during off days and hours.

Please monitor the IAR calendar and messages for additional training throughout the month. Training has been poorly attended. All requested training classes must come through 12-68 & 12-66.

## MISCELLANEOUS –

**Staffing** – Members wishing to Staff the Firehouse may do so by notifying an Officer and documenting the time spent at the Firehouse. You will need to one work detail and one training or educational detail as well. To document your time and activities, you will utilize the Emergency Reporting System. Ask FF/IT Kole, 12-68 or 12-69 how to sign in and do so. The Officers are working on a formula to have this time transfer into Call time. Members are not signing in and getting the proper credit. It is not the job of The Line Officers to track you down.

Probationary and Junior members: Have Station Pride. Your main duties, besides learning as much as possible, is to clean and maintain the Station. (Garbage, Recycling, sweeping, moping, keeping all areas neat and orderly.) You should not have to be told. This does not mean that Senior members are to be slob. Pick up after yourselves as well. **“IF YOU USE IT, YOU CLEAN IT UP AND PUT IT AWAY!”**

Senior members are to be treated with the respect that they **deserve**. Being senior does not guarantee respect if you do not deserve it.

We need more members to step up and assist with jobs in the Station. The same handful of people should not have to do everything. Everyone must chip in and help.

Respectfully Submitted,

Chief Lou Sarti

12-66

# Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/12/2019 6:36:08 PM



## Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	10	20:58
13-16-1 - Freehold Independent Fire Company	1	4:24
13-26-1 - Gordon's Corner Fire Company	1	19:02
13-26-2 - Manalapan Fire Company #1	19	22:02
13-26-2P - Manalapan Primary Response Area	10	14:24
13-32-1 - Millstone Fire Department	2	0:08
<b>TOTAL</b>	<b>43</b>	<b>80:58</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



# Englishtown Fire Department

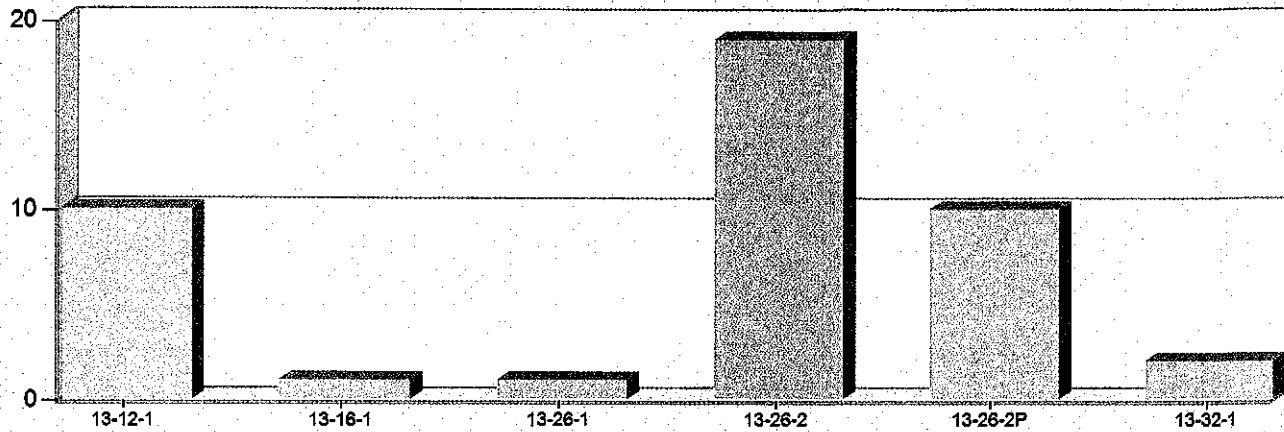
Englishtown, NJ

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## Incident Type Count per Zone for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019



ZONES	INCIDENT TYPE	COUNT
<b>13-12-1 - Englishtown fire department</b>		
	142 - Brush or brush-and-grass mixture fire	1
	142M - Mulch fire	1
	322 - Motor vehicle accident with injuries	1
	424 - Carbon monoxide incident	1
	440 - Electrical wiring/equipment problem, other	1
	653 - Smoke from barbecue, tar kettle	1
	731 - Sprinkler activation due to malfunction	2
	733 - Smoke detector activation due to malfunction	1
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	<i>10</i>
<b>13-16-1 - Freehold Independent Fire Company</b>		
	531 - Smoke or odor removal	1
	<i>Total Incidents for 13-16-1 - Freehold Independent Fire Company:</i>	<i>1</i>
<b>13-26-1 - Gordon's Corner Fire Company</b>		
	111 - Building fire	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	<i>1</i>
<b>13-26-2 - Manalapan Fire Company #1</b>		
	113 - Cooking fire, confined to container	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	445 - Arcing, shorted electrical equipment	1
	551 - Assist police or other governmental agency	1
	611 - Dispatched & cancelled en route	1
	622 - No incident found on arrival at dispatch address	2
	651 - Smoke scare, odor of smoke	1
	733 - Smoke detector activation due to malfunction	3
	735 - Alarm system sounded due to malfunction	7
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	19
<b>13-26-2P - Manalapan Primary Response Area</b>		
	424 - Carbon monoxide incident	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1
	463 - Vehicle accident, general cleanup	1
	531 - Smoke or odor removal	1
	731 - Sprinkler activation due to malfunction	1
	733 - Smoke detector activation due to malfunction	2
	735 - Alarm system sounded due to malfunction	1
	736 - CO detector activation due to malfunction	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	10
<b>13-32-1 - Millstone Fire Department</b>		
	111 - Building fire	1
	735 - Alarm system sounded due to malfunction	1
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	2
<b>Total Count for all Zone:</b>		<b>43</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.





Scott Bottle # 67 damaged is oos

Bay #6 door repaired

KLR came and repaired 35' ladder on 1274

1268 and myself put in locking straps for saws in 1274 d/s rear compartment

PPV Fan on 1274 not working properly temp. fix at this point

Big shed night lights reset

Rear light sensor repaired by Tim Kirkland now working

1274 replaced 6 truck batteries last date was 2014

1276 PM done on unit still working on transfer switch.

1275 has a fuel tank leak looking into that and fuel gauge light not working. I have price quote.

New chain saw blades put on chain saws by 1268

Sliding glass window put back into place after it fell out

AC unit for mtg. room went out had NJR come out to repair / repaired at this time made need additional work put in a die to see if there is a leak in system.

Requested a price quote from KLR on ladder repair for 35' ladder in big shed they looked at it and said they could repair it also and would certify it when repaired.

Also requested a price quote for pump, hose and ladder testing for next year.

Bay Door # 1 not working called NJ Door to come out and look/ now fixed suggested to replace and upgrade unit doesn't meet safety standards. Also looked at bay 6 bearings are going will also need to be redone. I have price quote for 1 bay or 4 bays and service contract estimate if wanted.

1274 35' ladder cleat was broken while they were practicing putting up ladders part is ordered and we will replace when it comes in.

Mileage for the month

1274- 59

1275- 105

1276- 34

1287- 316

1293- 19

Administrative Engineer

