

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday June 4th, 2020 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey. Due to the continuing Covid-19 Pandemic, the meeting was open to the public only through the Webex Meeting App. This was in accordance to the Governor's Executive Order during an active State of Emergency.

The meeting was called to order by Chairman Peter Cooke at 8:04 P.M.

1. Sunshine Statement by Attorney J. Yousouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Melissa Scarrone, Gerald Maresca and Brian Stonaker

Legal: The Board Attorney received notice of an OPRA request from an anonymous source that requested Meeting minutes from December 2019 to April 2020. All supporting documentation was also requested. The Attorney advised that all resolutions, Committee reports and meeting minutes must be sent via e-mail as per the request, with the exception of Executive session minutes which are still privileged.

For the record, this meeting is being held in accordance with the Governor's Executive Order which states that the meeting is publicly available on the Webex Meeting App and that those in attendance do not exceed 10 persons, as well as that the persons are six feet or more apart and protective masks are available.

April 2020 Meeting Minutes: A motion was made by P. Cooke and a Second was made by B. Stonaker to accept the minutes. Motion passed by unanimous vote. **There are no meeting minutes for the month of May as the meeting was cancelled due to the Covid-19 Pandemic.**

Financial: A motion was made by P. Cooke and a Second was made by G. Maresca to accept the Bills. Motion passed by unanimous vote.

Auditor/Accountant: No Report

Old Business:

- The Chief requested information of funds that may be available through the Gear washer and dryer system for the utility washer and dryer project. The treasurer will find the information and forward it to the Chief.
- G. Maresca questioned a credit from Verizon for previous tower rentals. The treasurer stated that she will investigate it.

New Business:

- G. Maresca stated that new chairs are needed in the Commissioner's Office. He will research information on the purchase and present his finding at the next meeting.
- The Chief stated that they will be looking at a new Chief vehicle for 2021. The Attorney stated that voter approval is not required.
- The Chief advised the Board that the Officers, along with members of the Apparatus Committee, will be meeting with Vendors to begin planning a new Engine.

Purchase Requests:

- The Chief requested four Elkhart smooth bore nozzles with tips for the apparatus and supplied the Board with three quotes. The Board approved the purchase through All Hands Fire Equipment out of Wall Twp. N.J. for \$1,697.80.

Public Open Portion:

- None

Executive Session – The Board went into Executive Session to discuss legal matters at 8:33pm and concluded at 8:41pm.

Meeting Adjournment: at 8:42pm. After a motion by G. Maresca and Seconded by B. Stonaker and approved by a unanimous roll call vote.

Certified at the July 2nd, 2020 regularly scheduled meeting _____

Victoria L. Sarti – Board Clerk

Englishtown Fire District No. 1

06/04/20

Bill List

Accrual Basis

As of June 4, 2020

Type	Date	Num	Name	Split	Debit	Credit	Balance	
Brunswick Bank Checking								
Deposit	05/19/2020			-SPLIT-	135.00		*****	
Check	06/04/2020	6682	Cytracom LLC.	Utilities		300.00	*****	
Check	06/04/2020	6683	NetLink	Professional Services		199.00	*****	
Check	06/04/2020	6684	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****	
Check	06/04/2020	6685	united States Treasury	Employee Benefits	0.00		*****	
Check	06/04/2020	6686	Tom Frueh	Salaries and Wages		2,237.62	*****	
Check	06/04/2020	6687	Tom Kirkland	Salaries and Wages		2,660.15	*****	
Check	06/04/2020	6688	Peter Cooke	Salaries and Wages		2,010.29	*****	
Check	06/04/2020	6689	Victoria Sarti	Salaries and Wages		2,326.51	*****	
Check	06/04/2020	6690	Jason Kole	Salaries and Wages		2,981.43	*****	
Check	06/04/2020	6691	Melissa Scarrone	Salaries and Wages		2,326.51	*****	
Check	06/04/2020	6692	Gerald Maresca	Salaries and Wages		2,010.29	*****	
Check	06/04/2020	6693	SHI International corp.	Fire Fighting Equipment		274.44	*****	
Check	06/04/2020	6694	Blaze Emergency Equipment Com...	Trucks		3,090.88	*****	
Check	06/04/2020	6695	NJ Natural Gas	Utilities		330.68	*****	
Check	06/04/2020	6696	East Coast Emergency Lighting	Fire Fighting Equipment		9.72	*****	
Check	06/04/2020	6697	Manalapan Hardware	Trucks		108.77	*****	
Check	06/04/2020	6698	Jersey Central Power & Light	Utilities		1,155.78	*****	
Check	06/04/2020	6699	Verizon Wireless	Utilities		599.73	*****	
Check	06/04/2020	6700	V.E. Ralph & Son Inc.	Personal Protective Eq...		117.85	*****	
Check	06/04/2020	6701	Englishtown Automotive	Trucks		253.00	*****	
Check	06/04/2020	6702	Englishtown Fire Department	Building		472.52	*****	
Check	06/04/2020	6703	Verizon	Utilities		62.63	*****	
Check	06/04/2020	6704	Edwardes Tire Co. Inc.	Trucks		2,563.13	*****	
Check	06/04/2020	6705	Brian Stonaker	Salaries and Wages		2,010.29	*****	
General ...	06/04/2020	2014-...	united States Treasury	Employee Benefits		3,624.48	*****	
General ...	06/04/2020	2014-...	united States Treasury	Employee Benefits	3,624.48		*****	
Total Brunswick Bank Checking						3,759.48	34,725.70	*****
TOTAL						3,759.48	34,725.70	*****

1274 Serviced

1275 Serviced / not completed pump test not done primer seized unable to complete

Hutchinson in to do Heating and insulating pipes

Called Fire Flow scheduled Hose and Pump testing for July 15th – 17th

Called KLR scheduled ladder testing June 26th

1293 new rear inside tire will need new tires in front later this year

1275 rear tires starting to peel replaced all 4 on state contract good year tires / Edwards tires

1276 Serviced

Hutchinson in to do lighting

New primer ordered will install when it comes in and finish pump service and test.

The officers have started color coding equipment on the trucks and general equipment

1275 there is stress cracking on front and rear brakes and will need to be replaced later this year

1293 emergency brake repaired by Commissioner Stonaker

I am working with Capt. O'Brian on repair list from Blaze after they serviced units and will making some repairs ourselves.

New registrations placed in 1275 and 1293

Mileage on Vehicles

1266 97,227 / 989 for two months

1267 38368 / 276

1274 20893 / 281

1275 36026 / 126

1276 34418 / 99

1287 17111 / 95

1293 13723 / 24

1230 14534 / 610 two month total

Administrative engineer

Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/4/2020 6:52:36 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 04/01/2020 | End Date: 04/30/2020

Incident Date	Incident #	Address	Zone	Custom Questions
444 - Power line down				
04/13/2020	2020-101	WOOD AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as normal
04/14/2020	2020-105	20 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as normal
714 - Central station, malicious false alarm				
04/14/2020	2020-107	49 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as normal
Staffing Level				
Responded as normal				3

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/4/2020 6:50:22 PM



Incidents per Zone for Date Range

Start Date: 05/01/2020 | End Date: 05/31/2020

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: 13-12-1 - Englishtown fire department				
2020-118	735 - Alarm system sounded due to malfunction	05/05/2020	77 MAIN ST	12-74
2020-124	412 - Gas leak (natural gas or LPG)	05/09/2020	26 MAIN ST	12-74
2020-128	412 - Gas leak (natural gas or LPG)	05/13/2020	50 MAIN ST	12-74
2020-134	444 - Power line down	05/20/2020	21 WATER ST	12-67
2020-140	311 - Medical assist, assist EMS crew	05/27/2020	20 LASATTA AVE	12-87
2020-143	711 - Municipal alarm system, malicious false alarm	05/29/2020	12 DEY ST	12-67
2020-146	531 - Smoke or odor removal	05/31/2020	1013 STAMFORD SQ	12-75

Total # Incidents for 13-12-1: 7

ZONE: 13-26-2 - Manalapan Fire Company #1				
2020-116	131 - Passenger vehicle fire	05/04/2020	7 SUGAR LOAF PL	12-74
2020-117	142 - Brush or brush-and-grass mixture fire	05/05/2020	224 SMITHBURG RD	12-74,12-93
2020-119	322 - Motor vehicle accident with injuries	05/06/2020	SMITHBURG RD	12-74
2020-120	743 - Smoke detector activation, no fire - unintentional	05/06/2020	223 FREEHOLD RD	12-74
2020-121	743 - Smoke detector activation, no fire - unintentional	05/06/2020	66 OAKLAND MILLS RD	12-74
2020-126	671 - HazMat release investigation w/no HazMat	05/11/2020	19 LAMB LN	12-74
2020-127	142M - Mulch fire	05/11/2020	25 BLOOMFIELD RD	12-74
2020-131	142 - Brush or brush-and-grass mixture fire	05/19/2020	16 REGENCY WAY	12-75,12-93
2020-132	162 - Outside equipment fire	05/19/2020	15 ELM LN	12-74
2020-133	743 - Smoke detector activation, no fire - unintentional	05/19/2020	100 WINTERGREEN DR	12-74
2020-135	142 - Brush or brush-and-grass mixture fire	05/20/2020	77 IRON ORE RD	12-74
2020-141	743 - Smoke detector activation, no fire - unintentional	05/27/2020	6 COLSON DR	12-74

Total # Incidents for 13-26-2: 12

ZONE: 13-26-2P - Manalapan Primary Response Area				
2020-125	743 - Smoke detector activation, no fire - unintentional	05/10/2020	46 ATRIUM WAY	12-74
2020-129	112 - Fires in structure other than in a building	05/15/2020	37 DEER WAY	12-74
2020-130	622 - No incident found on arrival at dispatch address	05/15/2020	53 DORTMUNDER DR	12-74
2020-137	741 - Sprinkler activation, no fire - unintentional	05/22/2020	103 PENSION RD	12-67

Total # Incidents for 13-26-2P: 4

Only REVIEWED incidents included. Archived Zones cannot be unarchived.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: 13-32-1 - Millstone Fire Department				
2020-122	711 - Municipal alarm system, malicious false alarm	05/09/2020	524 State Route 33	12-74
2020-136	412 - Gas leak (natural gas or LPG)	05/20/2020	10 INDIAN PATH	12-1

Total # Incidents for 13-32-1: 2

TOTAL # INCIDENTS: 25

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



All Hands Fire Equipment

PO Box 1245
Wall NJ 07719
Tel:(732) 502 8060
Fax:(732) 502 8064
www.allhandsfire.com

Bill To	Ship To
Englishtown Fire Department	Englishtown Fire Department
3 South Main St	3 South Main St
Englishtown NJ 07726	Englishtown NJ 07726

Quote
Date 3/31/2020
Quote # EST24607
Expires 4/30/2020
Sales Rep Petrulla, Michael (Mick)
Ship Via Free Shipping
Shipping Code (2)

Item Name	Qty.	Description	Options	Rate	Amount
ELK-ITEM	4	ELKHART 0033XD02 Handline Nozzle XD Shutoff 1.5" Shutoff, Free Swivel Base (no Pistol Grip) 1.5" Inlet - 1.5" Outlet NJ State Contract, 17-FLEET-00834, 50% OFF LIST of \$498.00		323.70	1,294.80
ELK-ITEM	4	ELKHART 66756007 187-XD 1.5 FNH 1 5/16" bore Elk-O-Lite NJ State Contract, 17-FLEET-00834, 50% OFF LIST of \$155.00		100.75	403.00
				Subtotal	1,697.80
				Shipping Cost (Free Shipping)	0.00
				Total	\$1,697.80

Please review your Estimate in great detail to ensure all items, qty., spec, etc. are correct. Please inform us asap if there is an error.

CONTINENTAL FIRE & SAFETY

2740 KUSER ROAD
HAMILTON, NJ 08691

609-588-0096 - fax 609-584-0405

QUOTE

DATE	QUOTE NO.
3/31/2020	20-849

NAME / ADDRESS
ENGLISHTOWN FIRE DEPT. PO BOX 1 ENGLISHTOWN, NJ. 07726 ATTN: LT. CONNOR FLYNN

TERMS	REP	FOB
NET 30	KBH	MANUFACTUR...

DESCRIPTION	QTY	COST	TOTAL
ELKHART BRASS P/N# 0033XD02 XD SHUTOFF 1.5" (F) NH SWIVEL INLET x 1.5" (M) NH OUTLET (No Pistol Grip) & 1 3/8" INTERNAL WATERWAY	4	314.95	1,259.80
ELKHART BRASS P/N# 66756007 187-XD 1.5" (F) NH INLET 4.5" Long SMOOTH BORE TIP w/ 15/16" ORIFICE for ABOVE SHUTOFF	4	104.95	419.80
SHIPPING AND HANDLING from MANUFACTURER to YOUR LOCATION	1	40.00	40.00

THANK YOU,
KENNETH HOLLANDER
SALES REP.

THANK YOU FOR YOUR CONSIDERATION!	TOTAL	\$1,719.60
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Web Site	WWW.CONTFIRE.COM
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Louis Sarti <lousarti@gmail.com>

FW: New Smoothbore Nozzles - June 2020 Meeting

1 message

Louis Sarti <LSarti@englishtownfd.com>
To: "lousarti@gmail.com" <lousarti@gmail.com>

Thu, Jun 4, 2020 at 7:39 PM

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Connor Flynn <CFlynn@englishtownfd.com>
Date: 6/4/20 15:19 (GMT-05:00)
To: Louis Sarti <LSarti@englishtownfd.com>
Subject: New Smoothbore Nozzles - June 2020 Meeting

Chief,

Attached below are the three quotes for four new smooth bore nozzles for the Engine and the Squad.

If the board inquires, the reason for the new nozzles is to make our crosslays uniform to each have two smoothbore pre-connects packed in the same minute-man style, and to have two high rise racks on each apparatus both equipped with smooth bore nozzles. This purchase will make this uniformity possible.

Connor Flynn**Englishtown Fire Department***Lieutenant***Station Phone: (732) 446-4818****Cell Phone: (908) 670-4844****Email: cflynn@englishtownfd.com**

3 attachments **Est_20849_from_CONTINENTAL_FIRE_SAFETY_Inc._5484.pdf**
82K **EstimateDemoReview_EST24607_1585681382824.html**
7K **QNozzles.pdf**
405K



MUNICIPAL EMERGENCY SERVICES

66 Firemens way
Poughkeepsie NY 12603



Quote

Date 03/31/2020
 Quote # QT1352949
 Expires 04/30/2020
 Sales Rep Graves, William
 PO #
 Shipping Method FedEx Ground

Bill To
 Lt Fynn
 Englishtown Fire Dept
 3 So Main St
 Englishtown NJ 07726
 United States

Ship To
 Lt Fynn
 Englishtown Fire Dept
 3 So Main St
 Englishtown NJ 07726
 United States

Item	Alt Item #	Units	Description	QTY	Unit Sales Price	Amount
0033XD02			1.5" shutoff	4	319.00	1,276.00
66756007			187-XD Smooth bore tip, 15/16ths, 1.5 FNH	4	100.00	400.00

Subtotal 1,676.00
 Shipping Cost (FedEx Ground) 0.00
 Tax Total
 Total \$1,676.00

NJ State Contract Elkhart Fleet- 17-00834

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1352949