

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday October 7th, 2021, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey

The meeting was called to order by Chairman Peter Cooke at 8:07 P.M.

1. Sunshine Statement by Attorney Joseph Youssef

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Melissa Scarone and Tom Kirkland

Absent: - G. Maresca - Excused

Legal:

The audit still has not been started. Waiting for the Accountant to turn over paperwork

September 2021 Minutes: A motion was made by P. Cooke and a Second was made by T. Kirkland to accept the minutes.

Motion passed unanimously

Financial: A motion was made by P. Cooke and a Second was made by V. Sarti to accept the Bills.

Motion passed unanimously.

Auditor/Accountant:

The Budget can not be done without the audit being completed. Treasurer M. Scarrone must locate the needed paperwork and bypass the accountant due to the lack of information supplied by the accountant.

Old Business:

- Commissioner Maresca still working on quotes for duct cleaning.
- Parking lot repairs - Three quotes were attempted but only one vendor responded. \$3,607.55
A motion to accept the bid was made by T. Kirkland and a second was made by V. Sarti. Motion passed unanimously.
- American Cloud Services will be installing a new phone system for the Station for \$1,014.33. This will save the Board over \$2,000.00 a year. The Board unanimously approved.

New Business:

- Commissioner Kirkland wanted to address the vacant Assistant Fire Marshal position but Chairman Cooke stated that it was a personnel matter and that he wanted Fire Marshal Ed Miller to be present. To be tabled.

Purchase Requests:

- Stokes Basket Mounting - \$1,185.00 - NJEB
- Grab Hoist & Rescue Chains w/Accessories - \$5,536.02 – All Hands

All requests Approved by Board

Public Open Portion:

- None

Meeting Adjournment: at 9:03PM. After a motion by V. Sarti and Seconded by T. Kirkland and approved by a unanimous roll call vote.

Certified at the November 4th, 2021, regularly scheduled meeting _____

Victoria L. Sarti – Board Clerk

5:14 PM

Englishtown Fire District No. 1

Bill List

09/02/21

As of September 2, 2021

Accrual Basis

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	08/23/2021	6964	Monmouth County Clerk	Elections		227.85	*****
Check	08/23/2021	6965	A. Fernandes	Building		1,100.00	*****
Check	09/02/2021	6966	NetLink	Professional Services		199.00	*****
Check	09/02/2021	6967	Cytracom LLC.	Utilities		300.00	*****
Check	09/02/2021	6968	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	09/02/2021	6969	Blaze Emergency Equipment Com...	Trucks		6,974.75	*****
Check	09/02/2021	6970	Jersey Central Power & Light	Utilities		1,356.56	*****
Check	09/02/2021	6971	Jason Kole	Office Supplies		495.00	*****
Check	09/02/2021	6972	Optimum	Utilities		128.10	*****
Check	09/02/2021	6973	Manalapan - Englishtown Board of ...	Fuel		315.10	*****
Check	09/02/2021	6974	V.E. Ralph & Son Inc.	Personal Protective Eq...	0.00		*****
General ...	09/02/2021	2019-10	V.E. Ralph & Son Inc.	Personal Protective Eq...		63.90	*****
General ...	09/02/2021	2019-...	V.E. Ralph & Son Inc.	Personal Protective Eq...	63.90		*****
Check	09/02/2021	6975	Jersey Coast Fire Equipment	Building		680.45	*****
Check	09/02/2021	6976	NJ Natural Gas	Utilities		106.20	*****
Check	09/02/2021	6977	Franklin Auto Body	Trucks		1,370.80	*****
Check	09/02/2021	6978	NJ Fire Equipment	Fire Fighting Equipment		3,672.00	*****
Check	09/02/2021	6979	Motorola Solutions Inc.	Fire Fighting Equipment		455.95	*****
Check	09/02/2021	6980	Continental Fire and Safety	-SPLIT-		2,379.00	*****
Total Brunswick Bank Checking					63.90	22,824.66	*****
TOTAL					63.90	22,824.66	*****

A/C repaired in meeting room

1274 blaze contacted needed repairs

NJFE called pick up air pack #7 leaking at high pressure valve

ASAP in repair garage door # 4

Also called NJFE to schedule flow testing on air packs date to be set.

Mileage

1266- 102932

1267- 42720

1230- N/A

1274- 22518

1275- 36984

1276- 34717

1287- 19999

1293- 13833

Administrative Engineer

Thomas Frueh

Englishtown Fire Department

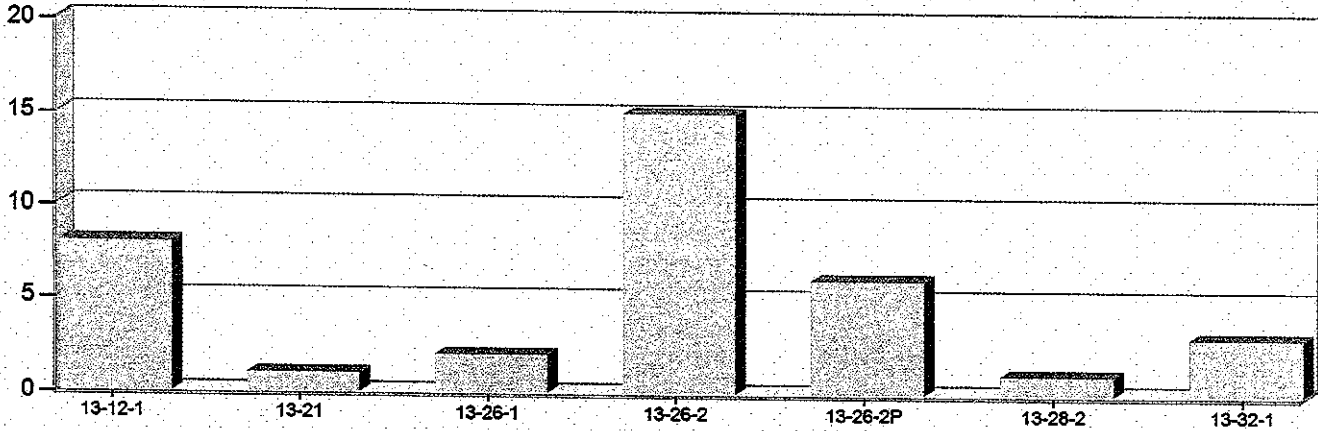
Englishtown, NJ

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Incident Type Count per Zone for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



ZONES	INCIDENT TYPE	COUNT
13-12-1 - Englishtown fire department		
	132 - Road freight or transport vehicle fire	1
	311 - Medical assist, assist EMS crew	1
	443 - Breakdown of light ballast	1
	444 - Power line down	2
	520 - Water problem, other	1
	600 - Good intent call, other	2
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	8
13-21 - Keansburg Fire Department		
	900 - Special type of incident, other	1
	<i>Total Incidents for 13-21 - Keansburg Fire Department:</i>	1
13-26-1 - Gordon's Corner Fire Company		
	111 - Building fire	1
	150 - Outside rubbish fire, other	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	2
13-26-2 - Manalapan Fire Company #1		
	111 - Building fire	2
	113 - Cooking fire, confined to container	1
	440 - Electrical wiring/equipment problem, other	2
	444 - Power line down	3
	600 - Good intent call, other	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	736 - CO detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	2
	745 - Alarm system activation, no fire - unintentional	2
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	15
13-26-2P - Manalapan Primary Response Area		
	311 - Medical assist, assist EMS crew	1
	411 - Gasoline or other flammable liquid spill	1
	552 - Police matter	2
	733 - Smoke detector activation due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	6
13-28-2 - Robertsville Fire Company		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 13-28-2 - Robertsville Fire Company:</i>	1
13-32-1 - Millstone Fire Department		
	412 - Gas leak (natural gas or LPG)	2
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	3
Total Count for all Zone:		36

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Englishtown Fire Department

Englishtown, NJ

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Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Custom Question(s): Staffing Level | Personnel: Administrator, Englishtown Fire Dept | Incident Type(s): All Incident Types | Start Date: 09/01/2021 | End Date: 09/30/2021

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: Staffing Level (Required)		
No Response - Fire Call - Short Staffed (< 3 FF1)	9	25%
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)	4	11%
Responded as Normal	23	64%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



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Englishtown Fire Department

Englishtown, NJ

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Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 09/01/2021 | End Date: 09/30/2021

Incident Date	Incident #	Address	Zone	Custom Questions
132 - Road freight or transport vehicle fire				
09/09/2021	2021-222	MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
311 - Medical assist, assist EMS crew				
09/28/2021	2021-241	62 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
443 - Breakdown of light ballast				
09/20/2021	2021-230	50 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
444 - Power line down				
09/07/2021	2021-218	HAMILTON ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
09/24/2021	2021-235	41 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
520 - Water problem, other				
09/02/2021	2021-210	79 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
600 - Good intent call, other				
09/06/2021	2021-215	47 LASATTA AVE B ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
09/29/2021	2021-242	14 NORTHGATE DR ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
Staffing Level				
No Response - Fire Call - Short Staffed (< 3 FF1)				1
Responded as Normal				7

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



Englishtown Fire Department

Englishtown, NJ

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Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): All Zones | Incident Type(s): All Incident Types | Start Date: 09/01/2021 | End Date: 09/30/2021

Incident Date	Incident #	Address	Zone	Custom Questions
111 - Building fire				
09/06/2021	2021-217	28 TAYLORS MILLS RD MANALAPAN, NJ 07726	Gordon's Corner Fire Company	Staffing Level: Responded as Normal
09/07/2021	2021-220	9 YATES RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/20/2021	2021-231	19 FALLSWOOD LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
113 - Cooking fire, confined to container				
09/16/2021	2021-226	107 DEEPWATER CIR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
132 - Road freight or transport vehicle fire				
09/09/2021	2021-222	MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
150 - Outside rubbish fire, other				
09/12/2021	2021-224	122 PENSION RD MANALAPAN, NJ 07726	Gordon's Corner Fire Company	Staffing Level: Responded as Normal
311 - Medical assist, assist EMS crew				
09/17/2021	2021-227	20 GENESIS ST MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
09/28/2021	2021-241	62 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
411 - Gasoline or other flammable liquid spill				

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09/24/2021	2021-236	116 MILLHURST RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
412 - Gas leak (natural gas or LPG)				
09/01/2021	2021-208	1 SEDONA CT MILLSTONE, NJ 08535	Millstone Fire Department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/24/2021	2021-238	22 ALGONQUIN TER MILLSTONE, NJ 08535	Millstone Fire Department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
440 - Electrical wiring/equipment problem, other				
09/13/2021	2021-225	76 OXFORD CT ENGLISHTOWN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
09/25/2021	2021-239	13 RED FOX RUN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
443 - Breakdown of light ballast				
09/20/2021	2021-230	50 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
444 - Power line down				
09/01/2021	2021-209	72 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/07/2021	2021-218	HAMILTON ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
09/20/2021	2021-229	234 SMITHBURG RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/23/2021	2021-234	122 SWEETMANS LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
09/24/2021	2021-235	41 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
520 - Water problem, other				
09/02/2021	2021-210	79 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
552 - Police matter				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



09/02/2021	2021-211	94 WILSON AVE MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
09/02/2021	2021-212	PINETREE LN MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
571 - Cover assignment, standby, moveup				
09/22/2021	2021-233	94 520 RT MARLBORO, NJ 07726	Robertsville Fire Company	Staffing Level: Responded as Normal
600 - Good intent call, other				
09/06/2021	2021-215	47 LASATTA AVE B ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
09/10/2021	2021-223	43 FELS DR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
09/29/2021	2021-242	14 NORTHGATE DR ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
733 - Smoke detector activation due to malfunction				
09/06/2021	2021-213	29 HERON CT MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/22/2021	2021-232	10 MOCCASIN LN MILLSTONE, NJ 08535	Millstone Fire Department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
736 - CO detector activation due to malfunction				
09/09/2021	2021-221	24 BLOOMFIELD RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
743 - Smoke detector activation, no fire - unintentional				
09/07/2021	2021-219	537 ST ANDREWS PL MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/24/2021	2021-237	103 PENSION RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal

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09/27/2021	2021-240	54 E PARSONAGE WAY MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
745 - Alarm system activation, no fire - unintentional				
09/06/2021	2021-216	361 ST ANDREWS PL MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
09/30/2021	2021-243	218 SHINNECOCK DR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
746 - Carbon monoxide detector activation, no CO				
09/06/2021	2021-214	15 NOTTING HILL CT MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
900 - Special type of incident, other				
09/18/2021	2021-228	25 HANCOCK ST KEANSBURG, NJ 07734	Keansburg Fire Department	Staffing Level: Responded as Normal
Staffing Level				
No Response - Fire Call - Short Staffed (< 3 FF1)				9
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				4
Responded as Normal				23

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



Englishtown Fire Department

Englishtown, NJ

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Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 09/01/2021 | End Date: 09/30/2021

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	8	13:00
13-21 - Keansburg Fire Department	1	0:01
13-26-1 - Gordon's Corner Fire Company	2	4:34
13-26-2 - Manalapan Fire Company #1	15	14:39
13-26-2P - Manalapan Primary Response Area	6	9:32
13-28-2 - Robertsville Fire Company	1	6:53
13-32-1 - Millstone Fire Department	3	2:37
TOTAL	36	51:17

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

