

**The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday June 2<sup>nd</sup>, 2022, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.**

The meeting was called to order by Chairman Peter Cooke at 8:01 P.M.

**1. Sunshine Statement by District Attorney Joseph Youssouf**

**Statement is hereby given that adequate notice of this meeting was given by:**

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

**Roll Call showed the following members in attendance:**

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Melissa Scarrone

Absent: Gerald Maresca, Thomas Kirkland

**Legal:** Nothing to report.

**May 2022 Minutes:** A motion was made by P. Cooke and a Second was made by M. Scarrone. Motion passed unanimously

**May 2022 Financials:** A motion was made by P. Cooke and a Second was made by V. Sarti to accept the Bills. Motion passed unanimously

**Auditor/Accountant:**

- None

**Chief's Report:**

- See Attached Report

**Administrative Engineer's Report:**

- See attached Report.

**President's Report:**

- None

**Fire Bureau:**

- None

**LOSAP:**

- None

**Correspondence:**

- None

**Insurance:**

- None

**Membership:**

- Firefighter Christina Apuzzo has completed her Probationary period and is now a full Member.

**Old Business:**

- Paperwork for the Auditor will be dropped off to his office tomorrow (6/3/22) by the Treasurer.

**New Business:**

- None

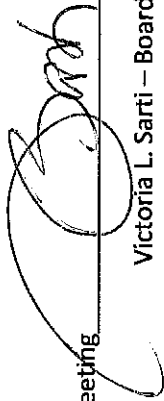
**Purchase Requests:**

- The Chief requested to purchase the following:  
5 Dual Band Pagers from WEG Consulting for \$3,757.50. The Board unanimously agreed to purchase the pagers.

**Public Open Portion:**

- None

**Meeting Adjournment:** at 8:18 P.M. After a motion by V. Sarti and Seconded by P. Cooke and approved by a unanimous roll call vote.

  
\_\_\_\_\_

**Certified at the July 7<sup>th</sup>, 2022, regularly scheduled meeting**

Victoria L. Sarti – Board Clerk

# Englishtown Fire District No. 1 Bill List As of June 2, 2022

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							
Check	06/02/2022	7126	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	06/02/2022	7127	NJ Fire Equipment	Fire Fighting Equipment		122.50	*****
Check	06/02/2022	7128	Manalapan - Englishtown Board of ...	Fuel		1,431.08	*****
Check	06/02/2022	7129	Blaze Emergency Equipment Com...	Trucks		1,715.50	*****
Check	06/02/2022	7130	Optimum	Utilities		128.13	*****
Check	06/02/2022	7131	NJ Natural Gas	Utilities		1,123.48	*****
Check	06/02/2022	7132	American Cloud Service	Utilities		97.33	*****
Check	06/02/2022	7133	NetLink	Professional Services		199.00	*****
Check	06/02/2022	7134	Continental Fire and Safety	Fire Fighting Equipment		329.00	*****
Check	06/02/2022	7135	Tom Kirkland	Salaries and Wages		2,120.81	*****
Check	06/02/2022	7136	Tom Frueth	Salaries and Wages		2,241.12	*****
Check	06/02/2022	7137	Jason Kole	Salaries and Wages		2,986.68	*****
Check	06/02/2022	7138	Victoria Sarti	Salaries and Wages		2,484.62	*****
Check	06/02/2022	7139	Peter Cooke	Salaries and Wages		2,145.81	*****
Check	06/02/2022	7140	Melissa Scarnone	Salaries and Wages		2,484.62	*****
Check	06/02/2022	7141	Gerald Maresca	Salaries and Wages		2,145.81	*****
Check	06/02/2022	7142	KLR Fire Service, Inc.	Trucks		813.32	*****
Check	06/02/2022	7143	1st Choice Safety Equipment	Fire Fighting Equipment		4,525.00	*****
Check	06/02/2022	7144	East Coast Emergency Lighting	Purch-Chief VehicleFir...		24,575.05	*****
Total Brunswick Bank Checking					0.00	54,668.87	*****
<b>TOTAL</b>					<b>0.00</b>	<b>54,668.87</b>	*****

MAY 2022 ENGINEERS REPORT

- Sbp serviced emergency generator
- Coastal repaired fire house air compressor
- NJFE picked up air bottle #63
- 1274 Leak in roof fixed and guard repaired.
- 1274 yearly service completed
- 1274 cat walk repaired by department members
- 1275 yearly service completed
- 1276 yearly service completed
- 1266 recall was repaired
- 1266 air bag warning light not part of recall
- KLR ladder yearly service completed
- 1267 out to ford for a recall repair.

Mileage

- Dodge 1560
- Chevy 130943
- Ford 43385
- 1274 23580
- 1275 37321
- 1276 34740
- 1287 23802
- 1293 13921
- 1230 N/A

Administrative Engineer

Thomas Frueh

# Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/2/2022 7:34:28 PM



## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 05/01/2022 | End Date: 05/31/2022

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	5	8:42
13-15-1 - Freehold Fire Department	1	0:08
13-26-2 - Mahalapan Fire Company #1	11	13:11
13-26-2P - Manalapan Primary Response Area	10	23:51
13-32-1 - Millstone Fire Department	2	5:30
Monroe - Monroe Twp	1	11:23

**TOTAL**

**30**

**62:45**

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



emergencyreporting.com

Doc Id: 1306

Page # 1 of 1

# Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/2/2022 7:29:27 PM



## Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Custom Question(s): Staffing Level | Personnel: Administrator, Englishtown Fire Dept | Incident Type(s): All Incident Types | Start Date: 05/01/2022 | End Date: 05/31/2022

ANSWERS	# INCIDENTS	% of Total
<b>USER-DEFINED FIELD: Staffing Level (Required)</b>		
No Response - Fire Call - Short Staffed (< 3 FF1)	5	17%
No Response - No Engine Driver Available	1	3%
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)	3	10%
Responded as Normal	18	60%
Responded as Normal, Delayed (> than 10 Min)	3	10%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



emergencyreporting.com

Doc Id: 1703

Page # 1 of 1

# Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/2/2022 7:37:56 PM

## Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 05/01/2022 | End Date: 05/31/2022



Incident Date	Incident #	Address	Zone	Custom Questions
---------------	------------	---------	------	------------------

05/17/2022	2022-129	1 WILSON AVE ENGLISTOWN, NJ 07726	Englishtown	Staffing Level: Responded as Normal
------------	----------	--------------------------------------	-------------	-------------------------------------

### 444 - Power line down

05/10/2022	2022-125	WILSON AVE ENGLISTOWN, NJ 07726	Englishtown	Staffing Level: Responded as Normal
------------	----------	------------------------------------	-------------	-------------------------------------

05/15/2022	2022-127	59 MAIN ST ENGLISTOWN, NJ 07726	Englishtown	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
------------	----------	------------------------------------	-------------	---

### 715 - Local alarm system, malicious false alarm

05/10/2022	2022-126	14 WILSON AVE 1 ENGLISTOWN, NJ 07726	Englishtown	Staffing Level: Responded as Normal
------------	----------	---	-------------	-------------------------------------

### 733 - Smoke detector activation due to malfunction

05/09/2022	2022-123	22 ENGLISH CLUB DR ENGLISTOWN, NJ 07726	Englishtown	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
------------	----------	--	-------------	---

Staffing Level				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)			2	
Responded as Normal			3	

Report is grouped by Incident Type and sorted by Incident Date, Incident Number, Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.





# Englishtown Fire Department

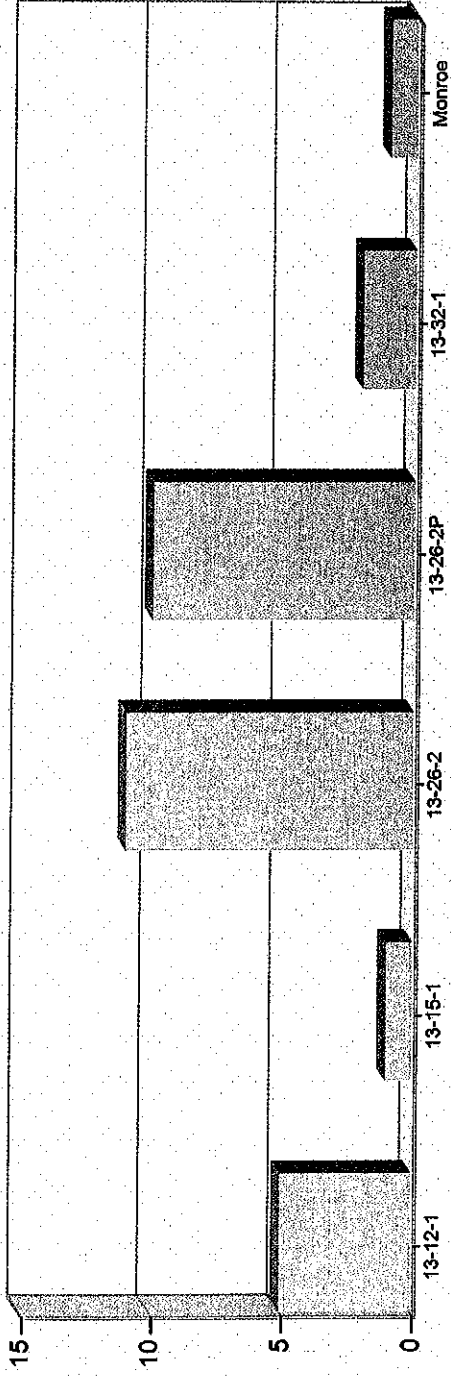
Englishtown, NJ

This report was generated on 6/2/2022 7:29:55 PM



## Incident Type Count per Zone for Date Range

Start Date: 05/01/2022 | End Date: 05/31/2022



ZONES	INCIDENT TYPE	COUNT
<b>13-12-1 - Englishtown fire department</b>		
	420 - Toxic condition, other	1
	444 - Power line down	2
	715 - Local alarm system, malicious false alarm	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	<b>5</b>
<b>13-15-1 - Freehold Fire Department</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 13-15-1 - Freehold Fire Department:</i>	<b>1</b>
<b>13-26-2 - Manalapan Fire Company #1</b>		
	444 - Power line down	1
	460 - Accident, potential accident, other	1
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	2
	735 - Alarm system sounded due to malfunction	2
	736 - CO detector activation due to malfunction	2
	743 - Smoke detector activation, no fire - unintentional	1
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	<b>11</b>
<b>13-26-2P - Manalapan Primary Response Area</b>		
	111 - Building fire	1

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.



emergencyreporting.com

Doc Id: 1404

Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	142 - Brush or brush-and-grass mixture fire	1
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	424 - Carbon monoxide incident	1
	444 - Power line down	2
	463 - Vehicle accident, general cleanup	1
	651 - Smoke scare, odor of smoke	1
	730 - System malfunction, other	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area.</i>	<i>10</i>
<b>13-32-1 - Millstone Fire Department</b>		
	112 - Fires in structure other than in a building	1
	424 - Carbon monoxide incident	1
	<i>Total Incidents for 13-32-1 - Millstone Fire Department.</i>	<i>2</i>
<b>Monroe - Monroe Twp</b>		
	111 - Building fire	1
	<i>Total Incidents for Monroe - Monroe Twp</i>	<i>1</i>
	<b>Total Count for all Zone:</b>	<b>30</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Englishtown Fire Department

Englishtown, NJ

This report was generated on 6/2/2022 7:39:53 PM

## Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s) | All Incident Types | Zone(s): All Zones | Incident Type(s): All Incident Types | Start Date: 05/01/2022 | End Date: 05/31/2022

Incident Date	Incident #	Address	Zone	Custom Questions
05/05/2022	2022-120	75 MT VERNON RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal, Delayed (> than 10 Min)
05/06/2022	2022-122	608 SPOTSWOOD ENGLISHTOWN RD MONROE, NJ 08831	Monroe Twp	Staffing Level: Responded as Normal, Delayed (> than 10 Min)
05/09/2022	2022-124	673 State Route 33 MILLSTONE, NJ 08535	Millstone Fire Department	Staffing Level: Responded as Normal
112 - Fires in structure other than in a building				
05/01/2022	2022-117	10 CHADWICK RD MILLSTONE, NJ 08535	Manalapan Primary Response Area	Staffing Level: Responded as Normal, Delayed (> than 10 Min)
324 - Motor vehicle accident with no injuries.				
05/18/2022	2022-130	35 MT VERNON RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
412 - Gas leak (natural gas or LPG)				
05/01/2022	2022-116	8 SANFORD ST MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
420 - Toxic condition, other				
05/17/2022	2022-129	1 WILSON AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
424 - Carbon monoxide incident				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

05/16/2022	2022-128	19 BERGEN MILLS RD MILLSTONE, NJ 08831	Millstone Fire Department	Staffing Level: Responded as Normal
05/22/2022	2022-135	11 HERON CT MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
444 - Power line down				
05/10/2022	2022-125	WILSON AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
05/15/2022	2022-127	59 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
05/20/2022	2022-134	110 State Route 33 MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
05/26/2022	2022-139	PINE BROOK RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
05/27/2022	2022-142	90 WILSON AVE MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
460 - Accident, potential accident, other				
05/04/2022	2022-119	223 FREEHOLD RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
463 - Vehicle accident, general cleanup				
05/27/2022	2022-141	TRACY STATION RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
571 - Cover assignment, standby, moveup				
05/31/2022	2022-143	49 W MAIN ST FREEHOLD BORO, NJ 07728	Freehold Fire Department	Staffing Level: No Response - No Engine Driver Available
611 - Dispatched & cancelled en route				
05/20/2022	2022-132	MILLHURST RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
651 - Smoke scare, odor of smoke				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

05/18/2022	2022-131	3 WHITEMARSH DR MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: Responded as Normal
743 - Smoke detector activation, no fire - unintentional				
05/23/2022	2022-136	199 WOODWARD RD MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
05/06/2022	2022-121	11 PINK STAR CT MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: Responded as Normal
736 - CO detector activation due to malfunction				
05/23/2022	2022-137	525 EQUINOX LN MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: Responded as Normal
05/20/2022	2022-133	17 SWEETMANS LN MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
735 - Alarm system sounded due to malfunction				
05/09/2022	2022-123	22 ENGLISH CLUB DR ENGLISHTOWN, NJ 07226	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only)
733 - Smoke detector activation due to malfunction				
05/01/2022	2022-118	200 WOODWARD RD MANALAPAN, NJ 07226	Manalapan Primary Response Area	Staffing Level: Responded as Normal
730 - System malfunction, other				
05/10/2022	2022-126	14 WILSON AVE 1 ENGLISHTOWN, NJ 07226	Englishtown fire department	Staffing Level: Responded as Normal
715 - Local alarm system, malicious false alarm				
05/27/2022	2022-140	65 State Route 33 BUS MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: Responded as Normal
05/26/2022	2022-138	110 State Route 33 E MANALAPAN, NJ 07226	Manalapan Fire Company #1	Staffing Level: Responded as Normal
700 - False alarm or false call, other				
05/31/2022	2022-145	3 BAILEY CT MANALAPAN, NJ 07226	Manalapan Primary Response Area	Staffing Level: Responded as Normal

Report is grouped by Incident Type and sorted by Incident Date, Incident Number, Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

746 - Carbon monoxide detector activation, no CO				
Date	Incident ID	Address	Company	Staffing Level
05/31/2022	2022-144	44 CHATSWORTH RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
Staffing Level				
				5
				1
				No Response - No Engine Driver Available
				3
				Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
				18
				Responded as Normal
				3
				Responded as Normal, Delayed (> than 10 Min)