

The Board of Fire Commissioners Fire District 1, Borough of Englishtown, State of New Jersey convened on Thursday July 6, 2023, in the formal meeting room of the Englishtown Fire Department, 3 South main St, Englishtown, NJ.

The meeting was called to order by Chairman P. Cooke at 8:01 P.M.

1. The Sunshine Statement was read by Council J. Youssef.

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Rollcall showed the following Board members in attendance:

Present: G. Maresca, M. Scarrone, P. Cooke, B. Stonaker & T. Kirkland

Minutes: Minutes for the June 1st meeting were motioned by P. Cooke and seconded by B Stonaker. The motion was approved by a rollcall vote.

Ayes: P. Cooke, M. Scarrone, B. Stonaker, G. Maresca & T. Kirkland

Financial: A motion was made by P. Cooke and seconded by T. Kirkland to accept the bill list in an amount of \$14,985.62. The motion was approved by a rollcall vote.

Ayes: G. Maresca, M. Scarrone, B. Stonaker, P. Cooke & T. Kirkland

Insurance: Nothing to report

Legal: Nothing to report

Audit/Book keeper: M. Scarrone reported documents have been delivered to the Auditor.

Chief's Report: copy of submitted report attached.

President's Report: E. Miller reported that trees along the firehouse entrance and auxiliary building need trimming & the fence needs maintenance and repair. Fire Dept will investigate vendors and report back.

Fire Bureau: copy of submitted report attached.

District Engineer's Report: copy of submitted report attached.

Membership: Nothing to report.

Purchases: Deputy Chief O'Brien presented the following items for request:

Rescue equipment – snatch block, picket, 2 round slings & 2 web shackles from Continental Fire totaling \$1,070.50

Fire hose – 36 lengths of 1 ¾ inch firefighting hose totaling \$8,568.00

All purchases were approved unanimously.

LOSAP: Nothing to report.

Old Business: Nothing to report.

Correspondence:

2 additional resumes have been received for the Fire Official position for a total of 4.

Open to the Public: A motion was made by P. Cooke and seconded by M. Scarrone to open the meeting for public comment. Hearing none a motion was made by P. Cooke and seconded by G. Maresca to close the public portion.

New Business: Nothing to report.

Executive: A motion was made to enter Executive Session at 8:21 P.M. by P. Cooke and seconded by G. Maresca

Motion was made to exit Executive Session at 8:29 P.M. by P. Cooke and seconded by G. Maresca.

Meeting Adjourn: at 8:30 P.M. Motioned by P. Cooke and seconded by B. Stonaker and approved by a rollcall vote.

Certified at the August 3, 2023 meeting:



8:02 PM

07/06/23

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of July 7, 2023

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	07/06/2023	7373	NJ Natural Gas	Utilities		595.58	*****
Check	07/06/2023	7374	NJ Fire Equipment	Fire Fighting Equipment		233.46	*****
Check	07/06/2023	7375	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	07/06/2023	7376	NetLink	Professional Services		199.00	*****
Check	07/06/2023	7378	American Cloud Service	Utilities		97.33	*****
Check	07/06/2023	7379	KLR Fire Service, Inc.	Trucks		1,043.82	*****
Check	07/06/2023	7380	Manalapan - Englishtown Board of ...	Fuel		766.22	*****
Check	07/06/2023	7381	Continental Fire and Safety	Fire Fighting Equipment		154.56	*****
Check	07/06/2023	7382	Optimum	Utilities		230.00	*****
Check	07/06/2023	7383	Electronic Measurement Labs, Inc.	Trucks		259.00	*****
Check	07/06/2023	7384	Atlantic Medical Group	Professional Services...		938.00	*****
Check	07/06/2023	7385	Middlesex County Fire Academy	Training		500.00	*****
Check	07/06/2023	7386	Jersey Central Power & Light	Utilities		1,413.73	*****
Check	07/06/2023	7387	Fire and Safety Services	2016 Expense		3,918.30	*****
Check	07/06/2023	7388	Jason Kole	Office Supplies		873.43	*****
Check	07/06/2023	7389	V.E. Ralph & Son Inc.	Personal Protective Eq...		378.00	*****
Check	07/06/2023	7390	Verizon Wireless	Utilities		307.24	*****
Check	07/06/2023	7391	Matt O'Brien	Fire Fighting Equipment		77.95	*****
Total Brunswick Bank Checking					0.00	14,985.62	*****
TOTAL					0.00	14,985.62	*****

Ladders tested and passed 1 24' ladder needed new lanyard was installed. KLR

Air pack 23 out for service leaking air. Returned repaired and tested.

Air pack 21 out needs new straps

1275 gates repaired by fire and safety

1275 report of brakes pulling to one side.

Air pack 21 returned with a replacement strap.

1287 battery issue sent to englishtown auto . unable to work on it transferred to Blaze.

Batteries for the 2 aed's came in and back in service.

Jersey coast fire equipment in to inspect hood system. Ok will need to have tank hydro tested.

Englishtown Fire Department

Englishtown, NJ

This report was generated on 7/6/2023 7:58:28 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 06/01/2023 | End Date: 06/30/2023

Incident Date	Incident #	Address	Zone	Custom Questions
06/03/2023	2023-141	12 DEY ST ENGLISHTOWN, NJ 07726	442 - Overheated motor Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
06/02/2023	2023-140	16 HARRISON AVE ENGLISHTOWN, NJ 07726	611 - Dispatched & cancelled en route Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
06/06/2023	2023-146	12 DEY ST Englishtown, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
06/16/2023	2023-162	2 WOODRUFF CT ENGLISHTOWN, NJ 07726	736 - CO detector activation due to malfunction Englishtown fire department	Staffing Level: Responded as Normal
06/04/2023	2023-142	30 PARK AVE ENGLISHTOWN, NJ 07726	743 - Smoke detector activation, no fire - unintentional Englishtown fire department	Staffing Level: Responded as Normal
Staffing Level				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				
Responded as Normal				
2				
3				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



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Englishtown Fire Department

Englishtown, NJ

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Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 06/01/2023 | End Date: 06/30/2023

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	5	4:59
13-16-1 - Freehold Independent Fire Company	1	0:48
13-26-1 - Gordon's Corner Fire Company	1	6:34
13-26-2 - Manalapan Fire Company #1	15	26:35
13-26-2P - Manalapan Primary Response Area	9	18:10
13-28-1 - Marlboro Fire Company #1	1	9:21
13-32-1 - Millstone Fire Department	9	6:41
TOTAL	41	73:07

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Englishtown Comprehensive Report

6/01/2023 to 07/31/2023

	LHU	Non-LHU
Total Open Properties	14	55
Number Inspected	0	3
Number Reinspected	0	0
Number of Inspection Certificates Issued	0	3

Registrations Invoiced	3
Registrations Paid	3
Permits Invoiced	0
Permits Paid	0
Smoke CO Inspected	2
Smoke CO Approved	1
Smoke CO Invoiced	0
Smoke CO Paid	0
Total Violations Issued	0
Total Penalty Notices Issued	0

[Expand All](#) | [Collapse All](#)

Property Registration (0)

#Property Registration Annual Registration Letter Date

Registrations (Non-Life Hazard) (0)

#Property Registration Annual Registration Letter Date

New Registrations (0)

#Property Registration Date Registered

Closed Registrations (0)

#Property Registration Date Closed

Inspections by Type (3)

Periodic (3)
 Reinspection (0)
 Follow up (0)
 Complaint (0)
 Other (0)

#	Inspection	Inspection Date	Re-Inspection 1	Re-Inspection 2	Re-Inspection 3	Inspection Type
1	Trattoria Ravello Edward Miller 07/06/2023	07/06/2023				Periodic
2	Hair Systems Inc. Edward Miller 07/06/2023	07/06/2023				Periodic
3	Rubberman Tire Removal LLC Edward Miller 07/06/2023	07/06/2023				Periodic

Inspections by Inspector (3)
 Thomas Kirkland (0)
 John Marini (0)
 Edward Miller (3)

#	Inspection	Inspection Date	Inspector
1	Trattoria Ravello Edward Miller	07/06/2023	Edward Miller
2	Hair Systems Inc. Edward Miller	07/06/2023	Edward Miller
3	Rubberman Tire Removal LLC Edward Miller	07/06/2023	Edward Miller

Notice of Violations Issued (0)

Business Name Notice Date

State Notice of Violations Issued (0)

Business Name Notice Date

Order to Pay Penalty Issued (0)

Business Name Notice Date

Order to Pay Recurring Penalty Issued (0)

Business Name Notice Date

Punitive Closing Order Issued (0)

Business Name Notice Date

Request for Time Extension (0)

Business Name Notice Date

Notice of Imminent Hazard (0)

Business Name Notice Date

Invoiced (3)

Registration Fee: \$906.25
 Permit Fee:
 Total Fee: \$906.25

#	Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
1	Freehold Regional High School District	06/02/2023	\$375.00		\$375.00
2	Dunkin Donuts	07/06/2023	\$156.25		\$156.25
3	The Awning Warehouse	07/06/2023	\$375.00		\$375.00
GRAND TOTAL			\$906.25		\$906.25

Invoiced & Waived (0)

Registration Fee:
 Permit Fee:
 Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices (0)
 Registration Fee:
 Permit Fee:
 Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Paid (3)
 Registration Fee: \$906.25
 Permit Fee:
 Total Fee: \$906.25

#	Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
1	Freehold Regional High School District	06/02/2023	\$375.00		\$375.00
2	Dunkin Donuts	07/06/2023	\$156.25		\$156.25
3	The Awning Warehouse	07/06/2023	\$375.00		\$375.00
GRAND TOTAL			\$906.25		\$906.25

Invoices Unpaid (0)
 Registration Fee:
 Permit Fee:
 Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Payments (3)
 Check: \$906.25
 Cash:
 On Acct:
 Money Order:
 Total: \$906.25

#	Business Name	Payment Date	Check	Cash	On Account	Money Order	Total Payment
1	Freehold Regional High School District	06/02/2023	\$375.00				\$375.00
2	Dunkin Donuts	07/06/2023	\$156.25				\$156.25
3	The Awning Warehouse	07/06/2023	\$375.00				\$375.00
GRAND TOTAL			\$906.25				\$906.25

Payments Waived (0)
 Check:
 Cash:
 On Acct:
 Money Order:
 Total:

Business Name Payment Date Check Cash On Account Money Order Total Payment
GRAND TOTAL

Permits (0)

Missing Application Date: 0
Annual: 0
Seasonal: 0
Type 1: 0
Type 2: 0
Type 3: 0
Type 4: 0

# Applicant	Application Date	Annual	Seasonal	Type 1	Type 2	Type 3	Type 4
GRAND TOTAL		0	0	0	0	0	0

Invoiced (0)
Registration Fee:
Permit Fee:
Total Fee:

# Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
GRAND TOTAL				

Invoices Paid (0)
Registration Fee:
Permit Fee:
Total Fee:

# Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
GRAND TOTAL				

Invoices Unpaid (0)
Registration Fee:
Permit Fee:
Total Fee:

# Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
GRAND TOTAL				

Invoices Waived (0)
Registration Fee:
Permit Fee:
Total Fee:

# Business Name	Invoice Date	Registration Fee	Permit Fee	Total Fee
GRAND TOTAL				

Payments (0)
Check:
Cash:
On Acct:
Money Order:
Total:

# Business Name	Payment Date	Check	Cash	On Account	Money Order	Total Payment
GRAND TOTAL						

Payments Waived (0)
Check:
Cash:
On Acct:
Money Order:
Total:

# Business Name	Payment Date	Check	Cash	On Account	Money Order	Total Payment
GRAND TOTAL						

Approved: 0
 Denied: 0
 House: 0
 Townhouse: 1
 Condo: 0
 Apartment: 0
 Other: 0

#	Applicant	Application Date	Approved	Denied	House	Townhouse	Condo	Apartment	Other
1	70 ENGLISH CLUB DRIVE	07/17/2023				Townhouse			
GRAND TOTAL			0	0	0	1	0	0	0

Smoke/CO Certificate - Resale (1)
 Approved: 1
 Denied: 0
 House: 1
 Townhouse: 0
 Condo: 0
 Apartment: 0
 Other: 0

#	Applicant	Application Date	Approved	Denied	House	Townhouse	Condo	Apartment	Other
1	15 W DEY STREET	06/27/2023	Approved		House				
GRAND TOTAL			1	0	1	0	0	0	0

Smoke/CO Certificate - By Inspector (2)
 Thomas Kirkland (0)
 John Marini (2)
 Edward Miller (0)

#	Applicant	Application Date	Thomas Kirkland	Edward Miller	John Marini
1	15 W DEY STREET	06/27/2023			John Marini
	70 ENGLISH CLUB DRIVE	07/17/2023			John Marini
GRAND TOTAL			0	0	

Payments (1)
 Check: \$45.00
 Cash:
 Credit Card:
 Visa Consumer Check:
 On Acct:
 Money Order:
 Total: \$45.00

#	Business Name	Payment Date	Check	Cash	Credit Card	Visa Check	On Account	Money Order	Total Payment
1	U.S. BANK TRUST NA, TRUSTEE	06/26/2023	\$45.00						\$45.00
GRAND TOTAL			\$45.00						\$45.00

