

**The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday March 2<sup>nd</sup>, 2023, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.**

The meeting was called to order by Chairman Peter Cooke at 8:03 P.M.

1. **Sunshine Statement** by Board Attorney Joe Youssouf

**Statement is hereby given that adequate notice of this meeting was given by:**

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

**Roll Call showed the following members in attendance:**

Present: Peter Cooke, Victoria Sarti, Melissa Scarrone, Gerald Maresca and Tom Kirkland.

**Re-Organization Meeting:**

Gerald Maresca & Peter Cooke were sworn in for 3-year terms (2026).

**Position Appointments:**

**Chairman – Peter Cooke** – Motion made to nominate P. Cooke by G. Maresca, second made by V Sarti. Motion passed unanimously.

**Vice-Chairman – Gerald Maresca** – Motion made to nominate G. Maresca by P. Cooke, second made by T. Kirkland. Motion passed unanimously.

**Treasurer – Melissa Scarrone** - Motion made to nominate Melissa Scarrone made by P. Cooke, second made by V. Sarti.

**Clerk – Thomas Kirkland** – Motion made to nominate T. Kirkland by P. Cooke, second made by V. Sarti. Motion passed unanimously.

**Resolutions for Annual Appointments:**

**Resolution 2023 – 02**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown establishing meeting dates for the year 2023.

Motion to accept made by P. Cooke, second made by T. Kirkland. Motion passed unanimously.

**Resolution 2023 – 3**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown designating Brunswick Bank & Trust as the depository of Fire District funds.

Motion to accept made by P. Cooke, second made by V. Sarti. Motion passed unanimously.

**Resolution 2023 – 4**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown designating the Asbury Park Press & Star Ledger as the official newspapers of the Board of Fire Commissioners.

Motion to accept made by P. Cooke, second made by V. Sarti. Motion passed unanimously.

**Resolution 2023 – 5**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown appointing Edward Miller Fire Official for the year 2023.

Motion made by P. Cooke, second made by T Kirkland. Motion passed unanimously.

**Resolution 2023 – 6**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown appointing Ronald Petrics District Auditor for 2023.

Motion made by P. Cooke, second made by G. Maresca. Motion passed unanimously.

**Resolution 2023 – 7**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown appointing George Lang as Board Accountant for 2023.

Motion made by P. Cooke, second made by V. Sarti. Motion passed unanimously.

**Resolution 2023 – 8**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown appointing Joseph Youssouf as Board Attorney for 2023.

Motion was made by P. Cooke, seconded by V. Sarti. Motion passed unanimously.

**Legal:**

**Resolution 2023 – 9**

Resolution of the Board of Fire Commissioners Fire District 1 Borough of Englishtown entering into contract with the Englishtown Fire Department to provide emergency response services for the year 2023. With a compensation in the amount of \$36,000. Motioned by P. Cooke, second made by T. Kirkland. Motion passed unanimously.

**Election Result:**

Total of 20 voters reports by Monmouth County Board of Elections

**Budget**            **Votes**

Yes: 9

No: 8

**2 Three Year Terms:**

Cooke 14

Maresca 9

**Minutes:**

Minutes for the February 2, 2023 meeting were tabled.

**February Financials:** A motion was made by P. Cooke and a Second was made by G. Maresca to accept the Bills. Motion passed unanimously.

G. Maresca will handle obtaining an itemized estimate for landscaping services for 2023.

**Auditor/Accountant:**

R. Petrics reported his firm will be submitting the 2022 audit engagement letter to the Board shortly.

**Chief's Report:**

- See Attached Report

**Administrative Engineer's Report:**

- See attached Report.

**President's Report:**

- No report

**Fire Bureau:**

- No report

**LOSAP:**

- Awaiting documents to be sent from Lincoln Financial for 2021.

**Correspondence:**

- Letter of resignation from the Board was submitted by Victoria Sarti. Motion was made by P. Cooke, seconded by G. Maresca to accept the resignation. Motion passed unanimously.
- Letters of interest for the vacant seat on the Board were directed to be submitted to the Clerk of the Board by Monday March 27, 2023.

**Insurance:**

- No report

**Membership:**

- No activity

**Old Business:**

- G. Maresca asked the status of the proposal from District Compliance for the social media accounts. The proposal was tabled.

**New Business:**

- G. Maresca proposed looking into new meeting room chairs. He will research options and report back.

**Purchase Requests:**

Deputy Chief M O'Brien requested the following:

- AED batteries & pads to replace outdated ones \$1,000.
- Personal Protective Equipment (1 helmet 1 pair boots) \$1,045.00
- Paratec Rescue Struts & attachments from Continental Fire \$6,800.50 (state bid)
- Mounting equipment for Partech equipment for 12-74 \$857.45.
- Rope Rescue class for 3 firefighters \$2,625.

**Public Open Portion:**

- William Sabin 22 Tennent Ave asked how the Valentine's Day fundraiser went. This was deferred to Chief Sarti.

**Meeting Adjournment:** at 8:51PM. After a motion by V. Sarti and Seconded by P. Cooke and approved by a unanimous roll call vote.

**Certified** at the April 6, 2023, regularly scheduled meeting



Thomas S. Kirkland – Board Clerk

# Englishtown Fire Department

Englishtown, NJ

This report was generated on 3/1/2023 3:39:01 PM



## Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 02/01/2023 | End Date: 02/28/2023

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	3	2:15
13-15-1 - Freehold Fire Department	1	3:14
13-26-1 - Gordon's Corner Fire Company	3	9:51
13-26-2 - Manalapan Fire Company #1	8	10:03
13-26-2P - Manalapan Primary Response Area	7	11:48
13-32-1 - Millstone Fire Department	1	0:48
TOTAL	23	37:59

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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# Englishtown Fire Department

Englishtown, NJ

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## Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 02/01/2023 | End Date: 02/28/2023

Incident Date	Incident #	Address	Zone	Custom Questions
02/09/2023	2023-40	28 WOOD AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
02/14/2023	2023-44	19 HAMILTON ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
02/19/2023	2023-48	47 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
745 - Alarm system activation, no fire - unintentional				
322 - Motor vehicle accident with injuries				
311 - Medical assist, assist EMS crew				
Staffing Level				3
Responded as Normal				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



02/02/2023	2023-32	93 FREEHOLD RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
02/16/2023	2023-47	77 PENSION RD 10 MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
<b>743 - Smoke detector activation, no fire - unintentional</b>				
02/02/2023	2023-31	602 JUSTIN WAY MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
<b>745 - Alarm system activation, no fire - unintentional</b>				
02/07/2023	2023-36	511 State Route 33 E MILLSTONE, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
02/19/2023	2023-48	47 LASATTA AVE ENGLISH TOWN, NJ 07726	English town fire department	Staffing Level: Responded as Normal
<b>Staffing Level</b>				
No Response - Fire Call - Short Staffed (< 3 FF1)				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				
Responded as Normal				
Responded as Normal, Delayed (> than 10 Min)				
				2
				4
				17
				1

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.





# Englishtown Fire Department

Englishtown, NJ

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## Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): All Zones | Incident Type(s): All Incident Types | Start Date: 02/01/2023 | End Date: 02/28/2023

Incident Date	Incident #	Address	Zone	Custom Questions
<b>111 - Building fire</b>				
02/01/2023	2023-29	21 HUDSON ST FREEHOLD BORO, NJ 07728	Freehold Fire Department	Staffing Level: Responded as Normal
02/03/2023	2023-34	21 REGAL RD MANALAPAN, NJ 07726	Gordon's Corner Fire Company	Staffing Level: Responded as Normal
<b>131 - Passenger vehicle fire</b>				
02/13/2023	2023-43	CRAIG RD MANALAPAN, NJ 07726	Gordon's Corner Fire Company	Staffing Level: Responded as Normal
<b>142M - Mutch fire</b>				
02/14/2023	2023-45	216 WOODWARD RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
<b>311 - Medical assist, assist EMS crew</b>				
02/09/2023	2023-40	28 WOOD AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
<b>322 - Motor vehicle accident with injuries</b>				
02/14/2023	2023-44	19 HAMILTON ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
<b>412 - Gas leak (natural gas or LPG)</b>				
02/22/2023	2023-51	10 GREEN RIDGE DR MANALAPAN, NJ 07726	Gordon's Corner Fire Company	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
<b>444 - Power line down</b>				
02/07/2023	2023-37	STATION ST MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



1274 final part has arrived and installed by blaze

KLR to schedule ladder testing date to be June 2,2023

1266 Englishtown Auto oil change

Scba pack 17 out for repair returned repaired

Scott bottles 64 & 81 out for repair returned repaired

Units 1287 & 1288 taken by 1270 for inspection passed

New wiper blades installed on 1288 size 22 / 26

CSS alarm company in test fire alarms yearly test and inspection completed

JCFE coming march 13 to check fire extinguishers

Administrative Engineer

Thomas Frueh

Englishtown Fire District No. 1

Bill List

As of March 31, 2023

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							
Check	03/02/2023	7283	new jersey fire equipment	Fire Fighting Equipment		125.61	*****
Check	03/02/2023	7284	Emergency services Marketing Cor...	Dues and Subscriptions		810.00	*****
Check	03/02/2023	7285	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	03/02/2023	7287	American Cloud Service	Utilities		97.33	*****
Check	03/02/2023	7288	NetLink	Professional Services		199.00	*****
Check	03/02/2023	7290	Joseph Scott	Elections		200.00	*****
Check	03/02/2023	7291	Rupa B. Parikh	Elections		200.00	*****
Check	03/02/2023	7292	Englishtown Automotive	Trucks		225.00	*****
Check	03/02/2023	7293	Jersey Central Power & Light	Utilities		2,002.19	*****
Check	03/02/2023	7294	Optimum	Utilities		237.79	*****
Check	03/02/2023	7295	Verizon Wireless	Utilities		307.30	*****
Check	03/02/2023	7296	Manalapan - Englishtown Board of ...	Fuel		951.28	*****
Check	03/02/2023	7298	Staples	Office Supplies		25.00	*****
Check	03/02/2023	7299	ESO Solutions, Inc.	Dues and Subscriptions		2,617.40	*****
Deposit	03/02/2023			-SPLIT-	90.00		*****
Total Brunswick Bank Checking					90.00	10,997.90	*****
<b>TOTAL</b>					<b>90.00</b>	<b>10,997.90</b>	<b>*****</b>

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Administrative Engineer

Thomas Frueh

Victoria Sarti  
73 English Club Drive  
Englishtown, NJ 07726  
03/02/2023

Englishtown Board of Fire Commissioners

Dear Board:

It is with regret that I tender my resignation from the Englishtown Fire District Board of Fire Commissioners, effective at the conclusion of the March 2<sup>nd</sup> 2023, meeting.

I am grateful for having had the opportunity to serve the residents of Englishtown Borough as an elected official and Clerk of the Englishtown Board of Fire Commissioners for the past 6 years, and I offer my best wishes for its success in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Victoria Sarti', with a large, stylized flourish extending from the end of the name.

Victoria Sarti  
Board Clerk  
Englishtown Board of Fire Commissioners

5:36 PM

03/02/23

Accrual Basis

# Englishtown Fire District No. 1

## Bill List

As of March 31, 2023

Type	Date	Num	Name	Split	Debit	Credit	Balance
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Check	03/02/2023	7287	American Cloud Service	Utilities		97.33	*****
Check	03/02/2023	7288	NetLink	Professional Services		199.00	*****
Check	03/02/2023	7290	Joseph Scott	Elections		200.00	*****
Check	03/02/2023	7291	Rupa B. Parikh	Elections		200.00	*****
Check	03/02/2023	7292	Englishtown Automotive	Trucks		225.00	*****
Check	03/02/2023	7293	Jersey Central Power & Light	Utilities		2,002.19	*****
Check	03/02/2023	7294	Optimum	Utilities		237.79	*****
Check	03/02/2023	7295	Verizon Wireless	Utilities		307.30	*****
Check	03/02/2023	7296	Manalapan - Englishtown Board of ...	Fuel		951.28	*****
Check	03/02/2023	7298	Staples	Office Supplies		25.00	*****
Check	03/02/2023	7299	ESO Solutions, Inc.	Dues and Subscriptions		2,617.40	*****
Deposit	03/02/2023			-SPLIT-	90.00		*****
Total Brunswick Bank Checking					90.00	10,997.90	*****
<b>TOTAL</b>					<b>90.00</b>	<b>10,997.90</b>	*****

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN  
SCHEDULING MEETING DATES FOR THE YEAR 2023**

**WHEREAS;** The Board of Fire Commissioners, as a political subdivision of the State of New Jersey is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

**WHEREAS;** The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that regularly scheduled meetings of the Board will be held on the **first Thursday** of each month commencing at 8:00 p.m. at the Englishtown Firehouse South Main Street Englishtown, New Jersey.

**BE IT FURTHER RESOLVED** that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7, January 4, February 1, and March 7, 2024, which meeting shall serve as the annual reorganization meeting of the Board.

**BE IT FURTHER RESOLVED** that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *C. COKE*

Seconded by: *L. S. KLANE*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1, Englishtown Borough on March 2, 2023.

\_\_\_\_\_, Clerk

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH DESIGNATING  
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2023**

**WHEREAS;** The Board of Fire Commissioners is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit. "; and

**WHEREAS;** the Board has determined that Brunswick Bank & Trust Co. and Sovereign Bank are qualified depositories that are eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that Brunswick Bank and Trust Co. and Sovereign Bank be and the same are hereby designated as official depositories of District funds for the year 2023.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *Coeke*

Seconded by: *Sarti*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown on 3/2/23.

\_\_\_\_\_, Clerk



3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH DESIGNATING  
OFFICIAL NEWSPAPERS FOR THE YEAR 2023**

**WHEREAS;** N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

**WHEREAS;** N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election and bond referendum as well as public hearings and other periodic events; and

**WHEREAS;** To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

**WHEREAS;** The Asbury Park Press and the News Transcript <sup>Star Ledger</sup> are legally recognized newspapers having general circulation within the Borough of Englishtown and are the two publications most likely to inform the citizens of pending Board meetings and actions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that the Asbury Park Press and the News Transcript be and the same are hereby designated to be the official newspapers of the Board of Fire Commissioners for the year 2023.

**BE IT FURTHER RESOLVED** that the Clerk of the Board is hereby directed to publish all required notices in the newspapers specified herein for the year 2023

Moved by: *Cooke*

Seconded by: *Sart*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/2/23.

\_\_\_\_\_, Clerk

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH APPOINTING  
EDWARD MILLER FIRE OFFICIAL OF THE ENGLISHTOWN  
BUREAU OF FIRE PREVENTION FOR THE YEAR 2023**

**WHEREAS;** The Borough of Englishtown heretofore adopted an ordinance establishing a Bureau of Fire Prevention in accordance with the terms and provisions of the Uniform Fire Safety Act, (P.L. 1983, c.383); and

**WHEREAS;** Said Ordinance provides that the Board of Fire Commissioners shall act as the Local Enforcing Agency and shall be responsible for the appointment of a fire official who shall administer the fire prevention code within the Borough of Englishtown; and

**WHEREAS;** Edward Miller is a licensed and qualified Fire Official of the State of New Jersey who is qualified to serve as the District's Fire Official.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that Edward Miller is hereby appointed Fire Official of the Englishtown Bureau of Fire Prevention at an annual stipend in the amount of \$\_\_\_\_\_ for the year 2023.

**BE IT FURTHER RESOLVED** that a certified true copy of the Resolution be forwarded to Edward Miller by the Clerk of the Board.

Moved by: *Cooke*

Seconded by: *R. Sklar*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown on 3/2/23.

\_\_\_\_\_, Clerk

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN APPOINTING  
RONALD C. PETRICS, C.P.A. DISTRICT AUDITOR FOR 2023**

**WHEREAS;** the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

**WHEREAS;** Ronald C. Petrics, RMA is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for "Professional Services" may be made, negotiated and awarded without public bidding and receipt of bids if the services will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

**WHEREAS;** adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that Ronald C. Petrics be, and the same, is hereby appointed auditor for the year 2023.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: *Cooke*

Seconded by: *Maresca*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/2/23.

\_\_\_\_\_, Clerk

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN APPOINTING  
GEORGE LANG BOARD ACCOUNTANT FOR 2023**

**WHEREAS;** The Board of Fire Commissioners is authorized and empowered by law to employ the services of an accountant and such other professional staff as may be required for the orderly and effective administration of its financial affairs; and

**WHEREAS;** It is the considered opinion of the Board that the services of a qualified public accountant to aid in the maintenance of the Board's financial records and accountants and to assist in the preparation and administration of the District's budget is necessary and desirable; and

**WHEREAS;** The Local Public Contracts Law provides, in relevant part, that a contract for professional services may be made, negotiated and awarded without advertisement and receipt of bids; and

**WHEREAS;** George Lang is a Certified Public Accountant licensed to practice in the State of New Jersey and is qualified to render the type of professional services required by the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that a contract for professional services be, and the same is hereby awarded to George Lang for the year 2023.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the Board of Fire Commissioners by the Clerk of the Board and that a copy of this Resolution be forwarded to George Lang by the Clerk.

Moved by: *cooke*

Seconded by: *Scrib*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/2/23 .

\_\_\_\_\_, Clerk

3/2/23

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH APPOINTING  
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE  
YEAR 2023**

**WHEREAS;** The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

**WHEREAS;** N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS;** Joseph D. Youssouf is a licensed attorney at law admitted to practice in the State of New Jersey.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2023.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *Coole*

Seconded by: *Sgrin*

Roll Call Vote:

Ayes:

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/2/23.

\_\_\_\_\_, Clerk