

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday July 11, 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by Pete Cooke at 8:03

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Minutes: Minutes for the June 6th meeting were motioned by P. Cooke and seconded by B. Stonaker was passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Financial: A motion was made by P. Cooke, and seconded by B, Stonaker to accept the bill list. Motion passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Legal: Notice of special election to be placed on 10 places of business before the special election on July 27th 2024.

Chief's Report: See attached

District Engineer Report: See Attached

Presidents Report: Broken A.C. unit and back building gutter. Will follow up.

Fire Bureau: See Attached

Audit/ Bookkeeping: G. Lang reported continued contact with Amy for finishing 2022 audit.

IT Report: finishing online quick books and phone systems

Insurance: None

Membership: No activity

LOSAP: No Report


Old Business: None

New Business: G. Maresca will follow up on mulch and fencing

Correspondence: none

Public Open Potion: Looking into solar

Meeting Adjournment: at 847 After a motion by B. Stonaker and seconded by T. Kirland

Certified at the Aug 1, 2024, regularly scheduled meeting _____ 

7:53 PM

08/01/24

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of August 1, 2024

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Check	07/29/2024	7631	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	07/29/2024	7632	Borough of Englishtown - Water S...	Utilities		194.00	*****
Check	07/29/2024	7633	new jersey fire equipment	Building		3,331.85	*****
Check	07/29/2024	7634	MavTech Consulting	Utilities		985.35	*****
Check	07/29/2024	7636	Monmouth County Treasurer	Elections		157.13	*****
Check	07/29/2024	7637	Dennis Yurcisin	Elections		300.00	*****
Check	07/29/2024	7637	Ashley Yurcisin	Elections		300.00	*****
Check	07/29/2024	7638	Ashley Yurcisin	Elections		306.00	*****
Check	08/01/2024	7639	new jersey fire equipment	Fire Fighting Equipment		306.00	*****
Check	08/01/2024	7642	NetLink	Professional Services		199.00	*****
Total Brunswick Bank Checking					0.00	8,773.33	*****
TOTAL					0.00	8,773.33	*****

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

2024

AUGUST CHIEF'S REPORT

The Englishtown Fire Department responded to 34 calls for service for the month of July 2024, for a total of 73:51 Staff Hours. Of the 34 Calls, this Station Failed to respond to 4 Calls, and responded short staffed to 9 calls. 21 calls responded as full staff. We answered 88% of our calls and failed to respond to 12% of our calls.

For Englishtown, there were 9 calls for service for the month of July 2024. For Englishtown, we responded to 4 calls as normal and 5 calls short staffed for 100% of our calls.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Lou Sarti', with a long horizontal flourish extending to the left.

Chief Lou Sarti

12-66

Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/1/2024 6:03:34 PM



Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 07/01/2024 | End Date: 07/31/2024

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	9	20:11
13-15-1 - Freehold Fire Department	1	20:00
13-16-1 - Freehold Independent Fire Company	3	6:47
13-26-2 - Manalapan Fire Company #1	11	13:33
13-26-2P - Manalapan Primary Response Area	9	6:41
Monroe - Monroe Twp	1	6:38
TOTAL	34	73:51

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/1/2024 5:55:48 PM



Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Custom Question(s): Staffing Level | Personnel: Administrator, Englishtown Fire Dept | Incident Type(s): All Incident Types | Start Date: 07/01/2024 | End Date: 07/31/2024

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: Staffing Level (Required)		
No Response - Fire Call - Short Staffed (< 3 FF1)	3	9%
No Response - No Engine Driver Available	1	3%
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)	9	26%
Responded as Normal	21	62%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



ENGINEERS REPORT FOR JULY 2024

1274 out to spartan fix o/s master discharge and A/c unit/ unit repaired

1275 out to pierce replace primer on pump with new air primer. Not available until September 9th

Scott air compressor has a leak contacted NJFE repairman will be here Thursday or Friday 7/11 or 7/12
air compressor repaired and serviced on 7/12.

Emergency generator not working called SBP. To come out and check inspected removed starter to be rebuilt . starter rebuilt and new battery installed. Now working service still pending with recommendations on cleaning.

10 scott bottles sent out for hydro bottles 72-81 now returned service complete

Administrative engineer

Thomas Frueh



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of July 2024

Date: August 1, 2024

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

96 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 110

Questions or comments-

Respectfully, Submitted.



Print This Page

Englishtown Fire Prevention Bureau Monthly Payment Report

From 07/01/2024 to 07/31/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Permit		\$54.00		
Smoke-CO Cert	\$45.00	\$45.00		
GRAND TOTAL	\$45.00	\$99.00		

Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	07/01/2024 - \$54.00	P2024-0051	Executive Collision & Towing Front		0	\$54.00	\$54.00	0	0
Grand Total							\$54.00	\$54.00	

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	07/17/2024 - \$45.00	S2024-0270	14 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$45.00		\$45.00		

Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/1/2024 6:02:44 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): All Zones | Incident Type(s): All Incident Types | Start Date: 07/01/2024 | End Date: 07/31/2024

Incident Date	Incident #	Address	Zone	Custom Questions
111 - Building fire				
07/05/2024	2024-209	12 VILLA FARMS CIR MONROE TWP, NJ 08831	Monroe Twp	Staffing Level: Responded as Normal
07/06/2024	2024-213	19 WATER ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
07/16/2024	2024-226	309 TULIP LN FREEHOLD TWP, NJ 07728	Freehold Independent Fire Company	Staffing Level: Responded as Normal
142M - Mulch fire				
07/10/2024	2024-217	1 WILSON AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
311 - Medical assist, assist EMS crew				
07/18/2024	2024-232	5 NORTH GATE DR ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
322 - Motor vehicle accident with injuries				
07/03/2024	2024-206	State Route 33 W MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/04/2024	2024-207	79 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/05/2024	2024-218	MONMOUTH RD Freehold, NJ 07728	Freehold Independent Fire Company	Staffing Level: Responded as Normal
07/13/2024	2024-224	S MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
07/28/2024	2024-235	S MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
324 - Motor vehicle accident with no injuries.				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



07/05/2024	2024-210	8 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF-1 on Engine, or Officer Only response)
440 - Electrical wiring/equipment problem, other				
07/27/2024	2024-233	9 WENTWORTH DR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
444 - Power line down				
07/02/2024	2024-203	37 MCCAFFERY RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF-1)
07/05/2024	2024-211	6 CENTER ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
07/10/2024	2024-219	13 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
07/15/2024	2024-225	60 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
07/17/2024	2024-228	10 STATION ST MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF-1 on Engine, or Officer Only response)
445 - Arcing, shorted electrical equipment				
07/03/2024	2024-204	66 HAZEL DR FREEHOLD TWP, NJ 07728	Freehold Independent Fire Company	Staffing Level: Responded as Normal
463 - Vehicle accident, general cleanup				
07/16/2024	2024-227	149 FREEHOLD RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
571 - Cover assignment, standby, moveup				
07/03/2024	2024-205	130 Park AVE Freehold, NJ 07728	Freehold Fire Department	Staffing Level: Responded as Normal
07/04/2024	2024-208	130 GRAVEL HILL RD MANALAPAN, NJ 07728	Manalapan Fire Company #1	Staffing Level: Responded as Normal
611 - Dispatched & cancelled en route				
07/05/2024	2024-212	6 SHIRA LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal

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07/08/2024	2024-215	66 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
07/11/2024	2024-220	122 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
07/12/2024	2024-222	118 MILLHURST RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
07/12/2024	2024-223	97 LAMB LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
07/17/2024	2024-230	40 GENESIS ST MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: No Response - No Engine Driver Available
07/27/2024	2024-234	32 DEER WAY MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
700 - False alarm or false call, other				
07/17/2024	2024-229	9 SUNFLOWER DR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/18/2024	2024-231	29 BUCKINGHAM DR MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
733 - Smoke detector activation due to malfunction				
07/07/2024	2024-214	90 WILSON AVE MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
735 - Alarm system sounded due to malfunction				
07/11/2024	2024-221	118 MILLHURST RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded as Normal
744 - Detector activation, no fire - unintentional				

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07/01/2024	2024-202	108 HIDDEN POND CT MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
746 - Carbon monoxide detector activation, no CO				
07/08/2024	2024-216	13 CHANTILLY LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
Staffing Level				
No Response - Fire Call - Short Staffed (< 3 FF1)				
3				
No Response - No Engine Driver Available				
1				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				
9				
Responded as Normal				
21				

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Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/1/2024 6:03:10 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 07/01/2024 | End Date: 07/31/2024

Incident Date	Incident #	Address	Zone	Custom Questions
07/06/2024	2024-213	19 WATER ST ENGLISHTOWN, NJ 07726	111 - Building fire Englishtown fire department	Staffing Level: Responded as Normal
07/10/2024	2024-217	1 WILSON AVE ENGLISHTOWN, NJ 07726	142M - Mulch fire Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/18/2024	2024-232	5 NORTH GATE DR ENGLISHTOWN, NJ 07726	311 - Medical assist, assist EMS crew Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/04/2024	2024-207	79 MAIN ST ENGLISHTOWN, NJ 07726	322 - Motor vehicle accident with injuries Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/13/2024	2024-224	S MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
07/28/2024	2024-235	S MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/05/2024	2024-210	8 MAIN ST ENGLISHTOWN, NJ 07726	324 - Motor vehicle accident with no injuries. Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
07/05/2024	2024-211	6 CENTER ST ENGLISHTOWN, NJ 07726	444 - Power line down Englishtown fire department	Staffing Level: Responded as Normal
07/10/2024	2024-219	13 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
Staffing Level				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				5

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