

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday June 6th 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by Pete Cooke at 8:00

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Minutes: Minutes for the May 2nd meeting were motioned by P. Cooke and seconded by G. Maresca Motion was passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Financial: A motion was made by P. Cooke, and seconded by B. Stonaker to accept the bill list. Motion passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Legal: Correspondence regarding the agreement between the Borough and the Fire Department for payment of Fire Inspector Service expiration. J. Youseff will reach out to Borough follow up from May meeting.

Audit/ Bookkeeping: G. Lang reported continued contact with Amy for finishing 2022 audit.

Insurance: None

Chief's Report: See attached

District Engineer Report: See Attached

Presidents Report: None, Firehouse in order

Fire Bureau: See Attached

IT Report: None

Membership: No activity

LOSAP: No Report

Purchase Request: Rope 1,756, Paratech coupling 271.70, Paratech Controller 564.30, Paratech male 22.80

Old Business: Pick up old telephones

New Business: none

Correspondence: None

Public Open Potion: P. Cooke opened the floor to the public. Seeing no public comment was closed.

Meeting Adjournment: at 8:30 After a motion by B. Stonaker and seconded by P. Cooke

Certified at the July 11, 2024, regularly scheduled meeting



Melissa Scarrone, Secretary

11:57 AM

07/11/24

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of July 11, 2024

Type	Date	Num	Name	Split	Debit
Brunswick Bank Checking					
Check	07/08/2024	7615	Englishtown Fire Department	Contract - Volunteer F...	
Check	07/08/2024	7617	Witmer	Fire Fighting Equipment	
Check	07/08/2024	7618	MavTech Consulting	Computer Equipment ...	
Check	07/08/2024	7619	Joseph D. Youssouf	Legal	
Check	07/08/2024	7620	Timothy Kirkland	Fire Fighting Equipment	
Check	07/08/2024	7621	NetLink	Professional Services	
Check	07/08/2024	7622	Jungle Laser, LLC	UFSA Other Expenses	
Check	07/08/2024	7623	Verizon Wireless	Utilities	
Check	07/08/2024	7624	Blaze Emergency Equipment Co...	Trucks	
Check	07/08/2024	7625	Jersey Central Power & Light	Utilities	
Check	07/08/2024	7626	Manalapan - Englishtown Regio...	Fuel	
Check	07/08/2024	7627	Optimum	Utilities	
Check	07/11/2024	7614	MavTech Consulting	Computer Equipment ...	
Check	07/11/2024	7630	Custom Bandag INC	Trucks	
Total Brunswick Bank Checking					0.00
TOTAL					0.00

A/C for 1274 connector plugs bad replaced and unit recharged.

Air filter replaced for 1275

A/C still not working properly getting estimates to fix.

Master discharge o/s leaking

Primer not working getting estimates to repair or replace.

Received quotes from blaze and spartan for 1274 /ac unit and master discharge

Blaze estimate was 3021.71 plus possible extra fees

Spartan quote \$2998.86 to do both jobs complete.

1275 primer issue quotes in from blaze and pierce .

Blaze was \$453 to inspect and if possible repair if replacement needed would contact with additional price

Pierce came inspected unit parts no longer available for this primer . new trident air primer would be installed and all old parts would be removed. \$3900.00

Englishtown Fire District No. 1

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As of July 11, 2024

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Check	07/08/2024	7618	MavTech Consulting	Computer Equipment ...	
Check	07/08/2024	7619	Joseph D. Youssef	Legal	
Check	07/08/2024	7620	Timothy Kirkland	Fire Fighting Equipment	
Check	07/08/2024	7621	NetLink	Professional Services	
Check	07/08/2024	7622	Jungle Laser, LLC	UFSA Other Expenses	
Check	07/08/2024	7623	Verizon Wireless	Utilities	
Check	07/08/2024	7624	Blaze Emergency Equipment Co...	Trucks	
Check	07/08/2024	7625	Jersey Central Power & Light	Utilities	
Check	07/08/2024	7626	Manalapan - Englishtown Regio...	Fuel	
Check	07/08/2024	7627	Optimum	Utilities	
Check	07/11/2024	7614	MavTech Consulting	Computer Equipment ...	
Check	07/11/2024	7630	Custom Bandag INC	Trucks	
Total Brunswick Bank Checking					0.00
TOTAL					0.00



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of June 2024

Date: July 11, 2024

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

96 Non- Life Hazards registered

15 Life Hazard Uses registered

Total- 110

Questions or comments-

Respectfully, Submitted.

Englishtown Fire Prevention Bureau Monthly Payment Report

From 06/01/2024 to 06/30/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$1,186.25	\$1,186.25		
Permit		\$54.00		
Smoke-CO Cert	\$440.00	\$440.00		
GRAND TOTAL	\$1,626.25	\$1,680.25		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	06/04/2024 - \$156.25	R2024-0079	Gonzyfer Home Improvement #1	Check	\$156.25	0	\$156.25	0	0
2	06/04/2024 - \$250.00	R2024-0080	Gonzyfer Home Improvement #2	Check	\$250.00	0	\$250.00	0	0
3	06/04/2024 - \$93.50	R2024-0063	AT&T	Check	\$93.50	0	\$93.50	0	0
4	06/04/2024 - \$93.50	R2024-0081	Oxford Crossing Condominium Assoc. B-1	Check	\$93.50	0	\$93.50	0	0
5	06/04/2024 - \$93.50	R2024-0082	Oxford Crossing Condominium Assoc. B-2	Check	\$93.50	0	\$93.50	0	0
6	06/04/2024 - \$93.50	R2024-0083	Oxford Crossing Condominium Assoc. B-3	Check	\$93.50	0	\$93.50	0	0
7	06/04/2024 - \$93.50	R2024-0084	Oxford Crossing Condominium Assoc. B-4	Check	\$93.50	0	\$93.50	0	0
8	06/25/2024 - \$156.25	R2024-0018	Dunkin Donuts	Check	\$156.25	0	\$156.25	0	0
9	06/26/2024 - \$156.25	R2024-0085	Bud It Up	Check	\$156.25	0	\$156.25	0	0
Grand Total					\$1,186.25		\$1,186.25		

Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	06/28/2024 - \$54.00	P2024-0050	Scarlet Reserve Room		0	\$54.00	\$54.00	0	0
Grand Total						\$54.00	\$54.00		

Smoke-CO Cert

	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	06/03/2024 - \$45.00	S2024-0261 9 PARK AVENUE	Check	\$45.00	0	\$45.00	0	0
2	06/03/2024 - \$45.00	S2024-0262 25 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
3	06/04/2024 - \$135.00	S2024-0263 50 QUEENS WAY	Check	\$135.00	0	\$135.00	0	0
4	06/10/2024 - \$45.00	S2024-0264 4 VICTORY DRIVE	Check	\$45.00	0	\$45.00	0	0
5	06/13/2024 - \$45.00	S2024-0267 14 WOOD AVENUE	Check	\$45.00	0	\$45.00	0	0
6	06/17/2024 - \$45.00	S2024-0265 16 NORTH GATE DRIVE	Check	\$45.00	0	\$45.00	0	0
7	06/20/2024 - \$80.00	S2024-0268 30 ENGLISH CLUB DRIVE	Check	\$80.00	0	\$80.00	0	0
Grand Total				\$440.00		\$440.00		

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Business Name	Inspection Date	Type	Inspector	Notes	Workflow Status	Inspection Actions	Inspection
Scarlet Reserve Room	06/29/2024	Other	Ken Marr Jr.	Enclosed mobile food truck permitting and inspection, Type 1 permit.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Scarlet Reserve Room Ken Marr Jr. 06/29/2024
Scarlet Reserve Room	06/28/2024	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Scarlet Reserve Room Ken Marr Jr. 06/28/2024
The Baklava Lady	06/28/2024	Periodic	Ken Marr Jr.	Emergency Lighting Fire Extinguisher	OPEN	<input type="checkbox"/> Complete <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	The Baklava Lady Ken Marr Jr. 06/28/2024
Bud It Up	06/28/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Bud It Up Ken Marr Jr. 06/28/2024
Pro-Line Kitchens	06/27/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Pro-Line Kitchens Ken Marr Jr. 06/27/2024
Fierro Building & Development	06/27/2024	Periodic	Ken Marr Jr.	No Violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Fierro Building & Development Ken Marr Jr. 06/27/2024
Water Street Wellness, LLC	06/27/2024	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Water Street Wellness, LLC Ken Marr Jr. 06/27/2024
Battle Front Tattoo Co	06/26/2024	Periodic	Ken Marr Jr.	Violation noted and mailed.	OPEN	<input type="checkbox"/> Re-Inspection <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Battle Front Tattoo Co Ken Marr Jr. 06/26/2024
Stamford Square, LLC. Bldg-1000	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-1000 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-900	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-900 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-800	06/17/2024	Periodic	Ken Marr Jr.	No Violations at time of Insp.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-800 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-700	06/17/2024	Periodic	Ken Marr Jr.		COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-700 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-600	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-600 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-500	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-500 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-400	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-400 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-300	06/17/2024	Periodic	Ken Marr Jr.	NO violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-300 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-200	06/17/2024	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-200 Ken Marr Jr. 06/17/2024
Stamford Square, LLC. Bldg-100	06/17/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Stamford Square, LLC. Bldg-100 Ken Marr Jr. 06/17/2024
Oxford Crossing Condominium Assoc. B-4	06/14/2024	Periodic	Ken Marr Jr.	Paperwork needed.	OPEN	<input type="checkbox"/> Complete <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Oxford Crossing Condominium Assoc. B-4 Ken Marr Jr. 06/14/2024
Oxford Crossing Condominium Assoc. B-3	06/14/2024	Periodic	Ken Marr Jr.	Paperwork needed	OPEN	<input type="checkbox"/> Complete <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Oxford Crossing Condominium Assoc. B-3 Ken Marr Jr. 06/14/2024
Oxford Crossing Condominium Assoc. B-2	06/14/2024	Periodic	Ken Marr Jr.	Paperwork needed.	OPEN	<input type="checkbox"/> Complete <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Oxford Crossing Condominium Assoc. B-2 Ken Marr Jr. 06/14/2024
Oxford Crossing Condominium Assoc. B-1	06/14/2024	Periodic	Ken Marr Jr.	Paper work needed.	OPEN	<input type="checkbox"/> Complete <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Oxford Crossing Condominium Assoc. B-1 Ken Marr Jr. 06/14/2024
Sophie's Cleaners	06/07/2024	Periodic	Ken Marr Jr.	No violations at time of the inspection.	COMPLETE	<input checked="" type="checkbox"/> View Certificate <input checked="" type="checkbox"/> Email Certificate	Sophie's Cleaners Ken Marr Jr. 06/07/2024
Cholula Resturant	06/07/2024	Periodic	Ken Marr Jr.	Fire Alarm	OPEN	<input type="checkbox"/> Re-Inspection <input type="checkbox"/> Time Extension <input type="checkbox"/> Pay Penalty	Cholula Resturant Ken Marr Jr. 06/07/2024
Manalapan - Englishtown Board of Ed.	06/06/2024	Periodic	Ken Marr Jr.		COMPLETE	<input checked="" type="checkbox"/> Issue Certificate	Manalapan - Englishtown Board of Ed. Ken Marr Jr. 06/06/2024

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

2024

JUNE CHIEF'S REPORT

The Englishtown Fire Department responded to 33 calls for service for the month of June 2024, for a total of 101:32 Staff Hours. Of the 33 Calls, this Station Failed to respond to 6 Calls, and responded short staffed to 2 calls. 25 calls responded as full staff. We answered 82% of our calls and failed to respond to 18% of our calls.

For Englishtown, there were 4 calls for service for the month of June 2024. We responded to 4 calls as full staff. We answered 100% of our calls within Englishtown.

ENGLISHTOWN FIRE DEPARTMENT



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APPARATUS – Please familiarize yourselves with **ALL** apparatus.

12-74 – OOS at Campbell Supply due to A/C issues

12-75 – Up and running.

12-76 – Up and running.

12-87 – Up and running.

12-93 – Up and running.

EQUIPMENT – No new equipment at this time.

TRAINING –

This month will focus on Rescue Operations as well as Driver Training.

Remember to hand in a copy of all certifications to 12-68, Captain Krauss. All requested training classes must come through 12-68 & 12-66.

ENGLISHTOWN FIRE DEPARTMENT



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MISCELLANEOUS -

The town will be holding several events in the fall. They are requesting our presence. These will be excellent Public Relations opportunities.

9/13 – 9/15 – Italian Festival

9/28 – Englishtown Day

10/25 – Halloween Party

They are requesting dates for the Santa Run and Santa pictures to put on a Borough event calendar.

Everyone needs to chip in and maintain the cleanliness and order of the Station.

Respectfully Submitted,

Chief Lou Sarti

12-66

Englishtown Fire Department

Englishtown, NJ



This report was generated on 7/11/2024 7:59:22 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 06/01/2024 | End Date: 06/30/2024

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	4	10:36
13-26-2 - Manalapan Fire Company #1	17	40:00
13-26-2P - Manalapan Primary Response Area	10	34:19
13-32-1 - Millstone Fire Department	2	16:36
TOTAL	33	101:32

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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Doc Id: 1306

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