

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday August 2nd, 2018 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by Chairman Peter Cooke at 8:11 P.M.

1. **Sunshine Statement** by Joseph Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Ryan Reale, Gerald Maresca,

Absent: Brian Stonaker

Legal: Resolution to accept the audit report was again tabled until the following meeting due to the audit report not being complete at this time.

July 2018 Minutes: A motion was made by R. Reale and a Second was made by V. Sarti to accept the minutes. Motion passed by unanimous vote.

Financial: A motion was made by G. Maresca and a Second was made by R. Reale to accept the Bills. Motion passed by unanimous vote.

~~Board Auditor/Accountant:~~ ^{Board} The Board Accountant will have the audit report completed by the next meeting.

Chief's Report:

- No Report due to LODD of Chief Engineer Pasquale DiBenedetto.

Department Engineer's Report:

- No Report due to LODD of Chief Engineer Pasquale DiBenedetto.

President's Report:

- No Report due to LODD of Chief Engineer Pasquale DiBenedetto.

Fire Bureau:

- No Report due to LODD of Chief Engineer Pasquale DiBenedetto.

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LOSAP:

- No Report

Correspondence:

- None

Insurance:

- No Report

Membership:

- No Report

Old Business:

- Straight Line Edging will be out to do the parking lot lines. P. Cooke requested no more than \$2,500.00 to have it done. Motion made by P. Cooke, and a second by R. Reale to approve. Motion passed by unanimous vote.

New Business:

- None

Public Open Portion:

- None

Meeting Adjournment: at 8:19 PM. After a motion by G. Maresca and Seconded by R. Reale and approved by a unanimous roll call vote.

Certified at the September 6th, 2018, regularly scheduled meeting _____

6:54 PM

08/02/18

Accrual Basis

Englishtown Fire District No. 1
Bill List
As of August 2, 2018

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							227,251.52
Deposit	7/11/2018						227,251.52
Check	7/13/2018	6200	Ed Miller	-SPLIT-	514.50		227,766.02
Check	8/2/2018	6202	State of nj dept. of labor and wor...	UFSA Other Expenses		348.63	227,417.39
Check	8/2/2018	6203	stockel lawn	Fringe Benefits		10.00	227,407.39
Check	8/2/2018	6204	Cytracom LLC.	Building		995.00	226,412.39
Check	8/2/2018	6205	Englishtown Fire Department	Utilities		288.82	226,123.57
Check	8/2/2018	6206	batteries PPlus Blubs	Contract - Volunteer Fi...		2,250.00	223,873.57
Check	8/2/2018	6207	Manalapan - Englishtown Board ...	Trucks		196.34	223,677.23
Check	8/2/2018	6208	Staples	Fuel		542.91	223,134.32
Check	8/2/2018	6209	Verizon	Office Supplies		28.62	223,105.70
Check	8/2/2018	6210	Borough of Englishtown	Utilities		55.46	223,050.24
Check	8/2/2018	6211	Family Practice of CentraState	-SPLIT-		194.00	222,856.24
Check	8/2/2018	6212	East Coast Emergency Lighting	Professional Services-...		671.00	222,185.24
				Trucks		1,268.35	220,916.89
Total Brunswick Bank Checking					514.50	6,849.13	220,916.89
TOTAL					514.50	6,849.13	220,916.89

6:55 PM
 08/02/18
 Accrual Basis

Englishtown Fire District No. 1
2018 Budget
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
Income			
Capital Fund Balance	0.00	70,556.00	-70,556.00
Fire District Taxes	362,902.86	484,000.00	-121,097.14
Miscellaneous	0.00	444.00	-444.00
Uniform Fire Safety Act			
Fines and Penalties	15,500.00		
Smoke Detector Fees	1,778.00	19,000.00	-17,222.00
Inspection Fees	491.50		
State Registration Fees	6,410.00	5,000.00	1,410.00
Total Uniform Fire Safety Act	24,179.50	24,000.00	179.50
Total Income	387,082.36	579,000.00	-191,917.64
Gross Profit	387,082.36	579,000.00	-191,917.64
Expense			
2017 Expense	64,411.43		
Monmouth County Dispatch Fees	0.00	10,000.00	-10,000.00
Professional Services-Physicals	1,265.00	8,000.00	-6,735.00
Fringe Benefits	14.55	2,300.00	-2,285.45
Administration			
Salaries and Wages	12,704.90	32,650.00	-19,945.10
Total Administration	12,704.90	32,650.00	-19,945.10
Employee Benefits	1,019.36		
Advertising	285.40	700.00	-414.60
Contract - Volunteer Fire Co	18,000.00	26,000.00	-8,000.00
Dues and Subscriptions	3,413.00	5,000.00	-1,587.00
Elections	942.50	1,500.00	-557.50
Fire Fighting Equipment	7,432.84	20,000.00	-12,567.16
Fuel	4,086.79	15,000.00	-10,913.21
Insurance Premiums	52,221.00	84,916.00	-32,695.00
Maintenance and Repairs			
Building	3,991.00		
Trucks	21,550.38		
Maintenance and Repairs - Other	0.00	62,500.00	-62,500.00
Total Maintenance and Repairs	25,541.38	62,500.00	-36,958.62
Office Supplies	2,821.99	4,000.00	-1,178.01
Personal Protective Equipment	685.00	15,000.00	-14,315.00
Professional Services			
Legal	4,792.00		
Professional Services - Other	4,511.80	40,000.00	-35,488.20
Total Professional Services	9,303.80	40,000.00	-30,696.20

6:55 PM
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Accrual Basis

Englishtown Fire District No. 1
2018 Budget
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Promotion	0.00	1,000.00	-1,000.00
Training	2,115.13	18,000.00	-15,884.87
Utilities	25,371.75	40,000.00	-14,628.25
UFSA Salaries and Wages	0.00	16,000.00	-16,000.00
UFSA Fringe Benefits	0.00	3,000.00	-3,000.00
UFSA Other Expenses	1,477.24		
Length of Service Awards	0.00	48,000.00	-48,000.00
Bond Principal	55,000.00	55,000.00	0.00
Bond Interest	6,211.23	8,663.00	-2,451.77
Bond Note Principal	0.00	20,000.00	-20,000.00
Bond Note Interest	0.00	2,700.00	-2,700.00
Total Expense	<u>294,324.29</u>	<u>539,929.00</u>	<u>-245,604.71</u>
Net Income	<u>92,758.07</u>	<u>39,071.00</u>	<u>53,687.07</u>



Firefighter One

34 Wilson Drive Sparta New Jersey 07871
Phone (973) 940-3061 Fax: (973) 860-1388

QUOTE

SQ-00214442

Sales Rep: Rick Pumphrey: Rick@ff1.com

Quote Date 02/19/2018
Expiry Date 03/19/2018

12-66 spoke to them today, still honoring quote

Customer: Englishtown Fire Dept
Bill to:
Street: PO Box 1
City: Englishtown
State: NJ
Zip Code: 07726
Acct. # EFD07726

Delivery Address: 3 South Main St
Delivery City: Englishtown
Delivery State: NJ
Delivery Zip Code: 07726
Delivery Method: Drop Shipment
Payment Term 30 days

Part	Description	Qty	Price	Total
SCT-201215-22	AV-3000 HT Facepiece with Kevlar Head Harness, 4-Strap Medium / None	1.00	268.00	268.00
SCT-805773-72	AV-3000 Facepiece With Kevlar Head Harness Polyisoprene faceseal / Medium / Without Comm Bracket	1.00	248.75	248.75
64041	PS200 SERIES PORTABLE GAS DETECTOR 4-Gas LEL/O2/H2S/CO Non-Pumped	2.00	591.50	1,183.00
GMI-64303RD	Rubber Boot for PS200 Red	2.00	38.25	76.50
A80961 - Scott	T-0790 FIREFIGHTER PROTECTIVE CLOTHING & EQUIP. NEW JERSEY STATE CONTRACT # A80961 / SCOTT SAFETY LINE # 00047 / COMM CODE:340-34-029091 / SCBA Feb. 1, 2016 Consumer Price List / 10% Discount Default Title	1.00	0.00	0.00

Below State Cont. #

Charge	Price
Order Qualifies for Free Shipping / Delivery	0.00

RETURN POLICY:

- Special Order or Custom items are not returnable.
- All Returns are subject to a 20% restocking fee.
- No returns will be accepted without an RMA # issued by FF1.
- No Returns will be accepted after 60 days from date of purchase.
- Returning party responsible for shipping related charges.
- Returned merchandise must be in NEW and RESALABLE condition for credit to be applied.

Sub Total	1,776.25
Charges	0.00
Tax Total	0.00
Total	1,776.25

Authorized Signature: _____

Printed Name: _____

Purchase Order #: _____ *Physical P.O. must be received in order to process (if applicable)

*Requesting ~~\$2,487.50~~ for 10 masks
\$2,680.00*

Englishtown Fire Department

3 South Main Street

P.O. Box 1

Englishtown, NJ 07726

Purchase Order

Date	P.O. No.
4/30/2018	18-101

Vendor
TSI 500 Cardigan Rd Shoreview, MN, 55126

Ship To
Englishtown Fire Department 3 South Main Street P.O. Box 1 Englishtown, NJ 07726

Item	Description	Qty	Rate	Amount
Misc Services	Portacount Model 8040	1	9,295.00	9,295.00
Misc Services	Fit Test Adapter Kit	1	220.00	220.00
Misc Services	B2B 5 Year Warranty	1	3,285.00	3,285.00
			Total	\$12,800.00

Split 3 Way with Gordons Corner Fire Company and Manalapan Twp Fire Company