

August 06, 2015

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday August, 06 2015 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:10 P.M.

1. **Sunshine Statement by** Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: P. Cooke, T. Frueh, G. Maresca, R. Reale

Not Present: B. Stonaker

Legal: No Report

July Minutes: Ayes: G. Maresca, R. Reale, P. Cooke, T. Frueh

Financial: Ayes: G. Maresca, R. Reale, P. Cooke, T. Frueh (All bills were approved with the exception of check number 5361 for the amount of \$120.00)

Auditor: No Report

Chief's Report:

- See attached Report
- 38 calls in the month of July
- Pump Testing done by Fire Flow – All pumps passed testing
- 12-76's 35 foot ladder failed inspection/testing and needs to be replaced
- (2) fifty foot 2 ½ hose failed inspection/testing
- (1) fifty foot 5 inch failed inspection/testing
- (1) fifty foot 3 inch failed inspection/testing
- The turnout gear from the FEMA grant has been delivered. There were several minor issues with no mask bag pocket, no radio clip, etc. Chief will be following up with vendor to solve issues.

- FEMA was at the department in the month of July to talk about grant, as the end date was approaching. At the conclusion of the meeting the grant was extended and the department was advised to give progress reports.
- The department summer picnic will be in August

The following department equipment was surplus:

- 3 HTC 1000 portables
- 5 MaxTrac/Radius VHF mobile radios
- 4 lengths of hose

A motion was made by G. Maresca and seconded by T. Frueh to surplus the above items and approved by a roll call vote.

Department Engineer's Report: ~~No Report~~ *see attached report*

President's Report:

- Energy grant is being processed
- The Board approved to be responsible for the monthly optimum bill (Cable and Internet portion) The estimated monthly cost is \$107.89
- The Board approved \$600.00 for the firewall which will allow the Department to have the CAD in the radio room
- Board discussed with members of the department about changing phone system to VOTP Phone System. After discussion department will look into setting up a presentation of the system.

Fire Bureau:

- \$1,305.00 in fees collected for the month of July
- \$4,000.00 pay fee
- \$4,000.00 dedicated fee
- As of the August 2015 monthly meeting the Total Fees account had a balance of \$54,389.22

LOSAP: Waiting on the final numbers to be calculated

Correspondence: No Report

Insurance: The Board was given new First Responder Insurance Information Cards to allow department injuries, run smoother.

Membership: Two new probationary members

Old Business:

- Jump bags and Burn Bags are backordered
- A call for improving the parking lot has been made

New Business:

- Key Pad System- New System is to be investigated to determine if it meets the Department's needs
- Chief will be looking into ordering additional traffic safety vests and looking into setting up an EZ Pass account for responding apparatus.

Public Open Portion:

- Alex Paletta of Manalapan had several questions regarding the accident involving his vehicle and 12-74. The Insurance Company point of contact was given by Board's Insurance Representative. He was advised to direct any questions to either the Board's Representative or to the Insurance Company point of contact

Meeting Adjournment: at 9:16 P.M. after a motion by T. Frueh and seconded by R. Reale and approved by a roll call vote.

Certified at the September 03, 2015 meeting _____

5:19 PM
 08/06/15
 Accrual Basis

Englishtown Fire District No. 1
Bill List
 As of August 7, 2015

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	7/6/2015	5334	Louis E Sarti	Training		1,200.00	*****
Check	7/6/2015	5335	void	Training	0.00		*****
Check	7/6/2015	5336	Gerald Maresca	Training		1,200.00	*****
Check	7/6/2015	5337	Peter Cooke	Training		1,200.00	*****
Check	7/6/2015	5338	Thomas Frueh	Training		1,200.00	*****
Check	8/3/2015	5339	Ryan Reale	Training		782.34	*****
Check	8/3/2015	5340	Amerisponse	Building		303.52	*****
Check	8/3/2015	5341	campbell supply	Trucks		442.71	*****
Check	8/3/2015	5342	Borough of Englishtown - ...	Utilities		179.00	*****
Check	8/3/2015	5343	Manalapan - Englishtown ...	Fuel		698.07	*****
Check	8/3/2015	5344	Englishtown Fire Department	Contract - Volunte...		2,125.00	*****
Check	8/3/2015	5345	fire flow services	Trucks		4,385.00	*****
Check	8/3/2015	5346	Jersey Central Power & Li...	Utilities		1,711.89	*****
Check	8/3/2015	5347	Jersey Central Power & Li...	Utilities		52.42	*****
Check	8/3/2015	5348	National Geomatica/ JUngl...	UFSA Other Expe...		730.00	*****
Check	8/3/2015	5349	N.J.S.A.of Fire Dist.	Dues and Subscri...		300.00	*****
Check	8/3/2015	5350	NJ Natural Gas	Utilities		40.93	*****
Check	8/3/2015	5351	Staples	Office Supplies		261.53	*****
Check	8/3/2015	5352	SBP Industries Inc.	Building		675.00	*****
Check	8/3/2015	5353	V.E. Ralph & Son Inc.	Fire Fighting Equi...		226.99	*****
Check	8/3/2015	5354	Verizon	Utilities		225.10	*****
Check	8/3/2015	5355	Verizon Wireless	Utilities		727.65	*****
Check	8/6/2015	5356	NetLink	Other Professional		199.00	*****
Check	8/6/2015	5357	Landfall Rescue Equipment	2014 Expenses		3,179.60	*****
Check	8/6/2015	5358	First Priority Emergency S...	Trucks		10,832.86	*****
Check	8/6/2015	5359	Emergency equipment sales	Trucks		3,186.00	*****
Check	8/6/2015	5360	Borough of Englishtown	-SPLIT-		17,225.00	*****
Check	8/6/2015	5361	Business Radio Licensing	Dues and Subscri		120.00	*****
Total Brunswick Bank Checking					0.00	53,409.61	*****
TOTAL					0.00	53,409.61	*****

Void

Englishtown Fire Department

Englishtown, NJ

This report was generated on 8/6/2015 8:01:10 PM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2015 | End Date: 07/31/2015

ZONE	INCIDENT COUNT	MAN-HOURS
12-1 - Englishtown fire department	4	4:50
15-1 - Freehold Fire Department	1	7:42
26-1 - Gordon's corner fire co	11	63:57
26-2 - Manalapan fire co 1	14	23:41
26-2 P - Primary response	8	13:18
TOTAL	38	113:29

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Chief Engineers Report July 2015

WORK done on TRUCKS

12-74 Repair SIREN on Front Bumper

Replace plug Female end on shore line Bay ①
Campbell Supply pick up Truck on 5/28/2015 and put
out of Service To Repair oil leak the second time
+ Rebuild #4 Discharge Valve back in service 8/3/15

12-75, 76 + 86 Service by Emergency Equipment Sales

Equipment

Hose + Ladder tested by Fire Flow 4 Hose's Failed +
one Ladder 25' on 12-76 Fail

Filled AIR TANKS on 12-86

Filled ⑤ containers of Speedy - dny

Replace 3 C-Batteries for GAS Alert Quattro Meter

Shut down Tower Generator + GAS

Scott Packs

Replace 6 C-Batteries Packs 8 + 12

Filled 5 Scott Bottles in house

Label + number new Scott Bottles # 72 to 81

Miles for the Month

12-74 - 163

12-75 - 253

12-76 - 25

12-86 - 28

12-87 - 277

12-93 - 5

Total miles 851

End of Report

Englishtown Comprehensive Report

07/01/2015 to 07/31/2015

	LHU	Non-LHU
Total Open Properties	14	60
Number Inspected	0	13
Number Reinspected	0	0
Number of Inspection Certificates Issued	0	6

Registrations Invoiced	0
Registrations Paid	0
Permits Invoiced	1
Permits Paid	0
Smoke CO Inspected	4
Smoke CO Approved	4
Smoke CO Invoiced	0
Smoke CO Paid	0

Handwritten notes:
07/01/2015 to 07/31/2015
Total Open Properties: 14
Number Inspected: 0
Number Reinspected: 0
Number of Inspection Certificates Issued: 6
Registrations Invoiced: 0
Registrations Paid: 0
Permits Invoiced: 1
Permits Paid: 0
Smoke CO Inspected: 4
Smoke CO Approved: 4
Smoke CO Invoiced: 0
Smoke CO Paid: 0

Expand All | Collapse All

Property Registration (0)

Registrations (Non-Life Hazard) (0)

New Registrations (1)

Closed Registrations (0)

Inspections by Type (13)

Periodic (13)

Reinspection (0)

Follow up (0)

Complaint (0)

Other (0)

Inspections by Inspector (13)

Ralph Kirkland (0)

Edward Miller (5)

Notice of Violations Issued (0)

State Notice of Violations Issued (0)

Order to Pay Penalty Issued (0)

Order to Pay Recurring Penalty Issued (0)

Punitive Closing Order Issued (0)

Request for Time Extension (0)

Notice of Imminent Hazard (0)

Invoiced (0)

Registration Fee:

Permit Fee:

Total Fee:

Invoiced & Waived (0)

Registration Fee:

Permit Fee:

Total Fee:

Invoiced LHUs (0)

Registration Fee:

Permit Fee:

Total Fee:

Invoices Paid (0)

Registration Fee:

Permit Fee:

Total Fee:

Invoices Unpaid (0)

Registration Fee:

Permit Fee:

Total Fee:

Payments (2)

Check: \$600.00

Cash:

On Acct:

Money Order:

Total: \$600.00

Payments Waived (0)

Check:

Cash:

On Acct:

Money Order:

Total:

Permits (1)

Missing Application Date: 0

Annual: 1

Seasonal: 0

Type 1: 0

Type 2: 1

Type 3: 0

Type 4: 0

Invoiced (1)

Registration Fee:

Permit Fee: \$166.00

Total Fee: \$166.00

Invoices Paid (0)

Registration Fee:

Permit Fee:

Total Fee:

Invoices Unpaid (1)

Registration Fee:
Permit Fee: \$166.00
Total Fee: \$166.00

Invoices Waived (0)

Registration Fee:
Permit Fee:
Total Fee:

Payments (0)

Check:
Cash:
On Acct:
Money Order:
Total:

Payments Waived (0)

Check:
Cash:
On Acct:
Money Order:
Total:

Smoke/CO Certificate - Rental (2)

Approved: 2
Denied: 0
House: 1
Townhouse: 0
Condo: 0
Apartment: 1
Other: 0

Smoke/CO Certificate - Resale (2)

Approved: 2
Denied: 0
House: 2
Townhouse: 0
Condo: 0
Apartment: 0
Other: 0

Smoke/CO Certificate - By Inspector (4)

Ralph Kirkland (0)
Edward Miller (0)

Payments (2)

Check: \$45.00
Cash: \$45.00
Credit Card:
Visa Consumer Check:
On Acct:
Money Order:
Total: \$90.00