

April 5, 2012

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday April 5, 2012 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8: 10 P.M. by Chairman T. Kirkland

1. Sunshine Statement by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Frueh, G. Maresca, T. Kirkland, P. Cooke, and M. Galasso

Minutes: Minutes for the March 1, 2012 meeting motioned by P. Cooke seconded by G. Maresca

Ayes: T. Kirkland, T. Frueh, P. Cooke, G. Maresca, and M. Galasso

Financial: The Treasurer's Report was given by T. Frueh with the recommendation to pay the attached bill list for the month of April, 2012 in the amount of \$59,622.93 Offered by G. Maresca and seconded by P. Cooke, and motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, G. Maresca, M. Galasso, and T. Kirkland

Legal and Audit: The Shared Services Agreement is to be added to the monthly minutes for March 2012.

A motion was made by P. Cooke and seconded by T. Frueh to appoint Oliver Soden Agency as insurance agent for 2012. A motion was made by T. Kirkland and seconded by P. Cooke to appoint P. Dibenedetto as Chief Engineer for 2012 at a rate of \$1,500.

Chief's Report: See Attached

Department Engineer's Report: See Attached

President's Report: There will be a Blood Drive in May the week before Memorial Day on May 20. Still trying to get solid quotes for the sheds. Looking into starting to get rid of some of the surplus items we have. R. Kirkland gave information to P. Hall of the fire official who sends surplus items to South America.

LOSAP: All applications for eligible members have been filled out. Once approved, an envelope will be sent to us for the check to go out in. Once the 2011 numbers are received, which will be tonight, we can proceed. **AIG/VALIC:** No new news.

Correspondence: N/A

Insurance: Softball quote is either \$961 or \$570 premium. A motion was made by G. Maresca and seconded by M. Galasso to go with the \$570 premium.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

Old Business: A motion was made by G. Maresca and seconded by P. Cooke to go with the premium package for the website.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

New Business: NIMS has been added to the bills. McNeil & Co. insurance premium for \$4,120.25 is due for multiple policies, commercial policies. A motion was made by T. Frueh and seconded by T. Kirkland to add Blue Card to the bills for \$385.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

Firehouse Expo: We are looking into going again this year. Rooms and rates are to be researched. We have no class A foam left and 2-3 pails of Class B foam. Pricing for a 55 gallon drum of Class A foam is \$1,025 with \$200 shipping. 5 gallon containers range from \$74-\$92 each depending on brand. Training foam costs \$40.25 each with free shipping. 11 containers from Chemguard would run about \$819.

Purchasing: Anything the Department wishes to purchase beyond the money we have already provided them MUST be brought to the commissioners before the purchase. Purchases can be authorized at a meeting. A policy is to be drafted with the department for a purchasing agreement between the Chief, the President, P. Cooke, and T. Frueh

Public Open Portion: Urinal is still broken in the Men's Room. There is a plumber coming Monday to take a look at it. All Firefighters qualify for free checking at Brunswick Bank.

Meeting Adjournment: at 09:51 P.M. after a motion by P. Cooke and seconded by G. Maresca and approved by a roll call vote.

Certified at the May 3, 2012 meeting _____

9:40 AM

04/06/12

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of April 6, 2012

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	3/7/2012	4390	Stankovich Auto	Trucks		150.00	93,949.93
Deposit	4/3/2012			District Taxes Receivable			93,799.93
Deposit	4/4/2012			-SPLIT-	87,665.58		93,799.93
Check	4/5/2012	4381	Matt O'Brien	Fire Fighting Equipment		40.00	*****
Check	4/5/2012	4382	Englishtown Fire Department	Contract - Volunteer Fir...		2,333.34	*****
Check	4/5/2012	4383	George Lang	Audit and Accounting		3,500.00	*****
Check	4/5/2012	4384	Generation Consultants , LLC	Dues and Subscriptions		125.00	*****
Check	4/5/2012	4385	Jersey Central Power & Light	Utilities		1,008.34	*****
Check	4/5/2012	4386	Jersey Central Power & Light	Utilities		48.00	*****
Check	4/5/2012	4387	Manalapan - Englishtown Board of ...	Fuel		501.74	*****
Check	4/5/2012	4388	N.J. Casualty Ins.	Insurance Premiums		1,667.00	*****
Check	4/5/2012	4389	NJ Natural Gas	Utilities		692.83	*****
Check	4/5/2012	4390	Soden Agency	Insurance Premiums		700.00	*****
Check	4/5/2012	4391	Staples	Office Supplies		364.61	*****
Check	4/5/2012	4392	Verizon	Utilities		706.35	*****
Check	4/5/2012	4393	verizon Cell	Utilities		529.13	*****
Check	4/5/2012	4394	First Responder	Dues and Subscriptions		130.00	*****
Check	4/5/2012	4395	Verizon	Utilities		179.13	*****
Check	4/5/2012	4396	Freehold Cartage Inc.	Utilities		79.46	*****
Check	4/5/2012	4397	campbell supply	Trucks		128.00	*****
Check	4/5/2012	4398	Lincoln Financial	LOSAP		46,740.00	*****
Total Brunswick Bank Checking					<u>87,665.58</u>	<u>59,622.93</u>	*****
TOTAL					<u>87,665.58</u>	<u>59,622.93</u>	*****