

February 3, 2011

The Board of Fire Commission Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday February 3, 2011 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

**The meeting was called to order at 8:17 P.M. by Chairman T. Frueh
Sunshine Statement by Joseph D. Youssouf**

Statement is hereby given that adequate notice of this meeting was given by:

- 1. The mailing of said notice to the Asbury Park Press.**
- 2. The prominent posting of said notice at the Englishtown Fire Department.**

Members in attendance:

Present: T. Frueh, G. Maresca, M. Galasso

Tardy: P. Cooke and T. Kirkland

Minutes: Minutes for the January 6, 2011 were tabled by Chairman T. Frueh until the February 2011 meeting.

Financial: The Treasurer's Report was given by G. Maresca with a recommendation to pay the attached bill list for the Month of February, 2011 in the amount of \$14,558.66. Offered by M. Galasso and Seconded by: G. Maresca and Motion passed by a roll call vote:

Ayes: M. Galasso, G. Maresca and T. Frueh

Absent: T. Kirkland and P. Cooke

The Treasurer's Report was given by G. Maresca with a recommendation to amend the bill list for the month of January, 2011. Offered by T. Frueh and seconded by M. Galasso and motion passed by a roll call vote:

Ayes: M. Galasso, G. Maresca, and T. Frueh

Absent: P. Cooke and T. Kirkland

Legal and Audit:

Annual Fire District Elections are all set and scheduled for February 19, 2011 between the hours of 2 and 9 PM.

J. Youssouf will send an amended contract to Roberts Electronics regarding the installation of a closed circuit security camera system.

Chief's Report: See attached

Department Engineer's Report: See attached

Truck Committee: Cambell Supply is awaiting parts for the ladder rack and will schedule to work on the truck once they are in.

LOSAP: N/A

Correspondence: N/A

Insurance: A follow up letter was received by The Board's insurance carrier from their survey of the District's building and grounds. The matter was tabled as the survey must still be reviewed.

Old Business: Chairman T. Frueh has requested the Department provide the Board with a list of the key access areas in the building and members that have access to those areas. T. Kirkland inquired if this was as the result of an incident in the building or for information purposes only.


New Business:

G. Maresca received a bid to extend the second floor storage area over the Engineer's room to cover over the Training and Commissioners offices in the amount of \$12,340.00. He recommended placing that project on hold for the present time.

Public Open Portion: N/A

Meeting Adjournment: at 8:53 PM after a motion by T. Kirkland and a second by P. Cooke and approved by roll call vote.

Certified at the March 3, 2011 meeting:



Affidavit of Publication

Publisher's Fee \$40.50 Affidavit \$35.00

State of New Jersey } SS.
Monmouth/Ocean Counties

Personally appeared David Sotoullari

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

1/12/11

_____ A.D. 2011

Kathleen A Gibson

Notary Public of New Jersey

David Sotoullari

Sworn and subscribed before me, this
12 day of January, 2011

BOROUGH OF ENGLISHTOWN

FIRE DISTRICT NO. 1

NOTICE OF BUDGET ADOPTION AND ANNUAL REFERENDUM
TAKE NOTICE: After a Public Hearing held on January 6, 2011 the following budget was adopted by the Board of Fire Commissioners for the year 2011.

OPERATING APPROPRIATIONS: \$270,150.00
 Current Operating Expenses
CAPITAL APPROPRIATIONS:
 a. Debt Service \$118,913.00
 b. Total Capital Improvements -0-
 c. Reserve for future Capital Outlays \$25,000.00
 d. Length of Service Award Program \$48,000.00
TOTAL APPROPRIATIONS: \$462,063.00

Total revenues and fund balance
utilized to defray taxation: \$64,292.00

AMOUNT TO BE RAISED BY TAXES: \$397,771.00

TAKE FURTHER NOTICE: The annual election for the office of Fire Commissioner and Budget Referendum will be held on February 19, 2011. The polls will be open between the hours of 2:00 p.m. and 9:00 p.m. and the polling place will be the Englishtown Volunteer Fire Company Firehouse South Main Street, Englishtown, New Jersey.

Thomas Freuh, Chairman
(\$40.50)

260780

Kathleen A. Gibson
Notary Public State of New Jersey
My Commission Expires Dec. 18, 2014

10:30 AM

02/03/11

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of January 31, 2011

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	1/11/2011	4065	Avaya Contract	Utilities		180.18	*****
Check	1/11/2011	4066	Manalapan - Englishtown Board...	Utilities		936.45	*****
Check	1/11/2011	4067	Englishtown Fire Department	Contract - Volunteer ...		1,666.74	*****
Check	1/11/2011	4068	Freehold Cartage Inc.	Utilities		79.45	*****
Check	1/11/2011	4069	Gannett NJ Newspapers	Advertising		70.64	*****
Check	1/11/2011	4070	-Jersey Central Power & Light	Utilities		43.87	*****
Check	1/11/2011	4071	Jersey Central Power & Light	Utilities		1,095.17	*****
Check	1/11/2011	4072	McNeil & Company	Insurance Premiums		4,247.50	*****
Check	1/11/2011	4073	NJ Natural Gas	Utilities		1,556.41	*****
Check	1/11/2011	4074	N.J. Casualty ins.	Insurance Premiums		1,585.00	*****
Check	1/11/2011	4075	SBP Industries Inc.	Building		360.00	*****
Check	1/11/2011	4076	-Verizon	Utilities		1,351.38	*****
Check	1/11/2011	4077	Verizon	Utilities		161.74	*****
Check	1/11/2011	4078	verizon Cell	Utilities		454.90	*****
Check	1/11/2011	4079	Gerald Maresca	Office Supplies		88.00	*****
Check	1/11/2011	4080	Joseph D. Youssouf	Legal		4,280.00	*****
Check	1/14/2011	4081	Internal Revenue Service	Fringe Benefits		1,451.73	*****
Check	1/14/2011	4082	Englishtown Relief Association	Bond Interest		1,200.00	*****
Check	1/14/2011	4083	Brunswick Bank & Trust	-SPLIT-		67,375.00	51412.03
Deposit	1/14/2011			-SPLIT-	123,423.92		*****
Total Brunswick Bank Checking					123,423.92	88,184.16	*****
TOTAL					123,423.92	88,184.16	*****

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/2011} And {01/31/2011}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	4.87%	\$0	0.00%
113 Cooking fire, confined to container	3	7.31%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	2	4.87%	\$0	0.00%
131 Passenger vehicle fire	1	2.43%	\$0	0.00%
132 Road freight or transport vehicle fire	1	2.43%	\$0	0.00%
	9	21.95%	\$0	0.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	2.43%	\$0	0.00%
	1	2.43%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
322 Motor vehicle accident with injuries	1	2.43%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	4.87%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	2.43%	\$0	0.00%
	4	9.75%	\$0	0.00%
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	1	2.43%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	2.43%	\$0	0.00%
444 Power line down	1	2.43%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	2.43%	\$0	0.00%
461 Building or structure weakened or collapsed	1	2.43%	\$0	0.00%
	5	12.19%	\$0	0.00%
5 Service Call				
522 Water or steam leak	1	2.43%	\$0	0.00%
	1	2.43%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	1	2.43%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	2.43%	\$0	0.00%
651 Smoke scare, odor of smoke	3	7.31%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	2.43%	\$0	0.00%
	6	14.63%	\$0	0.00%

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/2011} And {01/31/2011}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
733 Smoke detector activation due to	4	9.75%	\$0	0.00%
735 Alarm system sounded due to malfunction	5	12.19%	\$0	0.00%
736 CO detector activation due to malfunction	1	2.43%	\$0	0.00%
744 Detector activation, no fire -	1	2.43%	\$0	0.00%
745 Alarm system activation, no fire -	4	9.75%	\$0	0.00%
	<u>15</u>	<u>36.58%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 41

Total Est Loss: \$0

Englishtown Fire Department

Year-to-date Incident Participation

**Activity Date Between {01/01/2011} And
{01/31/2011}**

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
REAL01 Reale, Ryan	35	0	0	0	0	0	0	0	0	0	0	0	35	85.36
SALT01 Salter, Forman	6	0	0	0	0	0	0	0	0	0	0	0	6	14.63
SANN01 Sanner, William	10	0	0	0	0	0	0	0	0	0	0	0	10	24.39
SART01 Sarti, Lou	10	0	0	0	0	0	0	0	0	0	0	0	10	24.39
SCHO01 Schoenfeld, Ian	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
SEAM01 Seaman, Brian	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
SELI01 Seligman, Tiffany	9	0	0	0	0	0	0	0	0	0	0	0	9	21.95
SERE01 Serevetas, Greg	6	0	0	0	0	0	0	0	0	0	0	0	6	14.63
SHER01 Sherer, Phil	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
THOM01 Thompson, Rich	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
THOR01 Thoresen, Chris	26	0	0	0	0	0	0	0	0	0	0	0	26	63.41
TOTH01 Toth, Stephen	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
ULAT01 Ulatowski, Matt	22	0	0	0	0	0	0	0	0	0	0	0	22	53.65
WAGN02 Wagner, Derek	15	0	0	0	0	0	0	0	0	0	0	0	15	36.58
WARS01 Warshany, Charles	16	0	0	0	0	0	0	0	0	0	0	0	16	39.02
WHIT01 White, Thomas	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
WOLF01 Wolf, Chris	16	0	0	0	0	0	0	0	0	0	0	0	16	39.02
WRIG01 Wright, Keith	9	0	0	0	0	0	0	0	0	0	0	0	9	21.95

Total Runs by Month											
Jan	41	Feb	0	Mar	0	Apr	0	May	0	Jun	0
Jul	0	Aug	0	Sep	0	Oct	0	Nov	0	Dec	0

Grand Total Runs: 41

Englishtown Fire Department

Year-to-date Incident Participation

**Activity Date Between {01/01/2011} And
{01/31/2011}**

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
BOGU05 Boguslawski, James	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
BOTT01 Botti, Frank Matthew	22	0	0	0	0	0	0	0	0	0	0	0	22	53.65
CARL01 Carlos, Jason L.	19	0	0	0	0	0	0	0	0	0	0	0	19	46.34
CARR01 Carr, Henry K.	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
CARR02 Carr, Judy	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
OCON01 Cartiglia, Vincent	16	0	0	0	0	0	0	0	0	0	0	0	16	39.02
COOK01 Cooke, Peter	23	0	0	0	0	0	0	0	0	0	0	0	23	56.09
CARR03 Correia, Miguel	10	0	0	0	0	0	0	0	0	0	0	0	10	24.39
DECK01 Decker, Jason	22	0	0	0	0	0	0	0	0	0	0	0	22	53.65
DIBE01 DiBenedetto, Pete	38	0	0	0	0	0	0	0	0	0	0	0	38	92.68
DOOL01 Dooley, Timothy	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
FERN01 Fernandes, Brian	20	0	0	0	0	0	0	0	0	0	0	0	20	48.78
FRUE01 Frueh, Tom K.	31	0	0	0	0	0	0	0	0	0	0	0	31	75.60
FRUE02 Frueh, William A	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
GALA01 Galasso, Matt	12	0	0	0	0	0	0	0	0	0	0	0	12	29.26
GOTT01 Gott, Sam	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
HALL01 Hall, Peter	35	0	0	0	0	0	0	0	0	0	0	0	35	85.36
HOLO01 Holowach, Brian	6	0	0	0	0	0	0	0	0	0	0	0	6	14.63
INFA01 Infante, Don	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
JACO01 Jacobs, Christopher	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
JASP01 Jasper, Shaina	8	0	0	0	0	0	0	0	0	0	0	0	8	19.51
KENN01 Kennedy, Andrew	8	0	0	0	0	0	0	0	0	0	0	0	8	19.51
KIRK04 Kirkland, James G.	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
KIRK05 Kirkland, Jason	11	0	0	0	0	0	0	0	0	0	0	0	11	26.82
KIRK01 Kirkland, Ralph C.	11	0	0	0	0	0	0	0	0	0	0	0	11	26.82
KIRK02 Kirkland, Tim D.	18	0	0	0	0	0	0	0	0	0	0	0	18	43.90
KIRK03 Kirkland, Tom	22	0	0	0	0	0	0	0	0	0	0	0	22	53.65
KLIE01 Klein, Dave	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
KNAP02 Knapp, Jonathan	10	0	0	0	0	0	0	0	0	0	0	0	10	24.39
KNIE01 Kniesler, Richard	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
LABA01 LaBarbera, Joseph	5	0	0	0	0	0	0	0	0	0	0	0	5	12.19
LACU01 LaCugna, Dylan	16	0	0	0	0	0	0	0	0	0	0	0	16	39.02
LENN01 Lennon, William	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
MARE01 Maresca, Gerald	13	0	0	0	0	0	0	0	0	0	0	0	13	31.70
MART01 Martinez, Enrique	12	0	0	0	0	0	0	0	0	0	0	0	12	29.26
MILL01 Miller, Edward M	10	0	0	0	0	0	0	0	0	0	0	0	10	24.39
MISH01 Mishra, Gaurav	7	0	0	0	0	0	0	0	0	0	0	0	7	17.07
OBRI01 O'Brian, Matt	15	0	0	0	0	0	0	0	0	0	0	0	15	36.58
PRUS01 Prusakowski, Nick	12	0	0	0	0	0	0	0	0	0	0	0	12	29.26

Englishtown Fire Department

Incidents by District (Summary)

Alarm Date Between {01/01/2011} And {01/31/2011}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
12-1 Englishtown Boro	3	7.31 %	\$0	0.00 %
26-1 Gordons Corner	7	17.07 %	\$0	0.00 %
26-2 Manalapan Township	19	46.34 %	\$0	0.00 %
26-2P Manalapan Primary Response Area	8	19.51 %	\$0	0.00 %
32-1 Millstone Township	3	7.31 %	\$0	0.00 %
51 Monroe	1	2.43 %	\$0	0.00 %
Total Incident Count:	41		Total Est Losses:	\$0

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

**Alarm Date Between {01/01/2011} And {01/31/2011}
and District = "26-2 "**

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
1 Monmouth County Radio Room							
11-0000001-000	01/01/2011	00:07:00	10:01:00	11:10:00	12	13.80	419 1 or 2 family
11-0000003-000	01/03/2011	00:06:00	18:24:00	19:04:00	13	8.66	429 Multifamily
11-0000005-000	01/03/2011	00:01:00	20:48:00	20:49:00	57	0.95	111 Bowling
11-0000007-000	01/07/2011	00:08:00	15:48:00	16:15:00	9	4.05	419 1 or 2 family
11-0000009-000	01/09/2011	00:05:00	06:48:00	07:08:00	11	3.66	419 1 or 2 family
11-0000011-000	01/11/2011	00:06:00	11:51:00	12:10:00	11	3.48	648 Sanitation
11-0000012-000	01/13/2011	00:13:00	11:34:00	12:00:00	9	3.90	419 1 or 2 family
11-0000013-000	01/13/2011	00:10:00	14:43:00	15:01:00	9	2.70	961 Highway or
11-0000016-000	01/14/2011	00:07:00	14:21:00	14:39:00	8	2.40	419 1 or 2 family
11-0000017-000	01/14/2011	00:09:00	23:33:00	23:47:00	13	3.03	419 1 or 2 family
11-0000018-000	01/16/2011	00:09:00	20:25:00	21:54:00	16	23.73	419 1 or 2 family
11-0000021-000	01/19/2011	00:11:00	13:24:00	13:36:00	10	2.00	500 Mercantile,
11-0000022-000	01/20/2011	00:06:00	14:46:00	15:33:00	24	18.80	419 1 or 2 family
11-0000025-000	01/22/2011	00:04:00	11:54:00	12:39:00	19	14.25	419 1 or 2 family
11-0000026-000	01/24/2011	00:06:00	15:33:00	15:41:00	9	1.20	419 1 or 2 family
11-0000029-000	01/25/2011	00:07:00	07:04:00	07:12:00	4	0.53	592 Bank
11-0000030-000	01/25/2011	00:11:00	12:04:00	12:44:00	8	5.33	419 1 or 2 family
11-0000037-000	01/28/2011	00:09:00	13:18:00	13:38:00	6	2.00	500 Mercantile,
11-0000038-000	01/28/2011	00:04:00	16:44:00	16:54:00	12	2.00	419 1 or 2 family
Subtotal Alarm Count	19		Subtotal Staff & Hours	260	116.50		

Total Incident Count 19

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

Alarm Date Between {01/01/2011} And {01/31/2011}
and District = "26-2P"

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
1 Monmouth County Radio Room							
11-0000006-000	01/05/2011	00:04:00	14:58:00	15:19:00	11	3.85	599 Business office
11-0000008-000	01/09/2011	00:06:00	05:43:00	06:29:00	5	3.83	700 Manufacturing,
11-0000010-000	01/11/2011	00:06:00	03:01:00	03:31:00	8	4.00	599 Business office
11-0000015-000	01/13/2011	00:05:00	23:04:00	00:00:00	21	19.60	UUU Undetermined
11-0000019-000	01/17/2011	00:10:00	10:21:00	10:33:00	12	2.40	419 1 or 2 family
11-0000020-000	01/18/2011	00:10:00	05:06:00	06:50:00	9	15.60	962 Residential
11-0000033-000	01/26/2011	00:13:00	18:47:00	21:35:00	57	159.60	962 Residential
11-0000034-000	01/26/2011	00:06:00	18:53:00	19:29:00	57	34.20	962 Residential
Subtotal Alarm Count		8	Subtotal Staff & Hours		180	243.08	

Total Incident Count 8

CHIEF ENGINEERS REPORT JAN. 2011

WORK DONE ON TRUCKS

- 12-66 American Transmission RR & Rebuild rear with ring& pinion, bearing, gaskets & seals
Replace right rear axel, idler arm & pitman arm Cost \$2045.00
- 12-67 Repair short in door for power door locks & interior lights
- 12-75 Replace skew & nut for tri-pod stand left side
- 12-86 Fill air tanks
- 12-93 Rebuilt meyer pump & service for snow plow

SCOTT PACKS

- Coastal Fire Systems Inc. Service scott breathing system
- Replace 12-C batteries packs 2, 8, 13 & 23
- Fill 19 scott bottles

MISS:

- Replace two 6-volt batteries on two handlights
- Replace 2-C batteries blue landing light

MILES FOR THE MONTH

12-75	202
12-76	19
12-86	50
12-87	205
12-93	0
Total Miles	476
12-74	78

End of Report