

October 6, 2011

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday October 6, 2011 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8:09 P.M. by Chairman T. Frueh

1. **Sunshine Statement by Joseph D. Youssouf**

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Frueh, T. Kirkland, G. Maresca, and M. Galasso

Tardy: Cooke

Minutes: Minutes for the September 1, 2011 were motioned by M. Galasso and seconded by T. Frueh.
Motion passed by a roll call vote.

Ayes: T. Kirkland, T. Frueh, G. Maresca, P. Cooke, and M. Galasso

Financial: The Treasurer's Report was given by G. Maresca with the recommendation to pay the attached bill list for the month of October, 2011 in the amount of \$40,183.74. Offered by M. Galasso and seconded by T. Frueh and motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, M. Galasso, G. Maresca, and T. Kirkland

Legal and Audit:

2012 budget must be introduced at the December 1, 2011 meeting

Public budget hearing to be conducted at the January 5, 2012 meeting

Annual Fire District Elections will be held on February 18, 2012

Resolution 2011-

Resolution of The Board of Fire Commissioners Fire District 1 Borough of Englishtown scheduling a workshop session on Tuesday November 22, 2011 at 8PM to discuss transitioning of the Englishtown Fire Bureau and preparation of the 2012 budget motioned by G. Maresca and seconded by T. Kirkland; motion passed by a roll call vote.

Ayes: T. Kirkland, G. Maresca, M. Galasso, P. Cooke, and T. Frueh

Chief's Report: See Attached

Department Engineer's Report: See Attached

LOSAP: Commissioner meeting attendance for 2010 has been turned in to Chief P. Hall; figures will be calculated and turned in to The Board for fund distribution.

J. Youssouf advised against issuing any correspondence between The Board and AIG Valic as requested by P. Sherer at the September meeting.

Correspondence: N/A

Insurance: N/A

Old Business: N/A


New Business: G. Maresca asked the Board's opinion on holding payment to Verison until the 4818 line is repaired, due to delays in repair. P. Cooke was asked to contact and schedule repairs.

Discussion was held regarding replacement of the 2002 Explorer and F350 pickup truck as they are beginning to require excessive repair and maintenance. P. Cooke was asked to check into what is available on State bid and report back to the Board.

Public Open Portion: N/A

Meeting Adjournment: at 9:20 P.M. after a motion by T. Kirkland and seconded by P. Cooke and approved by a roll call vote.

Certified at the November 3, 2010 meeting



7:00 PM

10/06/11

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of October 31, 2011

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	10/6/2011	4258	Avaya Contract	Utilities		180.18	*****
Check	10/6/2011	4259	Centra State Healthcare	Other Professional		198.00	*****
Check	10/6/2011	4260	Coastal Fire Systems	Fire Fighting Equipm...		1,337.74	*****
Check	10/6/2011	4261	Coastal Fire Systems	Fire Fighting Equipm...		812.00	*****
Check	10/6/2011	4262	Englishtown Fire Department	Contract - Volunteer ...		1,686.66	*****
Check	10/6/2011	4263	Emergency equipment sales	Fire Fighting Equipm...		866.44	*****
Check	10/6/2011	4264	Englishtown Automotive	-SPLIT-		1,964.91	*****
Check	10/6/2011	4265	First Priority	Trucks		11,635.65	*****
Check	10/6/2011	4266	George Logan	Trucks		875.00	*****
Check	10/6/2011	4267	-Jersey Central Power & Light	Utilities		16.53	*****
Check	10/6/2011	4268	Jersey Central Power & Light	Utilities		792.70	*****
Check	10/6/2011	4269	McNeil & Company	Insurance Premiums		4,120.25	*****
Check	10/6/2011	4270	Manalapan - Englishtown Board...	Utilities		1,012.59	*****
Check	10/6/2011	4271	Manalapan Hardware	Trucks		21.00	*****
Check	10/6/2011	4272	N.J. Casualty Ins.	Insurance Premiums		3,334.00	*****
Check	10/6/2011	4273	NJ Fire Equipment	Fire Fighting Equipm...		192.00	*****
Check	10/6/2011	4274	NJ Natural Gas	Utilities		79.76	*****
Check	10/6/2011	4275	Joseph D. Youssouf	Legal		8,160.00	*****
Check	10/6/2011	4276	-Verizon	Utilities		1,360.48	*****
Check	10/6/2011	4277	verizon Cell	Utilities		537.85	*****
Check	10/6/2011	4278	Thomas Kirkland	Training		1,000.00	*****
Total Brunswick Bank Checking					0.00	40,183.74	*****
TOTAL					0.00	40,183.74	*****

6:00 PM
 10/06/11
 Accrual Basis

Englishtown Fire District No. 1
2011 Budget
 January through December 2011

	<u>Jan - Dec 11</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Fire District Taxes	99,443.00	397,771.00	-298,328.00
Interest on Investments	166.05	0.00	166.05
Miscellaneous			
Tower	6,257.68	0.00	6,257.68
Miscellaneous - Other	4,867.72	0.00	4,867.72
Total Miscellaneous	11,125.40	0.00	11,125.40
Supplemental Fire Services	0.00	414.00	-414.00
Total Income	110,734.45	398,185.00	-287,450.55
Expense			
Administration fee	1,510.35		
Fringe Benefits	0.00	2,300.00	-2,300.00
Administration	3,300.00		
Employee Benefits	205.43		
Advertising	293.14	700.00	-406.86
Contract - Volunteer Fire Co	16,666.68	20,000.00	-3,333.32
Dues and Subscriptions	480.00	1,500.00	-1,020.00
Elections	856.50	1,500.00	-643.50
Fire Fighting Equipment	12,227.28	20,000.00	-7,772.72
Fuel	0.00	12,000.00	-12,000.00
Insurance Premiums	34,085.68	52,000.00	-17,914.34
Legal	12,480.00		
Maintenance and Repairs			
Building	15,507.67	10,000.00	5,507.67
Trucks	30,518.55	38,000.00	-7,481.45
Total Maintenance and Repairs	46,026.22	48,000.00	-1,973.78
Office Supplies	1,356.88	2,500.00	-1,143.12
Paid Positions	8,402.64	18,650.00	-10,247.36
Personal Protective Equipment	2,577.95	10,000.00	-7,422.05
Professional Services			
Other Professional	1,243.00		
Professional Services - Other	0.00	30,000.00	-30,000.00
Total Professional Services	1,243.00	30,000.00	-28,757.00
Promotion	0.00	1,000.00	-1,000.00
Training	8,150.80	15,000.00	-6,849.40
Uncategorized Expenses	1,671.00		
Utilities	30,285.99	35,000.00	1,0727.61
Length of Service Awards	0.00	48,000.00	-48,000.00
Reserve for future outlay	0.00	25,000.00	-25,000.00
Bond Principal	55,000.00	55,000.00	0.00
Bond Interest	13,575.00	23,513.00	-9,938.00
Bond Note Principal	0.00	15,000.00	-15,000.00
Bond Note Interest	13,175.14	3,000.00	10,175.14
Fire Co. Loan Principal	20,000.00	20,000.00	0.00
Fire Co. Loan Interest	1,200.00	2,400.00	-1,200.00
Total Expense	292,470.27	462,063.00	-169,592.73
Net Income	-181,735.82	-63,878.00	-117,857.82

Borough of Englishtown

Fire District No. 1

2012 Budget

	2012 Budget	2011 Budget	Increase (Decrease)
Revenues:			
Unreserved Fund Balance		53,878.00	
Reserved Fund Balance		10,000.00	
Supplemental Fire Services		414.00	
District Taxes		397,771.00	
Total Revenues	-	462,063.00	-
Net Valuation Taxable - 2011	252,343,900	252,343,900	-
Tax Rate	-	0.158	
Appropriations:			
Administration:			
Salaries and Wages		18,650.00	
Fringe Benefits		2,300.00	
Other Expenses:			
Elections		1,500.00	
Office Expenses		2,500.00	
Professional Services		30,000.00	
subtotal Other Expenses	-	34,000.00	-
Operations - Other Expenses:			
Advertising		700.00	
Insurance		52,000.00	
Memberships / Dues		1,500.00	
Maintenance and Repairs - Trucks		38,000.00	
Maintenance and Repairs - Bldg		10,000.00	
Training and Education		15,000.00	
Personal Protective Equipment		10,000.00	
Utilities		35,000.00	
Fuel		12,000.00	
Promotion		1,000.00	
Contract - Volunteer Fire Co.		20,000.00	
Fire Fighting Equipment		20,000.00	
subtotal Other Expenses	-	215,200.00	-
Length of Service Awards		48,000.00	
Capital Appropriations:			
Reserve for Future Capital Outlays		25,000.00	
Debt Service:			
Bond Principal	55,000.00	55,000.00	-
Bond Interest	21,038.00	23,513.00	(2,475.00)
Other Bonds or Notes Principal		20,000.00	
Other Bonds or Notes Interest		2,400.00	
Bond Anticipation Note Principal		15,000.00	
Bond Anticipation Note Interest		3,000.00	
Total Debt Service		118,913.00	
Total Budget		462,063.00	

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

Alarm Date Between {09/01/2011} And {09/30/2011}

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
1 Monmouth County Radio Room							
11-0000328-000	09/01/2011	00:06:41	08:19:27	08:26:39	3	0.36	215 High
11-0000329-000	09/01/2011	00:18:43	11:09:17	11:57:07	10	7.97	419 1 or 2 family
11-0000330-000	09/02/2011	00:08:15	20:26:54	21:24:47	10	9.64	962 Residential
11-0000331-000	09/04/2011	00:10:04	12:57:56	13:11:58	4	0.93	419 1 or 2 family
11-0000332-000	09/05/2011	00:09:22	09:23:38	09:46:27	5	1.90	961 Highway or
11-0000333-000	09/06/2011	00:03:49	20:51:46	21:07:32	8	2.10	213 Elementary
11-0000334-000	09/08/2011	00:04:07	05:54:53	06:06:57	1	0.20	962 Residential
11-0000335-000	09/11/2011	00:03:56	11:22:04	11:37:57	11	2.91	961 Highway or
11-0000336-000	09/12/2011	00:04:58	11:29:02	11:40:47	3	0.58	419 1 or 2 family
11-0000337-000	09/13/2011	00:20:11	19:59:41	20:24:19	6	2.46	962 Residential
11-0000338-000	09/14/2011	00:02:35	20:33:30	20:48:09	8	1.95	211 Preschool
11-0000339-000	09/15/2011	00:11:07	12:05:53	12:44:17	8	5.12	962 Residential
11-0000340-000	09/15/2011	00:06:00	21:18:00	21:38:00	11	3.66	311 24-hour care
11-0000341-000	09/15/2011	00:06:00	22:18:00	22:33:00	8	2.00	311 24-hour care
11-0000342-000	09/16/2011	00:08:30	10:26:30	10:36:19	6	0.98	961 Highway or
11-0000343-000	09/19/2011	00:04:30	12:06:30	12:28:44	4	1.48	419 1 or 2 family
11-0000344-000	09/20/2011	00:05:29	10:30:31	10:40:05	3	0.47	419 1 or 2 family
11-0000345-000	09/21/2011	00:08:09	03:03:21	03:41:50	2	1.28	215 High
11-0000346-000	09/22/2011	00:09:19	14:43:41	14:55:14	7	1.34	962 Residential
11-0000347-000	09/22/2011	00:00:38	17:56:56	18:09:28	13	2.71	519 Food and beverage
11-0000348-000	09/22/2011	00:04:14	19:18:46	19:43:21	9	3.68	419 1 or 2 family
11-0000349-000	09/24/2011	00:13:31	12:41:29	13:07:38	6	2.61	419 1 or 2 family
11-0000350-000	09/25/2011	00:07:39	06:11:17	06:56:36	8	6.04	419 1 or 2 family
11-0000351-000	09/26/2011	00:03:59	20:02:37	20:19:30	22	6.19	419 1 or 2 family
11-0000352-000	09/27/2011	00:07:51	11:06:09	11:21:04	5	1.24	131 Church, mosque,
11-0000353-000	09/28/2011	00:04:48	09:53:35	10:02:32	5	0.74	215 High
11-0000354-000	09/28/2011	00:06:50	23:09:13	23:44:53	10	5.94	215 High
11-0000355-000	09/29/2011	00:10:48	10:57:04	11:15:15	7	2.12	215 High
11-0000356-000	09/29/2011	00:09:35	13:06:25	14:23:39	10	12.87	961 Highway or
11-0000357-000	09/29/2011	00:11:21	14:25:16	15:13:57	10	8.11	419 1 or 2 family
11-0000358-000	09/30/2011	00:11:58	12:34:17	12:49:07	8	1.97	419 1 or 2 family
11-0000359-000	09/30/2011	00:07:45	23:04:58	23:24:35	9	2.94	215 High
Subtotal Alarm Count	32		Subtotal Staff & Hours	240	104.60		

Total Incident Count 32

Englishtown Fire Department

Calculated Total Staff Hours by Type of Alarm

Alarm Date Between {09/01/2011} And {09/30/2011}
and District = "12-1 "

Incident	Date	Response	Alarm	Cleared	#Staff	Stf Hrs	Prop Use
1 Monmouth County Radio Room							
11-0000336-000	09/12/2011	00:04:58	11:29:02	11:40:47	3	0.58	419 1 or 2 family
11-0000338-000	09/14/2011	00:02:35	20:33:30	20:48:09	8	1.95	211 Preschool
11-0000347-000	09/22/2011	00:00:38	17:56:56	18:09:28	13	2.71	519 Food and beverage
11-0000348-000	09/22/2011	00:04:14	19:18:46	19:43:21	9	3.68	419 1 or 2 family
11-0000350-000	09/25/2011	00:07:39	06:11:17	06:56:36	8	6.04	419 1 or 2 family
11-0000351-000	09/26/2011	00:03:59	20:02:37	20:19:30	22	6.19	419 1 or 2 family
Subtotal Alarm Count		6	Subtotal Staff & Hours		63	21.17	

Total Incident Count 6

Englishtown Fire Department

Incident Type Report

Alarm Date Between {09/05/2011} And {09/30/2011}

Incident	Alm Date	Time	Primary Action	Property Use
100 Fire, Other				
11-0000337-000	09/13/2011	19:59:41	00 Action taken, Other	962 Residential street, road
Incident Type Count:	1			Percent of All: 3.5%
321 EMS call, excluding vehicle accident with injury				
11-0000357-000	09/29/2011	14:25:16	73 Provide manpower	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 3.5%
324 Motor Vehicle Accident with no injuries				
11-0000335-000	09/11/2011	11:22:04	00 Action taken, Other	961 Highway or divided
11-0000356-000	09/29/2011	13:06:25	43 Hazardous materials	961 Highway or divided
Incident Type Count:	2			Percent of All: 7.1%
444 Power line down				
11-0000332-000	09/05/2011	09:23:38	00 Action taken, Other	961 Highway or divided
11-0000334-000	09/08/2011	05:54:53	00 Action taken, Other	962 Residential street, road
11-0000339-000	09/15/2011	12:05:53	82 Notify other	962 Residential street, road
11-0000342-000	09/16/2011	10:26:30	00 Action taken, Other	961 Highway or divided
11-0000346-000	09/22/2011	14:43:41	00 Action taken, Other	962 Residential street, road
Incident Type Count:	5			Percent of All: 17.8%
651 Smoke scare, odor of smoke				
11-0000350-000	09/25/2011	06:11:17	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 3.5%
735 Alarm system sounded due to malfunction				
11-0000333-000	09/06/2011	20:51:46	63 Restore fire alarm	213 Elementary school,
11-0000340-000	09/15/2011	21:18:00	00 Action taken, Other	311 24-hour care Nursing
11-0000341-000	09/15/2011	22:18:00	00 Action taken, Other	311 24-hour care Nursing
11-0000352-000	09/27/2011	11:06:09	00 Action taken, Other	131 Church, mosque,
11-0000354-000	09/28/2011	23:09:13	63 Restore fire alarm	215 High school/junior high
11-0000359-000	09/30/2011	23:04:58	63 Restore fire alarm	215 High school/junior high
Incident Type Count:	6			Percent of All: 21.4%
740 Unintentional transmission of alarm, Other				
11-0000355-000	09/29/2011	10:57:04	64 Shut down system	215 High school/junior high

Englishtown Fire Department

Incident Type Report

Alarm Date Between {09/05/2011} And {09/30/2011}

Incident	Alm Date	Time	Primary Action	Property Use
Incident Type Count:	1			Percent of All: 3.5%

744 Detector activation, no fire - unintentional

11-0000338-000	09/14/2011	20:33:30	63 Restore fire alarm	211 Preschool
Incident Type Count:	1			Percent of All: 3.5%

745 Alarm system activation, no fire - unintentional

11-0000336-000	09/12/2011	11:29:02	00 Action taken, Other	419 1 or 2 family dwelling
11-0000343-000	09/19/2011	12:06:30	00 Action taken, Other	419 1 or 2 family dwelling
11-0000344-000	09/20/2011	10:30:31	00 Action taken, Other	419 1 or 2 family dwelling
11-0000345-000	09/21/2011	03:03:21	64 Shut down system	215 High school/junior high
11-0000347-000	09/22/2011	17:56:56	63 Restore fire alarm	519 Food and beverage sales,
11-0000353-000	09/28/2011	09:53:35	63 Restore fire alarm	215 High school/junior high
11-0000358-000	09/30/2011	12:34:17	63 Restore fire alarm	419 1 or 2 family dwelling
Incident Type Count:	7			Percent of All: 25.0%

746 Carbon monoxide detector activation, no CO

11-0000348-000	09/22/2011	19:18:46	86 Investigate	419 1 or 2 family dwelling
11-0000349-000	09/24/2011	12:41:29	00 Action taken, Other	419 1 or 2 family dwelling
11-0000351-000	09/26/2011	20:02:37	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	3			Percent of All: 10.7%

Total Incident Count: 28

Englishtown Fire Department

Incident Type Report

Alarm Date Between {09/05/2011} And {09/30/2011}
and District = "12-1 "

Incident	Alm Date	Time	Primary Action	Property Use
651 Smoke scare, odor of smoke				
11-0000350-000	09/25/2011	06:11:17	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 16.6%
744 Detector activation, no fire - unintentional				
11-0000338-000	09/14/2011	20:33:30	63 Restore fire alarm	211 Preschool
Incident Type Count:	1			Percent of All: 16.6%
745 Alarm system activation, no fire - unintentional				
11-0000336-000	09/12/2011	11:29:02	00 Action taken, Other	419 1 or 2 family dwelling
11-0000347-000	09/22/2011	17:56:56	63 Restore fire alarm	519 Food and beverage sales,
Incident Type Count:	2			Percent of All: 33.3%
746 Carbon monoxide detector activation, no CO				
11-0000348-000	09/22/2011	19:18:46	86 Investigate	419 1 or 2 family dwelling
11-0000351-000	09/26/2011	20:02:37	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	2			Percent of All: 33.3%
Total Incident Count:	6			

Englishtown Fire Department

Incidents by District (Summary)

Alarm Date Between {09/01/2011} And {09/30/2011}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
12-1 Englishtown Boro	6	18.75 %	\$0	0.00 %
26-1 Gordons Corner	8	25.00 %	\$0	0.00 %
26-2 Manalapan Township	15	46.87 %	\$0	0.00 %
26-2P Manalapan Primary Response Area	3	9.37 %	\$0	0.00 %
Total Incident Count:	32		Total Est Losses:	\$0

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {09/01/2011} And {09/30/2011}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	3.12%	\$0	0.00%
	1	3.12%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
321 EMS call, excluding vehicle accident with	1	3.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	9.37%	\$0	0.00%
	4	12.50%	\$0	0.00%
4 Hazardous Condition (No Fire)				
424 Carbon monoxide incident	1	3.12%	\$0	0.00%
444 Power line down	5	15.62%	\$0	0.00%
	6	18.75%	\$0	0.00%
6 Good Intent Call				
651 Smoke scare, odor of smoke	1	3.12%	\$0	0.00%
	1	3.12%	\$0	0.00%
7 False Alarm & False Call				
735 Alarm system sounded due to malfunction	6	18.75%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	3.12%	\$0	0.00%
744 Detector activation, no fire -	1	3.12%	\$0	0.00%
745 Alarm system activation, no fire -	9	28.12%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	3	9.37%	\$0	0.00%
	20	62.50%	\$0	0.00%

Total Incident Count: 32

Total Est Loss: \$0

Englishtown Fire Department

Incident Type Report (Summary)

Alarm Date Between {09/01/2011} And {09/30/2011}
and District = "12-1 "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
651 Smoke scare, odor of smoke	1	16.66%	\$0	0.00%
	1	16.66%	\$0	0.00%
7 False Alarm & False Call				
744 Detector activation, no fire -	1	16.66%	\$0	0.00%
745 Alarm system activation, no fire -	2	33.33%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	2	33.33%	\$0	0.00%
	5	83.33%	\$0	0.00%

Total Incident Count: 6

Total Est Loss: \$0

CHIEF ENGINEER REPORT SEPT. 2011

WORK DONE ON TRUCK

- 12-66 Replace right side headlight bulb
- 12-75 1st First Priority finish repair on right rear truck
Fill two containers of speedy-dry
- 12-86 Service landing light, four are working
- 12-87 Englishtown Automotive install new 12-volt battery
- 12-93 Install new 12-volt battery

EQUITMENT

Coastal Fire Systems Inc. 6 month check and install new motor overload switch on the breathing air system

SCOTT PACKS

- Fill 1 scott bottem in house
- Fill 6 scott bottoms at dill on 12-86
- Replace 3- C batteries pack 47

Coastal Fire System Inc. Hydro tested 54 45 min. cylinders and 1 60 min. cylinder good or 2016

MILES FOR THE MONTH

- 12-74 107
- 12-75 102
- 12-76 0
- 12-86 58
- 12-87 276

TOTAL MILES 572

End of Report

CAMPBELL **Supply Co. LLC.**

145 Talmadge Road, Ste. 8
P.O. Box 266
Edison, NJ 08818-0266
phone: (732) 287-8864
fax: (732) 287-2545
www.campbellsupply.com

October 4, 2011

Englishtown Fire Department
Attn: Chief Pete Hall
Via Email: phall@englishtownfd.com

Re: Engine 12-74

Dear Chief Hall,

Per your request we are pleased to provide the Englishtown Fire Dept. with an estimate to make the following repairs on Engine 12-74. The scope of the work is as follows;

- Excessive water found in both front oil hubs. Remove chrome trim ring from front wheel and remove drain plug from hub cap. Drain all existing oil and remove cap. Flush out oil from bearings and hubs, clean out caps and re-install. Fill with clean oil to proper level and road test vehicle. Top off oil levels as needed.

\$ 305.22

Approved _____

Decline _____

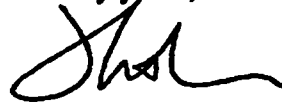
The total estimated cost of the repair includes parts and labor. We estimate the repair will take 1 day to complete and the service will be performed at your fire station.

This estimate is based on our inspection and does not cover additional parts and labor which may be required after the work has been started. This estimate is valid for 30 days from the date of this estimate. No work shall be scheduled or parts ordered until written authorization from the department is received. Please sign below and fax back to 908-791-3101 as approval.

Please take time to visit our website, www.campbellsupply.com to get more information about our company regarding the products we represent and the services we provide.

Thank you for affording us the opportunity to provide this estimate to your department. If you should have any questions or require any additional information, please do not hesitate in contacting our office.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'John Thompson', written over a horizontal line.

John Thompson
Service Representative

Customers Signature

PO Number (if required)