

March 7, 2013

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday February 7, 2013 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8:10 P.M. by Chairman T. Kirkland

1. **Sunshine Statement by** Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Frueh, P. Cooke, T. Kirkland, G. Maresca, and M. Galasso

A letter was received by Tom Kirkland resigning from his position as Commissioner effective 1/6/2013 due to his current role as Department Chief.

The board will accept notices from anybody interested in his position. Please submit letters of interest to the Secretary no later than the March 7 Commissioner meeting.

Minutes: A motion was made by T. Frueh and seconded by P. Cooke to accept the minutes of read.

Ayes: P. Cooke, T. Frueh, M. Galasso **Abstain:** G. Maresca

Financial: The Treasurer's Report was given by T. Frueh with the recommendation to pay the attached bill list for the month of February, 2013 in the amount of \$49,147.08. Additional \$417.94 from fine account for winter uniforms for the fire bureau. Offered by G. Maresca and seconded by T. Frueh, and motion passed by a roll call vote:

Ayes: P. Cooke, G. Maresca, T. Frueh, M. Galasso

Legal: Ballots have been completed. We are receiving one voting machine. The election is 2/16 from 2pm-9pm. The next meeting will be reorganization.

Audit: No Report- Budget came back from state.

Chief's Report: See Attached

Our new Line Officers are as follows:

Tom Kirkland- Chief

Lou Sarti- Deputy Chief

Jason Carlos- Captain

Matt Ulatowski- 1st Lieutenant

Peter Cooke- 2nd Lieutenant

Department Engineer's Report: See Attached.

President's Report: No Report- President position is vacant.

Fire Bureau: \$170 deposits. Ongoing inspections. New computer program is up and running, training on new system is almost complete. Winter uniforms ordered. New vehicle total is \$37,479. Vehicle needs radio and graphics/stripping. Will arrive in 30-60 days.

LOSAP: Some preliminary 2011 numbers. Report to be submitted by March.

Correspondence: Letter from superintendant of elections: 2/15 pickup keys/list. Machine to be delivered Thursday before election.

Letter from Dave Klein has been received for Tom Kirkland's vacant spot. 2/28 is the deadline for submissions.

Insurance: New Chief's truck is on the new policy. The Explorer has been removed. Adjuster needs pictures of 12-74 and 12-75.

Old Business: O2 cases: It has been 3-4 months. Have they been ordered? Tom Kirkland will look into and order them if they have not been. As always, submit purchase orders. Cell Phone: P. Cooke is dealing with Verizon.

New Business: Website is up and running. Currently uploading items. Treasurer needs to fill out 5 question survey from Office of Comptroller regarding legal fees.

Public Open Portion: None

Meeting Adjournment: at 9:05 P.M. after a motion by T. Frueh and seconded by G. Maresca and approved by a roll call vote.

Certified at the January 3, 2013 meeting _____