

February 04, 2016

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday February, 04 2016 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:08 P.M.

1. Sunshine Statement by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: P. Cooke, T. Frueh, G. Maresca, R. Reale, B. Stonaker

Legal:

- Elections will take place on February 20, 2016 from 2:00pm - 9:00pm for the Fire District Budget. In addition, there is one vacancy for the position of Fire Commissioner. Victoria Sarti and Thomas Frueh submitted nomination petitions and will be placed on the Feb. 20th ballots.

January Minutes: Ayes: G. Maresca, T. Frueh, P. Cooke, R. Reale, B. Stonaker

January Special Mtg. Minutes: Ayes: P. Cooke, T. Frueh, R. Reale B. Stonaker Abstain: G. Maresca

Financial: Bill List - Ayes: G. Maresca, T. Frueh, R. Reale, P. Cooke, B. Stonaker

- End of the year tax forms will be distributed to all Fire District employees.

Auditor: No Report

Chief's Report:

- See attached Report
- Snow Standby went well with the department. Membership cleared hydrants and responded to one call.

Department Engineer's Report: See attached report

President's Report:

- No Report

Fire Bureau:

- Yearly inspections are being conducted - nothing further to report

LOSAP:

- No Report

Correspondence:

- Winner Ford is looking to update the tax exempt customer files. The Board will investigate if further action is needed.

Insurance:

- No Report

Membership:

- The department gained one new probationary member (Connor Flynn)

Old Business:

- Parking Lot project will be discussed in the Spring

New Business:

- Meeting Dates for 2016 year were discussed and will be posted to Fire District Website
- Reorganization Meeting will take place on March 03, 2016.
- Chief Sarti discussed with the Board the purchase of an additional EMS Module on the Department's Emergency Reporting Software. Two different modules were discussed. The first module discussed was the EPRC version, which does not meet NJ Standards, with a \$149.00 set-up fee and a \$340.00 yearly fee. The second module discussed was the Normal EMS Module, which does meet NJ Standards, with a \$ 250.00 set up fee and a \$480.00 annual fee. After discussion, T. Frueh made a motion and was seconded by R. Reale to approve the Normal EMS Module. The motion was unanimously approved by a roll call vote.

Public Open Portion:

- The Department's washer and dryer will be installed on Monday.

Meeting Adjournment: at 8:37 P.M. after a motion by G. Maresca and seconded by T. Frueh and approved by a roll call vote.

Certified at the March 03, 2016 meeting _____

10:00 AM

02/05/16

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of February 5, 2016

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Deposit	1/19/2016			Miscellaneous	20.36		*****
Check	1/20/2016	5468	Finest Electric	2015 Expenses		2,600.00	*****
Check	1/20/2016	5469	Direct Machinery	2015 Expenses		16,053.00	*****
Deposit	1/21/2016			Smoke Detector F...	45.00		*****
Check	1/28/2016	stat...	State of N.J. N.J.- 927	-SPLIT-		383.99	*****
Check	2/4/2016	5470	Asbury Park Press	Advertising		69.50	*****
Check	2/4/2016	5471	A.G.T.Battery	Trucks		455.57	*****
Check	2/4/2016	5472	Borough of Englishtown - ...	2015 Expenses		185.84	*****
Check	2/4/2016	5473	Coastal Fire Systems	Building		283.00	*****
Check	2/4/2016	5474	Continental Fire and Safety	2015 Expenses		4,425.00	*****
Check	2/4/2016	5475	Continental Fire and Safety	Fire Fighting Equi...		47.99	*****
Check	2/4/2016	5476	Cytracom LLC.	Utilities		288.82	*****
Check	2/4/2016	5477	Direct Machinery	2015 Expenses		585.00	*****
Check	2/4/2016	5478	Englishtown Fire Department	Contract - Volunte...		2,125.00	*****
Check	2/4/2016	5479	East Coast Emergency Lig...	2015 Expenses		1,800.00	*****
Check	2/4/2016	5480	Freehold Cartage Inc.	Building		79.46	*****
Check	2/4/2016	5481	Manalapan - Englishtown ...	2015 Expenses		559.52	*****
Check	2/4/2016	5482	NetLink	Other Professional		199.00	*****
Check	2/4/2016	5483	NJ Natural Gas	2015 Expenses		1,028.92	*****
Check	2/4/2016	5484	Optimum	Utilities		124.69	*****
Check	2/4/2016	5485	Staples	2015 Expenses		127.89	*****
Check	2/4/2016	5486	Verizon	Utilities		117.33	*****
Check	2/4/2016	5487	Janet Oberhuber	Elections		200.00	*****
Check	2/4/2016	5488	Patrice McCoy	Elections		200.00	*****
Check	2/4/2016	5489	SHI International corp.	Building		78.65	*****
Total Brunswick Bank Checking					65.36	32,018.17	*****
TOTAL					65.36	32,018.17	*****

Englishtown Fire Department

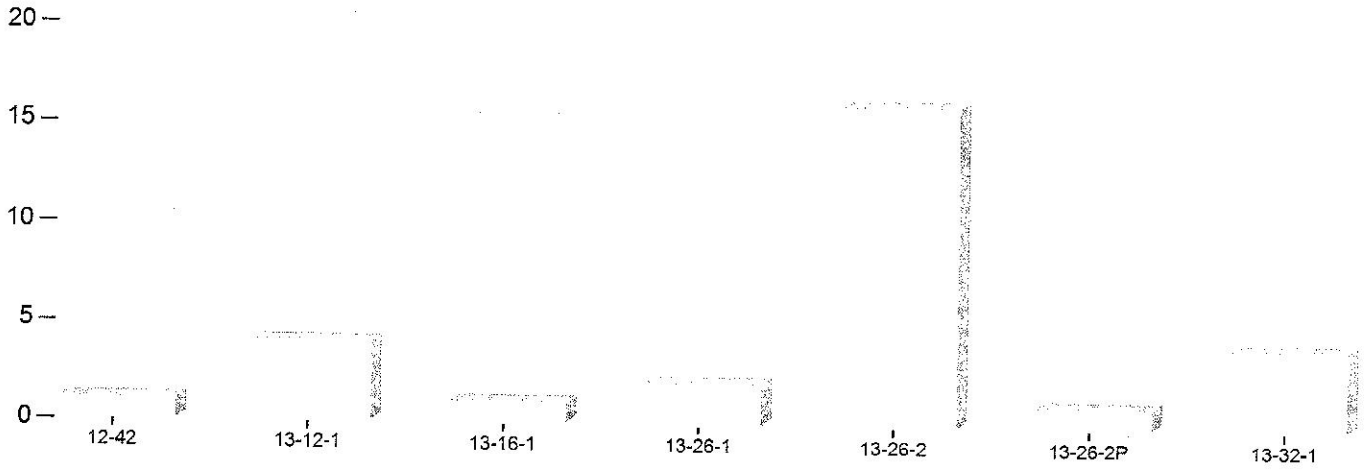
Englishtown, NJ

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Incident Type Count per Zone for Date Range

Start Date: 01/01/2016 | End Date: 01/31/2016



ZONES	INCIDENT TYPE	COUNT
12-42 - Jamesburg Fire Department		
	111 - Building fire	1
	<i>Total Incidents for 12-42 - Jamesburg Fire Department:</i>	<i>1</i>
13-12-1 - Englishtown fire department		
	400 - Hazardous condition, other	1
	440 - Electrical wiring/equipment problem, other	1
	463 - Vehicle accident, general cleanup	1
	733 - Smoke detector activation due to malfunction	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	<i>4</i>
13-16-1 - Freehold Independent Fire Company		
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for 13-16-1 - Freehold Independent Fire Company:</i>	<i>1</i>
13-26-1 - Gordon's Corner Fire Company		
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	<i>2</i>
13-26-2 - Manalapan Fire Company #1		
	111 - Building fire	1
	113 - Cooking fire, confined to container	1
	311 - Medical assist, assist EMS crew	1
	440 - Electrical wiring/equipment problem, other	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	463 - Vehicle accident, general cleanup	1
	522 - Water or steam leak	1
	651 - Smoke scare, odor of smoke	1
	671 - HazMat release investigation w/no HazMat	1
	700 - False alarm or false call, other	4
	730 - System malfunction, other	1
	735 - Alarm system sounded due to malfunction	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	16
13-26-2P - Manalapan Primary Response Area		
	113 - Cooking fire, confined to container	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	1
13-32-1 - Millstone Fire Department		
	112 - Fires in structure other than in a building	1
	444 - Power line down	1
	735 - Alarm system sounded due to malfunction	2
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	4
	Total Count for all Zone:	29

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Englishtown Fire Department

Englishtown, NJ

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Incident Count with Man-Hours per Zone for Date Range

Start Date: 01/01/2016 | End Date: 01/31/2016

ZONE	INCIDENT COUNT	MAN-HOURS
12-42 - Jamesburg Fire Department	1	8:40
13-12-1 - Englishtown fire department	4	19:25
13-16-1 - Freehold Independent Fire Company	1	2:56
13-26-1 - Gordon's Corner Fire Company	2	2:26
13-26-2 - Manalapan Fire Company #1	16	58:33
13-26-2P - Manalapan Primary Response Area	1	1:52
13-32-1 - Millstone Fire Department	4	11:57
TOTAL	40	106:30

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Chief Engineers Report JAN 2016

work done on Trucks

- 12-74 Install New LED Headlights
- Reinstall Rubber Moulding on Right Rear lower door
- Install snow chains
- 12-75 Install New LED Headlights

Equipment

- Coastal Fire System 6 Month Service check on Scott Breathing Air System
- All Pumps are drain
- Replace fuel lines on 1988 International
- Replace 3-C Batteries in Gas Alert Counting meter 12-74

Miss 50 Bags of Ice Melt

Scott Packs Filled 4 Scott Bottles

Miles for the Month

12-74	-	175
12-75	-	69
12-76	-	0
12-86	-	12
12-85	-	68
12-93	-	0

Total miles 324