

January 07, 2016

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday January, 07 2016 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:05 P.M.

1. **Sunshine Statement by Joseph D. Youssouf**

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: P. Cooke, T. Frueh, G. Maresca, R. Reale, B. Stonaker

Legal:

- Elections will take place on February 20, 2016

Adopting the Budget for 2016

- The budget was presented at the 01/07/2016 Board Meeting.
- P. Cooke made a motion and R. Reale seconded the motion to open the budget hearing to the public.
- No Public Comments were made
- P. Cooke made a motion and T. Frueh seconded the motion to adjourn the meeting to a TBD date until the board hears back from the State regarding the processing of the budget.

Operating Budget Resolution

- P. Cooke made a motion and was seconded by G. Maresca to establish a temporary operating budget of \$63,182.00

December Minutes: Ayes: P. Cooke, G. Maresca, B. Stonaker, P. Cooke, R. Reale, T. Frueh

Financial: Bill List - Ayes: P. Cooke, R. Reale, B. Stonaker, G. Maresca, T. Frueh

Auditor: No Report

Chief's Report:

- See attached Annual Report
- Forms for the Tanker Apparatus were distributed and were signed off on by the Board which will give the title to the Fire District from U.S. Airforce.
- The Chief made notification to the Board that the Englishtown Fire Department can submit receipts of expenses to the NJ State Forest Fire for Reimbursement.
- The board approved the \$469.00 purchase of 6 various mic clips for radios.

Department Engineer's Report: See attached report

President's Report:

- No Report

Fire Bureau:

- 2 inspections
- 4 reinspections
- 4 smoke detectors inspected and 3 were approved
- 1 complaint were handled
- 1 court appearance for 2 Park Avenue
- Bureau took in a total of \$295.00

LOSAP:

- Numbers will be finalized at next meeting
- P. Cooke made notification to the Board that Dottie Warshany is in need of a letter for former member C. Warshany showing proof that he participated in LOSAP. R. Reale will contact Dottie Warshany and create a letter.

Correspondence: No Report

Insurance:

- No Report

Membership: The department gained one new probationary member

Old Business:

- P. Cooke will shortly discuss with Manalapan DPW regarding a paving the parking lot. Joseph D. Youssouf informed the Board that the shared service will not have to be put out for bid.

-

New Business:

- Washer and Dryer should be delivered soon.

Public Open Portion:

- No Report

Meeting Adjournment: at 08:42 P.M. after a motion by R. Reale and seconded by P. Cooke and approved by a roll call vote.

Certified at the February 04, 2016 meeting _____

12:42 PM

01/07/16

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of January 8, 2016

Type	Date	Num	Name	Split	Debit	Credit	Balance	
Brunswick Bank Checking								
Deposit	12/21/2015			-SPLIT-			*****	
Deposit	12/31/2015				480.00		*****	
Check	12/31/2015	5435	batteries PLus Blubs	State Registration...	2,716.35		*****	
Check	12/31/2015	5436	Central Jersey traning site	Trucks		7.96	*****	
Check	12/31/2015	5437	Continental Fire and Safety	Training		880.00	*****	
Check	12/31/2015	5438	Continental Fire and Safety	Personal Protectiv...		7,680.09	*****	
Check	12/31/2015	5439	Continental Fire and Safety	Fire Fighting Equi...		3,216.00	*****	
Check	12/31/2015	5440	DKE Decals	Fire Fighting Equi...		3,958.00	*****	
Check	12/31/2015	5441	Freehold Cartage Inc.	Fire Fighting Equi...		645.00	*****	
Check	12/31/2015	5442	Borough of Englishtown - ...	Building		79.46	*****	
Check	12/31/2015	5443	IAAI	Utilities		190.10	*****	
Check	12/31/2015	5444	Jersey Central Power & Li...	UFSA Other Expe...		145.00	*****	
Check	12/31/2015	5445	Manalapan - Englishtown ...	Utilities		2,183.46	*****	
Check	12/31/2015	5446	Manalapan Hardware	Fuel		447.52	*****	
Check	12/31/2015	5447	Matt O'Brien	Building		168.98	*****	
Check	12/31/2015	5448	new jersey fire equipment	Trucks		203.26	*****	
Check	12/31/2015	5449	n.f.p.a.	Trucks		645.87	*****	
Check	12/31/2015	5450	NJ Naturai Gas	UFSA Other Expe...		175.00	*****	
Check	12/31/2015	5451	Norwood Auto Parts	Utilities		879.00	*****	
Check	12/31/2015	5452	stockel lawn	Trucks		39.57	*****	
Check	12/31/2015	5453	Verizon Wireless	Building		559.00	*****	
Check	12/31/2015	5454	Verizon	Utilities		711.31	*****	
Check	12/31/2015	5455	Witmer	Utilities		228.66	*****	
Check	12/31/2015	5456	Joseph D. Youssouf	Fire Fighting Equi...		438.00	*****	
Deposit	1/4/2016			Legal		8,628.50	*****	
Check	1/7/2016	5457	First Responder Joint Insur...	-SPLIT-	90.00		*****	
Check	1/7/2016	5458	Cytracom LLC.	Insurance Premiu...		23,191.00	*****	
Check	1/7/2016	5459	US Postal Service	Utilities		287.00	*****	
Check	1/7/2016	5460	Brunswick Bank & Trust	Office Supplies		132.00	*****	
Check	1/7/2016	5461	Englishtown Fire Department	-SPLIT-		61,238.36	*****	
Check	1/7/2016	5462	NetLink	Contract - Volunte...		2,125.00	*****	
Check	1/7/2016	5463	Optimum	Other Professional		199.00	*****	
Check	1/7/2016	5464	Thomas Frueh	Utilities		124.69	*****	
Check	1/7/2016	5465	Monoprice, Inc.	Office Supplies		99.42	*****	
				Building		563.41	*****	
Total Brunswick Bank Checking						3,286.35	120,069.62	*****
TOTAL						3,286.35	120,069.62	*****

1/7/16

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN
ADOPTING A TEMPORARY BUDGET FOR THE YEAR 2016**

WHEREAS; the Board of Fire Commissioners has introduced and approved its proposed budget for the year 2016 and submitted it to the Department of Community Affairs, Division of Local Government Services State of New Jersey for review; and

WHEREAS; it is necessary for the Board of Fire Commissioners to appropriate and expend funds to meet various contractual obligations including the payment of insurance bills, public utilities charges and professional fees while awaiting voter approval of the 2015 budget; and

WHEREAS; N.J.S.A. 40A:14-78.17 permits fire districts to adopt, prior to January 15th of any given year, a resolution creating a temporary budget to make appropriations to provide for the payment of such bills and expenses for the period between the beginning of the fiscal year and the adoption of the budget; and

WHEREAS; the total appropriations so made shall not exceed 14% of the total appropriations made for all purposes in the budget for the preceding fiscal year excluding appropriations made for interest and debt redemption charges and capital improvements; and

WHEREAS; 14% of the prior year's budget, excluding the prohibited appropriations, is \$ 63,182.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that a temporary operating budget in the amount of \$ 63,182.00 be and the same is hereby adopted to fund Board expenses for the period commencing January 1 through March 1, 2016.

Moved by: *P. Coke*

Seconded by: *G. Marrella*

Roll Call Vote:

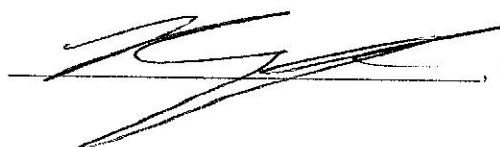
Ayes: *||||*

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No.1 Englishtown Borough on January 7, 2016.

 Clerk

Englishtown Fire Department

Englishtown, NJ

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Incident Count with Man-Hours per Zone for Date Range

Start Date: 01/01/2015 | End Date: 12/31/2015

ZONE	INCIDENT COUNT	MAN-HOURS
11-40 - Robbinsville	1	1:12
12-42 - Jamesburg Fire Department	2	19:58
13-12-1 - Englishtown fire department	62	99:26
13-15-1 - Freehold Fire Department	2	14:36
13-16-1 - Freehold Independent Fire Company	1	0:00
13-26-1 - Gordon's Corner Fire Company	56	156:26
13-26-2 - Manalapan Fire Company #1	155	339:25
13-26-2P - Manalapan Primary Response Area	60	141:54
13-32-1 - Millstone Fire Department	21	55:56
Monroe - Monroe Twp	1	25:07
SouthAmboy - South Amboy Fire Department	1	0:24
TOTAL	362	854:24

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Englishtown Fire Department

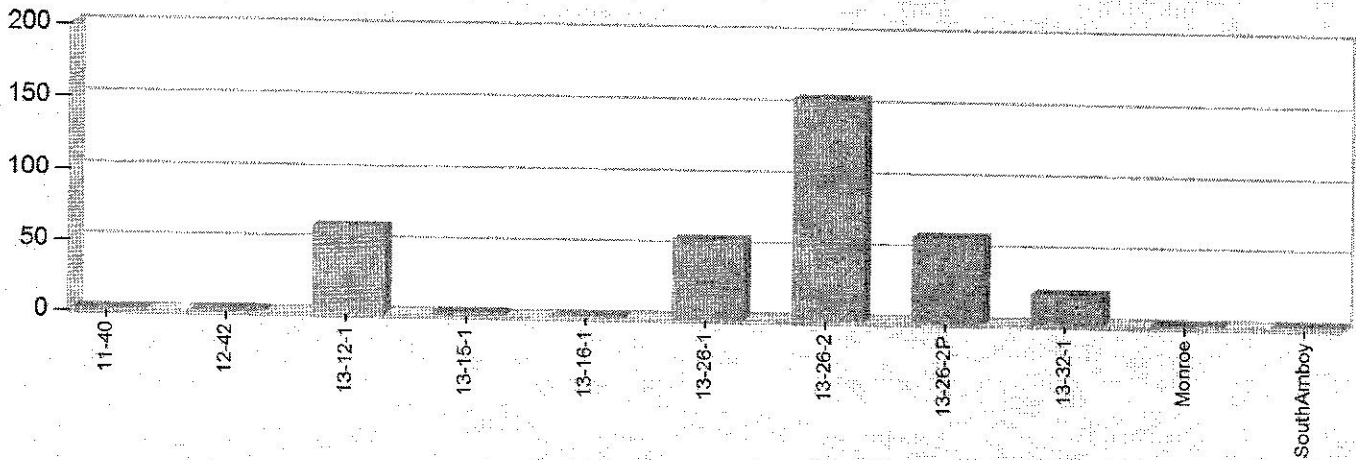
Englishtown, NJ

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Incident Type Count per Zone for Date Range

Start Date: 01/01/2015 | End Date: 12/31/2015



ZONES	INCIDENT TYPE	COUNT
11-40 - Robbinsville		
	113 - Cooking fire, confined to container	1
	<i>Total Incidents for 11-40 - Robbinsville:</i>	
		1
12-42 - Jamesburg Fire Department		
	571 - Cover assignment, standby, moveup	1
	735 - Alarm system sounded due to malfunction	1
	<i>Total Incidents for 12-42 - Jamesburg Fire Department:</i>	
		2
13-12-1 - Englishtown fire department		
	100 - Fire, other	1
	111 - Building fire	2
	113 - Cooking fire, confined to container	1
	118 - Trash or rubbish fire, contained	1
	131 - Passenger vehicle fire	2
	141 - Forest, woods or wildland fire	1
	142 - Brush or brush-and-grass mixture fire	1
	324 - Motor vehicle accident with no injuries.	3
	410 - Combustible/flammable gas/liquid condition, other	1
	411 - Gasoline or other flammable liquid spill	1
	412 - Gas leak (natural gas or LPG)	2
	424 - Carbon monoxide incident	3
	440 - Electrical wiring/equipment problem, other	2

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	571 - Cover assignment, standby, moveup	2
	611 - Dispatched & cancelled en route	5
	651 - Smoke scare, odor of smoke	1
	700 - False alarm or false call, other	14
	714 - Central station, malicious false alarm	1
	733 - Smoke detector activation due to malfunction	4
	735 - Alarm system sounded due to malfunction	8
	740 - Unintentional transmission of alarm, other	2
	743 - Smoke detector activation, no fire - unintentional	2
	744 - Detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	900 - Special type of incident, other	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	<i>56</i>

13-26-2 - Manalapan Fire Company #1

100 - Fire, other	1
111 - Building fire	3
113 - Cooking fire, confined to container	5
116 - Fuel burner/boiler malfunction, fire confined	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	5
143 - Grass fire	1
160 - Special outside fire, other	1
170 - Cultivated vegetation, crop fire, other	1
220 - Overpressure rupture from air or gas, other	2
322 - Motor vehicle accident with injuries	8
324 - Motor vehicle accident with no injuries.	4
352 - Extrication of victim(s) from vehicle	1
400 - Hazardous condition, other	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	6
424 - Carbon monoxide incident	6
440 - Electrical wiring/equipment problem, other	3
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	4
445 - Arcing, shorted electrical equipment	3
463 - Vehicle accident, general cleanup	1
520 - Water problem, other	4

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	6
	731 - Sprinkler activation due to malfunction	2
	733 - Smoke detector activation due to malfunction	3
	735 - Alarm system sounded due to malfunction	5
	736 - CO detector activation due to malfunction	4
	741 - Sprinkler activation, no fire - unintentional	1
	743 - Smoke detector activation, no fire - unintentional	3
	745 - Alarm system activation, no fire - unintentional	4
	746 - Carbon monoxide detector activation, no CO	1
	900 - Special type of incident, other	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	60
13-32-1 - Millstone Fire Department		
	111 - Building fire	1
	113 - Cooking fire, confined to container	1
	130 - Mobile property (vehicle) fire, other	1
	143 - Grass fire	1
	300 - Rescue, EMS incident, other	1
	352 - Extrication of victim(s) from vehicle	1
	444 - Power line down	1
	571 - Cover assignment, standby, moveup	1
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	2
	735 - Alarm system sounded due to malfunction	5
	743 - Smoke detector activation, no fire - unintentional	4
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	21
Monroe - Monroe Twp		
	111 - Building fire	1
	<i>Total Incidents for Monroe - Monroe Twp:</i>	1
SouthAmboy - South Amboy Fire Department		
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for SouthAmboy - South Amboy Fire Department:</i>	1
Total Count for all Zone:		362

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Chief Engineers Report 2015

work done on Trucks

- 12-66 Englishtown Automotive Service Vehicle
12-67 Englishtown Automotive Service Vehicle New Wind~~ow~~ shield
12-74 Campbell Supply Service Truck + Repair oil leak
Replace 6 Group 31 12 Volt Batteries + Rebuild #4 Discharge Valve
1ST FIRST Priority Repair Body work
12-75 Emergency Equipment Sales Service Truck
Repair leak in Plumbing #2 speed lay
5" Discharge Right side
Science light + Pressure Mode Indicator light
1ST FIRST Priority Repair Front Body damage
12-76 Emergency Equipment Sale Service Truck
12-86 Emergency Equipment Sale Service Truck
12-85 Englishtown Automotive Service Truck
12-93 In house Service Lees Emergency Equipment
Repair utility body

Equipment

SBP Industries Service in house GENERATOR + ①
New 12 Volt Battery + Tower Generator ONCE A
YEAR + one six month Check.
Tower Generator out of Service in July + GAS shut off
~~Jersey~~ Coast Fire ~~E-System~~ ^{System} ONCE A YEAR Service
ON SCOTT BREATHING AIR System + one SIX MONTH
Check
TAS Service Hurst Tools
Jersey Coast Equipment Inspect suppression system
+ Inspect + Service + TAG Fire Extinguisher

New Jersey Fire Equipment Test Scott AIR packs
Replace All Regulator Covers + springs under WARRENT
Fire Flow Service Tested Hose Ladders + Pumps
New Fire Hose

⑧ 1 3/4" X 50' ⑩ 2 1/2" X 50' ⑧ 3" X 50' ③ 3" X 10' Pows
+ ④ 5" X 100'

① New 35' Ladder for 12-46

② Chain SAWS + ① Circular SAW still

⑩ New Scott Bottles

① New Milwaukee Hammer drill + ① Impact Driver

③ Portable Science lights ③ Sledge Hammers

① Hydrant wrench

④ LED Handlights

③ Survivor Stream light + 5 station Battery Chargers

③ Halligan Pro Bars

③ High Rise Pack Bags

④ New York Hooks

② Back Boards

② Hydro Rams

④ Mobil Radio

① Door Prop

① Ballard Thermal Imaging

① New Commercial Snow broad Cast spreader

① Little Giant Ladder

① Radio Straps

③ 1 1/2" Nozzle

② 2 1/8" Nozzle

① Portable Batteries

② 12 station Portable Battery
Chargers ③ New Glove Box holders

1988 International KME Paystar 5000 2000 GAL

TANKER

Scott Packs

New Jersey Fire Equipment Repair & Scott Packs
Filled 136 Scott Bottles in house
Replace 30 C-Batteries

Miss:

Filled 11 containers of Speedy-Dry
Replace 2 6 Volt Batteries on Handlights
Replace 4 Batteries + 2 Bulbs on small Flashlights

Vehicle Damage

12-74 Right side Damage

Miles for the Year

12-74 - 1456

12-75 - 2132

12-76 446

12-86 316

12-87 2468

12-93 196

Total miles 7014

Miles for Chief Vehicle

12-66 - 17618

12-67 6315

End of Report