

June 02, 2016

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday June, 02 2016 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:04 P.M.

1. **Sunshine Statement by J. Yuesoff**

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: P. Cooke, G. Maresca, R. Reale, B. Stonaker; V. Sarti,

Legal:

A resolution authorizing participation for the Cranford Police Cooperative Pricing System was signed by the Clerk. The resolution was motioned and second the May Meeting.

Manalapan DPW- All vehicles were put on for shared services agreement

A final quote of \$24,950.00 was given to P. Cooke for paving and resurfacing the Fire District Parking Lot

April Minutes: Ayes: R. Reale, G. Maresca, P. Cooke, V. Sarti, B. Stonaker,

Financial: Bill List - Ayes: G. Maresca, R. Reale, P. Cooke, V. Sarti, B. Stonaker

Auditor: No Report

Chief's Report:

- See attached Report
- Utility Truck should be delivered at the end of July 2016
- First Responder Response protocol has been successful

- ISO Insurance agent met with Chief Sarti and other members of the Board and Dept. ISO made recommendations of having annual physicals and a driver training program for the possibility of increasing insurance rating score. Members will research further.
- Tanker will be transferred back to NJ State Forest Fire as it was deemed too costly to repair and maintain
- Harrisburg Trip was a success
 - o One MAC II used Spread was bought for \$900.00 with approval by the 3 Commissioners. The connections have been changed and equipment has been successful tested and stored on 12-74.
- Millstone Drills were a success
- Nashville Trip has been booked
- Hose Testing and Annual Maintenance has started today
- IT- Spillman meeting program is being implemented throughout the county.
- The Board approved the Budget of \$6,000.00 (from Fine Account) to be spent on Surface pros to run the County Spillman Fire Module Program. In addition 4 Tablets will be activated with a total annual Cost of \$2,000.00. This system will allow for both Department Chiefs, 12-74 and 12-75 to have real time updates/information from the County dispatch center regarding calls the department is responding to.

Department Engineer's Report: See attached report

President's Report:

- Air Conditioning Units were having an issue, it appears the system needed coolant. The repairs were fixed under warranty.

Fire Bureau:

- Commercial and Residential Inspections are going well.
- 18 violations issued
- 1 paid penalty notice was issued
- \$2,250.00 - Registration Fees
- \$45.00 -Smoke Detector Fees.
- 5 CO meters were approved

LOSAP:

- Numbers will be looked at by R. Reale and T. Frueh

Correspondence:

- No Report

Insurance:

- Tanker will removed from Insurance. First responder allows you to run the MVR's on the current members. B. Stonaker will oversee responsibilities.

Membership:

- One new member Joesph Ferndes, pending physicals and motion
-

Old Business:

- EZ passes information needed
- Two were Building keys were recovered from. H. Carr and J. Carr

New Business:

- Audit and Budget books have to be kept as well as bids on firehouse.

Public Open Portion:

- No Report

Meeting Adjournment: at 8:58P.M. after a motion by R. Reale and seconded by B. Stonaker and approved by a roll call vote.

Certified at the July 17, 2016 re-scheduled meeting_____

7:26 PM

Englishtown Fire District No. 1

Bill List

As of June 3, 2016

06/02/16

Accrual Basis

Type	Date	Num	Name	Split	Debit	Credit	Balance	
Brunswick Bank Checking							*****	
Check	6/2/2016	5617	NJ Natural Gas	Utilities		1,679.47	*****	
Check	6/2/2016	5618	Manalapan - Englishtown ...	Fuel		402.09	*****	
Check	6/2/2016	5593	Suburban Propane	Utilities		33.44	*****	
Check	6/2/2016	5594	mid-Atlantic Rescue syste...	Fire Fighting Equi...		900.00	*****	
Check	6/2/2016	5595	Gerald Maresca	Training		5,251.42	95143.65	
Check	6/2/2016	5596	Cytracom LLC.	Utilities		288.82	94854.83	
Check	6/2/2016	5597	Interstate Batteries	Trucks		447.80	94407.03	
Check	6/2/2016	5598	Witmer	Fire Fighting Equi...		358.00	94049.03	
Check	6/2/2016	5599	Optimum	Utilities		124.69	93924.34	
Check	6/2/2016	5600	Jersey Coast Fire & First a...	Building		124.95	93799.39	
Check	6/2/2016	5601	Jersey Coast Fire & First a...	Building		777.90	93021.49	
Check	6/2/2016	5602	Parlin Discount Tire	Trucks		580.00	92441.49	
Check	6/2/2016	5603	Allied Diesel Service	Trucks		24.95	92416.54	
Check	6/2/2016	5604	void	Firehouse Renova...	0.00		92416.54	
Check	6/2/2016	5605	V.E. Ralph & Son Inc.	Fire Fighting Equi...		221.70	92194.84	
Check	6/2/2016	5606	Family Practice of CentraS...	Other Professional		198.00	91996.84	
Check	6/2/2016	5607	Ed Miller	UFSA Other Expe...		109.80	91887.04	
Check	6/2/2016	5608	united States Treasury	-SPLIT-		2,063.73	89823.31	
Check	6/2/2016	5609	Brian Stonaker	Salaries and Wages		1,694.06	88129.25	
Check	6/2/2016	5610	Peter DiPasquale	Salaries and Wages		1,568.79	86560.46	
Check	6/2/2016	5611	Victoria Sarti	Salaries and Wages		1,129.37	85431.09	
Check	6/2/2016	5612	Peter Cooke	Salaries and Wages		1,694.06	83737.03	
Check	6/2/2016	5613	Thomas Frueh	Salaries and Wages		670.11	83066.92	
Check	6/2/2016	5614	Ryan Reale	Salaries and Wages		2,221.09	80845.83	
Check	6/2/2016	5615	Gerald Maresca	Salaries and Wages		1,694.06	79151.77	
Check	6/2/2016	5616	Thomas Kirkland	UFSA Salaries an...		1,319.67	77832.10	
Total Brunswick Bank Checking						0.00	25,577.97	77832.10
TOTAL						0.00	25,577.97	77832.10

Englishtown Fire Department

Englishtown, NJ

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Incident Count with Man-Hours per Zone for Date Range

Start Date: 05/01/2016 | End Date: 05/31/2016

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	5	16:44
13-15-1 - Freehold Fire Department	1	2:19
13-26-1 - Gordon's Corner Fire Company	1	10:55
13-26-2 - Manalapan Fire Company #1	13	59:36
13-26-2P - Manalapan Primary Response Area	5	24:22
13-32-1 - Millstone Fire Department	3	11:29
13-82-1 - Hope Fire Company	1	21:48
TOTAL	29	147:14

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Englishtown Fire Department

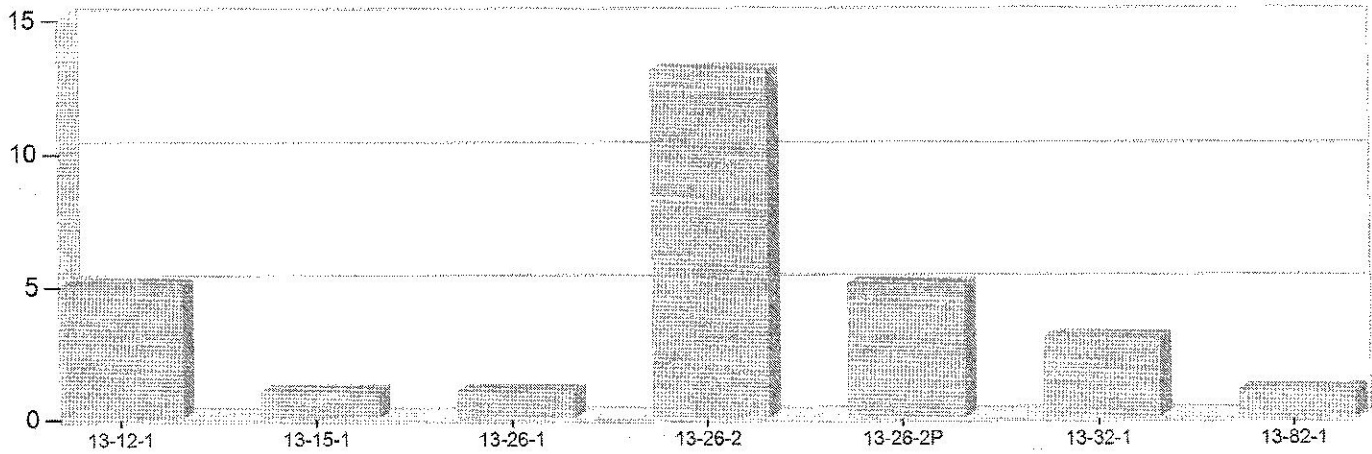
Englishtown, NJ

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Incident Type Count per Zone for Date Range

Start Date: 05/01/2016 | End Date: 05/31/2016



ZONES	INCIDENT TYPE	COUNT
13-12-1 - Englishtown fire department		
	311 - Medical assist, assist EMS crew	1
	324 - Motor vehicle accident with no injuries.	1
	444 - Power line down	1
	531 - Smoke or odor removal	1
	651 - Smoke scare, odor of smoke	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	5
13-15-1 - Freehold Fire Department		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 13-15-1 - Freehold Fire Department :</i>	1
13-26-1 - Gordon's Corner Fire Company		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	1
13-26-2 - Manalapan Fire Company #1		
	131 - Passenger vehicle fire	1
	324 - Motor vehicle accident with no injuries.	1
	352 - Extrication of victim(s) from vehicle	1
	400 - Hazardous condition, other	1
	412 - Gas leak (natural gas or LPG)	1
	441 - Heat from short circuit (wiring), defective/worn	1
	611 - Dispatched & cancelled en route	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Chief Engineers Report May 2016

work done on Trucks

- 12-66 Englishtown Automotive Complete Brake Job
- 12-67 Parlin Discount tire install 4 New P 265/60R17 115T
Discoverer A/T3 owl B \$1580.00
- 12-74 Campbell Supply Recall 15V-687 cooling Fan stay on
- 12-75 Replace Right side door mirror & 2 qts Primer oil
- 12-76 Reinstall Sliding back Cab window
- 12-93 Rebuild CARBURATOR & Replace fuel filter on pump motor

Miss Filled 3 containers of Speed-dry

Equipment Replace 3-C Batteries & 4 GAS meters

12-66 GAS meter out of Services

Assemble Hose Reel CART

Stamp #'s on 2 New 5" X 50' Hose

New use Hurst tool cutter

Scott Packs Filled 2 Scott Bottles in house

Replace 3-C Batteries PACK 20

Packs 1, 7, & 29 Back in Service from New Jersey Fire Equip

Miles for the Month

12-74 - 159

12-75 - 338

12-76 - 22

12-86 - 35

12-87 - 76

12-93 - 44

Total miles 494

End of Report

Englishtown Comprehensive Report

05/01/2016 to 05/31/2016

	LHU	Non-LHU
Total Open Properties	17	58
Number Inspected	0	11
Number Reinspected	0	0
Number of Inspection Certificates Issued	0	1

Registrations Invoiced	0
Registrations Paid	0
Permits Invoiced	0
Permits Paid	0
Smoke CO Inspected	5
Smoke CO Approved	5
Smoke CO Invoiced	0
Smoke CO Paid	0
Total Violations Issued	18
Total Penalty Notices Issued	1

[Expand All](#) | [Collapse All](#)

Property Registration (0)

#Property Registration Annual Registration Letter Date

Registrations (Non-Life Hazard) (0)

#Property Registration Annual Registration Letter Date

New Registrations (2)

#	Property Registration	Date Registered
1	1800 Got Junk	05/16/2016
2	Len's Remodeling & Contracting Services	05/23/2016

Closed Registrations (0)

#Property Registration Date Closed

Inspections by Type (11)

Periodic (10)
 Reinspection (1)
 Follow up (0)
 Complaint (0)
 Other (0)

#	Inspection	Inspection Date	Re- Inspection 1	Re- Inspection 2	Re- Inspection 3	Inspection Type
1	Santander Bank Thomas Kirkland 05/14/2016	05/14/2016				Periodic
2	Brunswick Bank & Trust Thomas Kirkland 05/14/2016	05/14/2016				Periodic
3	1800 Got Junk Thomas Kirkland 05/16/2016	05/16/2016				Periodic
4	Quadrangle Products Inc Thomas Kirkland 05/16/2016	05/16/2016				Periodic
5	ChempacSupplies Inc.. Thomas Kirkland 05/16/2016	05/16/2016				Periodic
6	American-Anchor, Inc. Thomas Kirkland 05/16/2016	05/16/2016				Periodic
7	Webannuities Thomas Kirkland 05/23/2016	05/23/2016				Periodic
8	Grand Technologies Thomas Kirkland 05/23/2016	05/23/2016				Periodic
9	Len's Remodeling & Contracting Services Thomas Kirkland 05/23/2016	05/23/2016				Periodic
10	Brandywine Senior Living Residence Edward Miller 05/25/2016	05/25/2016				Periodic
11	Englishtown Antiques Edward Miller 05/19/2016	05/19/2016				Reinspection

Inspections by Inspector (11)
 Thomas Kirkland (9)
 John Marini (0)
 Edward Miller (2)

#	Inspection	Inspection Date	Inspector
1	Englishtown Antiques Edward Miller	05/19/2016	Edward Miller
2	Brandywine Senior Living Residence Edward Miller	05/25/2016	Edward Miller
3	Santander Bank Thomas Kirkland	05/14/2016	Thomas Kirkland
4	Brunswick Bank & Trust Thomas Kirkland	05/14/2016	Thomas Kirkland
5	ChempacSupplies Inc.. Thomas Kirkland	05/16/2016	Thomas Kirkland
6	Quadrangle Products Inc Thomas Kirkland	05/16/2016	Thomas Kirkland
7	American-Anchor, Inc. Thomas Kirkland	05/16/2016	Thomas Kirkland
8	1800 Got Junk Thomas Kirkland	05/16/2016	Thomas Kirkland

9	Webannuities Thomas Kirkland 05/23/2016	05/23/2016	Kirkland
10	Grand Technologies Thomas Kirkland 05/23/2016	05/23/2016	Thomas Kirkland
11	Len's Remodeling & Contracting Services Thomas Kirkland 05/23/2016	05/23/2016	Thomas Kirkland

Notice of Violations Issued (0)

Business Name Notice Date

State Notice of Violations Issued (0)

Business Name Notice Date

Order to Pay Penalty Issued (1)

Business Name Notice Date

1 Englishtown Antiques 05/23/2016

Order to Pay Recurring Penalty Issued (0)

Business Name Notice Date

Punitive Closing Order Issued (0)

Business Name Notice Date

Request for Time Extension (0)

Business Name Notice Date

Notice of Imminent Hazard (0)

Business Name Notice Date

Invoiced (0)

Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoiced & Waived (0)

Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoiced LHUs (0)

Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Paid (0)

Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Unpaid (0)
 Registration Fee:
 Permit Fee:
 Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Payments (13)
 Check: \$2,250.00
 Cash:
 On Acct:
 Money Order:
 Total: \$2,250.00

#	Business Name	Payment Date	Check	Cash	On Account	Money Order	Total Payment
1	Animals & Family Wellness Center	05/02/2016	\$125.00				\$125.00
2	null	05/02/2016	\$300.00				\$300.00
3	Dunkin Donuts	05/05/2016	\$125.00				\$125.00
4	Santander Bank	05/05/2016	\$125.00				\$125.00
5	Made Technology	05/05/2016	\$300.00				\$300.00
6	Leah Margolies	05/06/2016	\$125.00				\$125.00
7	Icon-Dance Complex	05/13/2016	\$200.00				\$200.00
8	BORGHAUS, KARL & IRENE	05/13/2016	\$125.00				\$125.00
9	Grand Technologies	05/16/2016	\$200.00				\$200.00
10	null	05/19/2016	\$300.00				\$300.00
11	Englishtown Liquors	05/19/2016	\$125.00				\$125.00
12	Becker Family Enterprises, LLC	05/25/2016	\$125.00				\$125.00
13	Nadia's	05/31/2016	\$75.00				\$75.00
GRAND TOTAL			\$2,250.00				\$2,250.00

Payments Waived (0)
 Check:
 Cash:
 On Acct:
 Money Order:
 Total:

Business Name Payment Date Check Cash On Account Money Order Total Payment
GRAND TOTAL

Permits (0)
 Missing Application Date: 0
 Annual: 0
 Seasonal: 0
 Type 1: 0
 Type 2: 0
 Type 3: 0
 Type 4: 0

Applicant Application Date Annual Seasonal Type 1 Type 2 Type 3 Type 4
GRAND TOTAL 0 0 0 0 0 0

Invoiced (0)
Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Paid (0)
Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Unpaid (0)
Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Invoices Waived (0)
Registration Fee:
Permit Fee:
Total Fee:

Business Name Invoice Date Registration Fee Permit Fee Total Fee
GRAND TOTAL

Payments (0)
Check:
Cash:
On Acct:
Money Order:
Total:

Business Name Payment Date Check Cash On Account Money Order Total Payment
GRAND TOTAL

Payments Waived (0)
Check:
Cash:
On Acct:
Money Order:
Total:

Business Name Payment Date Check Cash On Account Money Order Total Payment
GRAND TOTAL

Smoke/CO Certificate - Rental (1)
Approved: 1
Denied: 0
House: 0
Townhouse: 1
Condo: 0
Apartment: 0
Other: 0

Englishtown Fire Department

Tablet Upgrade to Microsoft Surface Tablets

The department is looking to upgrade our current fleet of (6) Android Tablets to (6) Windows-Based Tablets.

Reason for Upgrade:

The Reason for the upgrade is in order to run the Spillman Fire Mobile Software in addition to the current applications (IamResponding, Active911) being used by the Android Tablets. Fire Mobile will allow us to interact with the dispatch center, and see live updates for Incidents as the Call Taker is typing in the information. This will help prevent unnecessary, or inaudible radio traffic on the already cluttered South Response. Also, Fire Mobile has capabilities to upgrade apparatus response statuses, see other unit status's in real time, and the GPS location of other Fire Mobile Units.

Reason for Microsoft Surface Tablet Choice

- The reason for choosing Microsoft Surface Tablets over other Window's Based Devices is primarily the cost.
- Surface 3 Tablets are about 1/3rd the cost of **USED** Panasonic Toughbooks or Getac Tablets.
- RAM Mounts offer a vehicle docking station that will be used in conjunction with the existing tablet mounts. The docking stations will also have a lock on them for theft deterrence and security.
- Surface Tablets will be placed in a tough case for durability.
- Tablets and Computers typically do not have a service life of more than 3-4 years; going with the Surface Tablets will keep the replacement cost low.

Pricing


- Total estimate for the equipment needed is **\$5,808.97**. Looking for a budget of \$6,000.00 from the Fine Account. See Attached Breakdown
- Yearly Spillman Fee is \$500.00 per device. Looking for (4) Spillman Devices to start with. Would have to coordinate with the Englishtown Borough to amend contract and pay the Borough for the cost difference of **\$2000.00 per year**.
- **Verizon Wireless Data fee should remain the same** as existing Verizon Wireless Bill. Spoke to the salesman today who advised that he would just switch the existing tablet fees over to the Surface Tablets.



Item	Quantity	Unit Price	Extended	
Surface 3	6	\$549.99	\$3,299.94	From Verizon Wireless
Surface 3 Type Cover	6	\$97.49	\$584.94	
Surface 3 Pen/Stylus	6	\$37.49	\$224.94	
Case	6	\$63.99	\$383.94	From Ram Mounts
Keyboard Mount	6	\$32.49	\$194.94	
Vehicle Mount	6	\$129.99	\$779.94	
Extension Arm	6	\$26.49	\$158.94	
Power Supply	6	\$12.99	\$77.94	
Single Socket Arm (87)	1	\$33.49	\$33.49	
Double Ball Adapters (66,67)	2	\$34.98	\$69.96	

Total Equipment Cost			\$5,808.97
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Verizon Unlimited Data	6 Devices		Same as Current	Same Cost as Current Monthly Bill
Spillman Cost Per Year	4 Devices	\$500.00	\$2,000.00	Paid to Englishtown Borough

Account Level Charges		Now	Monthly
Plan	Data Plan - 12GB Change		\$70.00

	QTY	Product	Now	Monthly
	6	Microsoft Surface 3	\$3,299.94	
	6	Tablet - Line Access		0.00
	6	Decline Equipment Protection		\$0.00
Remove				
		Included Features		
		Accessories + Add		

	Update	<input type="text" value="6"/>	Surface 3 Pen	\$299.94	-25% <u>224.96</u>
Remove					
	Update	<input type="text" value="6"/>	Surface 3 Type Cover Keyboard	\$779.94	-25% 584.96
Remove					
Totals				\$4,109.86	\$4,379.82

*Total Due Now does not include taxes, which will be calculated once a business agreement has been signed and your order completed.
 *In some states, sales tax is calculated on the full retail price or the VZW cost of the device you purchase, and not on the discounted price you pay. You will not be charged until your business account has been approved and you have executed your Major Account Agreement.

33 Items in your cart



6 Update
Remove Item

UNPKD RAM GDS SKIN/STAND MST SURFACE 3
RAM-GDS-SKIN-HS-MSFU

\$383.94
\$63.99 each



6 Update
Remove Item

UNPKD RAM GDS LOCK DOCK MST SURFACE 3
RAM-GDS-DOCK-LV2-MSHF

\$779.94
\$129.99 each



6 Update
Remove Item

RAM TAB-LOCK KEYBOARD BRACKET MS SURFACE
RAM-202U-MSFK

\$194.94
\$32.49 each



6 Update
Remove Item

UNPKD RAM MOUNT W/1 RAM-B-202U LONG
RAM-B-103U-C

\$158.94
\$26.49 each



6 Update
Remove Item

ODS CIGARETTE CHARGER, DUAL USB 4.8A
RAM-GDS-CHARGE-USB24CIC

\$77.94
\$12.99 each



1 Update
Remove Item

RAM POD I WITH 1" SINGLE SOCKET ARM
RAM-B-316-RI

\$33.49



2 Update
Remove Item

UNPKD RAM ADJ DOUBLE 1" BALL ADAPTER
RAM-B-230-TU

\$34.98
\$17.49 each

Summary

Subtotal: \$1,664.17



Promo Code



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