

8:30 PM

07/05/17

Accrual Basis

## Englishtown Fire District No. 1

## Bill List

As of July 6, 2017

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							55,418.61
Check	7/6/2017	5897	Optimum	Utilities		252.00	55,166.61
Check	7/6/2017	5898	Verizon Wireless	Utilities		376.93	54,789.68
Check	7/6/2017	5899	Verizon	Utilities		47.83	54,741.85
Check	7/6/2017	5900	PA Turnpike	Trucks		6.75	54,735.10
Check	7/6/2017	5901	Brunswick Bank & Trust	Bond Interest		3,941.36	50,793.74
Check	7/6/2017	5902	Ryan Reale	Office Supplies		19.60	50,774.14
Check	7/6/2017	5903	Jersey Central Power & Li...	Utilities		947.78	49,826.36
Check	7/6/2017	5904	Family Practice of CentraS...	Professional Servi...		198.00	49,628.36
Check	7/6/2017	5905	Family Practice of CentraS...	Professional Servi...		198.00	49,430.36
Check	7/6/2017	5906	new jersey fire equipment	Fire Fighting Equi...		98.70	49,331.66
Check	7/6/2017	5907	Staples	Office Supplies		105.55	49,226.11
Check	7/6/2017	5908	Manalapan - Englishtown ...	Fuel		721.35	48,504.76
Check	7/6/2017	5909	NJ Natural Gas	Utilities		913.29	47,591.47
Check	7/6/2017	5910	Witmer	Fire Fighting Equi...		928.00	46,663.47
Check	7/6/2017	5911	Blaze Emergency Equipm...	Trucks		1,438.50	45,224.97
Check	7/6/2017	5912	Blaze Emergency Equipm...	Trucks		215.00	45,009.97
Check	7/6/2017	5913	Blaze Emergency Equipm...	Trucks		495.08	44,514.89
Check	7/6/2017	5914	Cytracorn LLC.	Utilities		288.82	44,226.07
Check	7/6/2017	5915	NetLink	Professional Servi...		199.00	44,027.07
Check	7/6/2017	5916	stockel lawn	Building		995.00	43,032.07
Check	7/6/2017	5917	Englishtown Fire Department	Contract - Volunte...		2,250.00	40,782.07
Check	7/6/2017	5918	Norwood Auto Parts	Trucks		47.02	40,735.05
Check	7/6/2017	5919	Continental Fire and Safety	Fire Fighting Equi...		698.75	40,036.30
Check	7/6/2017	5920	Continental Fire and Safety	Fire Fighting Equi...		924.75	39,111.55
Total Brunswick Bank Checking					0.00	16,307.06	39,111.55
<b>TOTAL</b>					<b>0.00</b>	<b>16,307.06</b>	<b>39,111.55</b>

June 1<sup>st</sup>, 2017

**The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday June 1<sup>st</sup>, 2017 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.**

The meeting was called to order by Chairman P. Cooke at 8:06 P.M.

**1. Sunshine Statement by Chairman P. Cooke**

**Statement is hereby given that adequate notice of this meeting was given by:**

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

**Roll Call showed the following members in attendance:**

Present: Chairman Peter Cooke, Clerk Victoria Sarti, Treasurer Ryan Reale, Gerald Maresca

Absent: Brian Stonaker, Attorney Joseph Youssouf

**Legal:** P. Cooke asked if all Commissioners filed the Ethics Disclosure form for the State. All Commissioners present stated that they did.

**April 2017 Minutes:** A motion was made by P. Cooke and a Second was made by G. Maresca to accept the minutes. R. Reale Abstained. Yes vote by remaining Board members. Motion passed.

**Financial:** A motion was made by P. Cooke and a second was made by R. Reale to accept the Report, Motion passed by unanimous vote.

**Auditor/Accountant:** Working on the Audit

**Chief's Report:**

- Total of 32 calls for the month of May 2017 with 133.58 Staff Hours.
- See Attached Report for additional details.
- The Department will be attending the Freehold Memorial Day Parade
- The following equipment was requested and unanimously approved for purchase:
  - **25 – Gemtor Class II Life Safety Harnesses - \$5,000.00 - Witmer**
  - **25 – Traffic Safety Vests - \$698.75 – Continental**
  - **1 – Lanyard for the Thermal Imaging Camera - \$80**
  - **Medical Glove Holders - \$100.00 each**
- Inquired about the progress of the approved Radio purchasing process. No new information available.
- We will be using the same Physicians for the annual physicals. The Board Attorney will be putting a resolution together for the physicals.
- Keith Wright requested Engine 12-75 to take to a Wet Down on June 3<sup>rd</sup>. Commissioners unanimously approved.

**Department Engineer's Report:**

- See attached Report
- Requested Tires for 12-74. NFPA requires new tires every 7 years. Goodyear - \$3,462.32

**President's Report:**

- No Report

**Fire Bureau:**

- No Report

**LOSAP:**

- LOSAP checks went out

**Correspondence:**

- None

**Insurance:**

- No Report

**Membership:**

- No Report

**Old Business:**

- P. Cooke was in text communication with Manalapan DPW Supervisor Alan Spector and he advised that they are prepping for Manalapan Day and that they hope to have the parking lot done by the end of June.
- R. Reale cancelled the Freehold Cartage Dumpsters. A \$40.00 fee will be paid for its removal due to it being full.
- R. Reale is working on the Audit with the Accountant.
- R. Reale will be looking into a new bank due to recent issues with the current bank.

**New Business:**

- A request was made by G. Maresca that all and any requests for reimbursement of monies used for official business, must be made within 60 days of monies being spent. It was decided that a request for a resolution will be made at the next meeting.

**Public Open Portion:**

- None

**Meeting Adjournment:** at 8:33 PM. After a motion by R. Reale and seconded by G. Maresca and approved by a roll call vote.

**Certified** at the July 6<sup>th</sup>, 2017 regularly scheduled meeting \_\_\_\_\_

Englishtown Fire District No. 1  
**2017 Budget**  
 January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget
<b>Income</b>			
Fire District Taxes	100,496.56	472,925.00	-372,428.44
Uniform Fire Safety Act			
Fines and Penalties	5,000.00		
Smoke Detector Fees	1,247.00	3,500.00	-2,253.00
Inspection Fees	0.00	6,500.00	-6,500.00
State Registration Fees	3,675.00	4,000.00	-325.00
<b>Total Uniform Fire Safety Act</b>	<b>9,922.00</b>	<b>14,000.00</b>	<b>-4,078.00</b>
Supplemental Fire Services	0.00	444.00	-444.00
<b>Total Income</b>	<b>110,418.56</b>	<b>487,369.00</b>	<b>-376,950.44</b>
<b>Gross Profit</b>	<b>110,418.56</b>	<b>487,369.00</b>	<b>-376,950.44</b>
<b>Expense</b>			
Monmouth County Dispatch Fe...	0.00	10,000.00	-10,000.00
Professional Services-Physicals	792.00	4,000.00	-3,208.00
2016 Expense	66,349.08		
Fringe Benefits	376.00	2,300.00	-1,924.00
Administation			
Salaries and Wages	11,989.27	23,650.00	-11,660.73
<b>Total Administation</b>	<b>11,989.27</b>	<b>23,650.00</b>	<b>-11,660.73</b>
Employee Benefits	1,019.36	2,300.00	-1,280.64
Advertising	71.30	700.00	-628.70
Contract - Volunteer Fire Co	15,750.00	26,000.00	-10,250.00
Dues and Subscriptions	2,905.00	5,000.00	-2,095.00
Elections	1,002.50	1,500.00	-497.50
Fire Fighting Equipment	10,753.78	38,000.00	-27,246.22
Fuel	2,848.07	15,000.00	-12,151.93
Insurance Premiums	50,941.00	75,000.00	-24,059.00
Maintenance and Repairs			
Building	3,846.21	15,000.00	-11,153.79
Trucks	15,013.22	47,500.00	-32,486.78
<b>Total Maintenance and Repairs</b>	<b>18,859.43</b>	<b>62,500.00</b>	<b>-43,640.57</b>
Office Supplies	683.12	4,000.00	-3,316.88
Personal Protective Equipment	250.00	15,000.00	-14,750.00
Professional Services	12,784.00	40,000.00	-27,216.00
Promotion	0.00	1,000.00	-1,000.00
Training	1,270.17	25,000.00	-23,729.83
Utilities	22,463.14	40,000.00	-17,536.86
UFSA Other Expenses	1,037.37		
Length of Service Awards	0.00	48,000.00	-48,000.00
Reserve for future outlay	0.00	5,000.00	-5,000.00
Bond Principal	55,000.00	55,000.00	0.00
Bond Interest	8,932.04	8,663.00	269.04
Bond Note Principal	15,000.00	20,000.00	-5,000.00

8:33 PM  
07/05/17  
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Englishtown Fire District No. 1  
**2017 Budget**  
January through December 2017

	<u>Jan - Dec 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Bond Note Interest	2,440.00	1,600.00	840.00
2015 Expenses	1,669.00		
<b>Total Expense</b>	<u>305,185.63</u>	<u>529,213.00</u>	<u>-224,027.37</u>
<b>Net Income</b>	<u><b>-194,767.07</b></u>	<u><b>-41,844.00</b></u>	<u><b>-152,923.07</b></u>

# Chief Engineer's Report June 2017

## work done on Trucks

- 12-94 Blaze Emergency Equipment Co Check out Cab lift  
Scott Packs must come out to raise Cab  
Tighten nuts on right side pull out screw
- 12-95 Add AntiFreeze 1 Gal + 1 Gal water
- 12-96 Blaze Emergency Equipment Co, Service Truck #1
- 12-82 Blaze Emergency Equipment Co write Estimate on cascade  
System \$14580.83
- 12-93 Blaze Emergency Equipment Co. Check out smoke at idle  
Added Hot Shot 1 qt. in oil & 1/2 oz. in fuel tank  
change fuel filter.  
Englighten Automat Inc Repair Front End suspension  
under carriage = \$ 1327.24  
I service Pumping Co. at Service 6/11/17 to 6/30/17  
Leak on gas tank cap must be open

Equipment : Stamp + Label (A) 6" Hydrant double hemispherical cupping  
Stamp + Label (B) 1 1/2" nozzle & 2 lengths of Hand Sucker  
Stamp + Label (C) Halligan Tools  
Repair (D) Hydrant wrench on 12-95

Miss : Repair Exited down in meeting Room

Scott Packs: Filled 5 Scott Bottles in house

## Miles for the Month

12-94	195
12-95	248
12-96	0
12-96	37
12-97	883
12-93	14

Total miles 1377

Make sure 2m. as unit Circuit is  
is 2.1m out

When changing Scott Pack Bottom  
write Part # & date on the side  
Send mail to the Engineer's house

Chief of Report

# Englishtown Fire Department

Englishtown, NJ

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## Incident Count with Man-Hours per Zone for Date Range

Start Date: 06/01/2017 | End Date: 06/30/2017

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	10	50:34
13-26-1 - Gordon's Corner Fire Company	5	17:29
13-26-2 - Manalapan Fire Company #1	9	41:12
13-26-2P - Manalapan Primary Response Area	3	18:29
13-32-1 - Millstone Fire Department	3	6:28
PAFD - Perth Amboy Fire Department	1	83:13
TOTAL	31	217:25

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



# Englishtown Fire Department

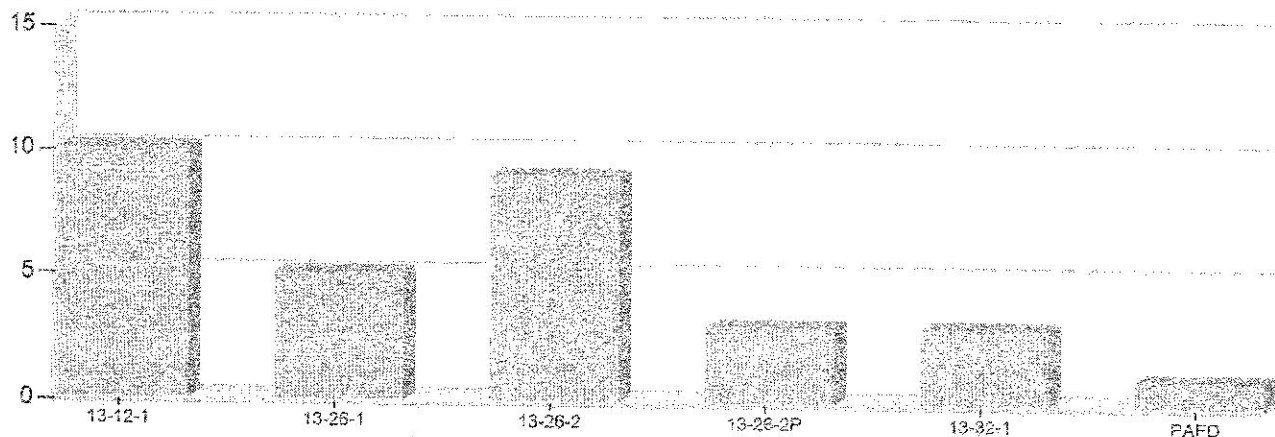
Englishtown, NJ

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## Incident Type Count per Zone for Date Range

Start Date: 06/01/2017 | End Date: 06/30/2017



ZONES	INCIDENT TYPE	COUNT
<b>13-12-1 - Englishtown fire department</b>		
	113 - Cooking fire, confined to container	1
	311 - Medical assist, assist EMS crew	2
	444 - Power line down	3
	700 - False alarm or false call, other	1
	731 - Sprinkler activation due to malfunction	1
	735 - Alarm system sounded due to malfunction	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	10
<b>13-26-1 - Gordon's Corner Fire Company</b>		
	113 - Cooking fire, confined to container	1
	131 - Passenger vehicle fire	1
	743 - Smoke detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	2
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	5
<b>13-26-2 - Manalapan Fire Company #1</b>		
	112 - Fires in structure other than in a building	1
	113 - Cooking fire, confined to container	1
	116 - Fuel burner/boiler malfunction, fire confined	1
	151 - Outside rubbish, trash or waste fire	1
	531 - Smoke or odor removal	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	2
	732 - Extinguishing system activation due to malfunction	1
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	4
<b>13-26-2P - Manalapan Primary Response Area</b>		
	113 - Cooking fire, confined to container	1
	411 - Gasoline or other flammable liquid spill	1
	444 - Power line down	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	3
<b>13-32-1 - Millstone Fire Department</b>		
	113 - Cooking fire, confined to container	1
	412 - Gas leak (natural gas or LPG)	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	3
<b>PAFD - Perth Amboy Fire Department</b>		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for PAFD - Perth Amboy Fire Department:</i>	1
	<b>Total Count for all Zone:</b>	<b>31</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.

June 29, 2017

The Board of Commissioners of  
Fire District No. 1 in the  
Borough of Englishtown, in the  
County of Monmouth, New Jersey

Dear Commissioners:

We have acted as bond counsel to The Board of Commissioners of Fire District No. 1 in the Borough of Englishtown, in the County of Monmouth, New Jersey (the "Fire District") in connection with the issuance by the Fire District of a \$60,000 Bond Anticipation Note, dated the date hereof (the "Note"). In order to render the opinions herein, we have examined laws, documents and records of proceedings, or copies thereof, certified or otherwise identified to us, as we have deemed necessary.

The Note is issued pursuant to the Local Bond Law of the State of New Jersey and the laws governing fire districts of the State of New Jersey, by resolution of the Fire District adopted March 5, 2015 and a proposal adopted by the Board of Commissioners on December 5, 2013 and approved by the voters of the Fire District at an annual election held on February 15, 2014. The Note is a temporary obligation issued in anticipation of the issuance of bonds.

In our opinion, except insofar as the enforcement thereof may be limited by any applicable bankruptcy, moratorium or similar laws or application by a court of competent jurisdiction of legal or equitable principles relating to the enforcement of creditors' rights, the Note is a valid and legally binding general obligation of the Fire District, payable in the first instance from the proceeds of the sale of the bonds in anticipation of which the Note is issued, but, if not so paid, payable ultimately from *ad valorem* taxes that may be levied upon all the taxable real property within the Fire District without limitation as to rate or amount.

The Fire District has covenanted to comply with continuing requirements that must be satisfied subsequent to the issuance of the Note in order to preserve tax exemption under the Internal Revenue Code of 1986, as amended (the "Code"). Failure to comply with certain requirements of the Code may cause interest on the Note to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Note. In the event that the Fire District continuously complies with its covenant and in reliance on representations, certifications of fact and statements of reasonable expectations made by the Fire District, it is our opinion that interest on the Note is not includable in gross income for federal income tax purposes under current law and is not an item of tax preference for purposes of computing the federal alternative minimum tax imposed on individuals and corporations. Interest on the Note held by a corporate taxpayer is included in the relevant income computation for calculation of the federal alternative minimum tax as a result of the inclusion of interest on the Note in "adjusted current earnings." We express no opinion regarding other federal tax consequences arising with respect to the Note. Further, in

our opinion, interest on the Note and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act.

This opinion is issued as of the date hereof. We assume no obligation to update, revise or supplement this opinion to reflect any facts or circumstances that may come to our attention or any changes in law or interpretations thereof that may occur after the date of this opinion or for any reason whatsoever.

Very truly yours,

McWane, Sattler & Baum, LLC