

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday May 3rd, 2018 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by Commissioner at 8:09 P.M.

1. **Sunshine Statement by Joseph Youssouf**

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: Gerald Maresca, Ryan Reale, Brian Stonaker, Chairman P. Cooke (Fire Call, came in at the end of the meeting for adjournment)

Absent: Clerk V. Sarti

Legal: The Board needs to pay the remaining balance of a Washer and Dryer Bond Note that is due in May. R. Reale will contact the Board Accountant.

April 2018 Minutes: Minutes approved with B. Stonaker and R. Reale voting Yes and G. Maresca abstaining. The Board Attorney stated that the motion passes even though only two Board members voted yes. The abstention counts with the majority vote.

Financial: Treasurer R. Reale is working with the Board Accountant to upload the Budget onto Quick Books. A motion was made by R. Reale and a Second was made by G. Maresca to accept the Bills. Motion passed by unanimous vote.

Auditor/Accountant: No Report

Chief's Report:

- No Report. Chief at a Structure Fire in Millstone.

Department Engineer's Report:

- See attached Report

President's Report:

- No Report

Fire Bureau:

- See attached Report

LOSAP:

- No Report

Correspondence:

- Received information from Insta-Doc medical services. No action taken. On file.

Insurance:

- No increase for the new vehicle that was added onto the policy (12-30) until next year.

Membership:

- No Report

Old Business:

- Treasurer R. Reale and Clerk V. Sarti had the credit limit on the Staples card increased for the purchase of the Executive Chairs. They should be arriving soon.
- R. Reale is working on the Audit with the Board Accountant.

New Business:

- R. Reale stated that we need to know who is going to the Fire Expo Show in Tennessee in October by the June meeting.

Public Open Portion:

- T. Frueh brought up The Harrisburg Fire Expo. The Board decided that anyone going will receive \$50.00 each member for each day that they decide to go, up to 8 members.

Meeting Adjournment: at approximately 8:31 PM (The actual time of the adjournment is unknown as the time was not stated or written down), after a motion by G. Maresca and seconded by P. Cooke and approved by a roll call vote.

Certified at the June 7, 2018 regularly scheduled meeting _____

5:00 PM
 05/01/18
 Accrual Basis

Englishtown Fire District No. 1 Bill List As of May 3, 2018

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	4/21/2018	6135	Maaco	Trucks		900.00	41,636.36
Check	5/3/2018	6136	Englishtown Fire Department	Contract - Volunteer Fi...		2,250.00	40,736.36
Check	5/3/2018	6137	Cytracom LLC.	Utilities		288.82	38,486.36
Check	5/3/2018	6138	Witmer	2017 Expense		5,807.00	32,390.54
Check	5/3/2018	6139	NJ Natural Gas	Utilities		875.92	31,514.62
Check	5/3/2018	6140	Firehouse Innovations	Fire Fighting Equipment		268.90	31,245.72
Check	5/3/2018	6141	Edwardes Tire Co. Inc.	Trucks		149.95	31,095.77
Check	5/3/2018	6142	Borough of Englishtown	-SPLIT-		194.00	30,901.77
Check	5/3/2018	6143	NJ E-Z Pass	Trucks		54.00	30,847.77
Check	5/3/2018	6144	Manalapan - Englishtown Board ...	Fuel		761.01	30,086.76
Check	5/3/2018	6145	ESS, Inc.	Fire Fighting Equipment		1,100.00	28,986.76
Check	5/3/2018	6146	Verizon	Utilities		55.37	28,931.39
Check	5/3/2018	6147	JC Emergency Lighting	2017 Expense		3,950.00	24,981.39
Check	5/3/2018	6148	JC Emergency Lighting	2017 Expense		530.00	24,451.39
Check	5/3/2018	6149	H.K. Carr & Associates Inc.	Fire Fighting Equipment		550.25	23,901.14
Total Brunswick Bank Checking					0.00	17,735.22	23,901.14
TOTAL					0.00	17,735.22	23,901.14

Englishtown Fire Department

Englishtown, NJ

This report was generated on 5/2/2018 7:29:26 PM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 04/01/2018 | End Date: 04/30/2018

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	2	5:49
13-26-1 - Gordon's Corner Fire Company	2	5:48
13-26-2 - Manalapan Fire Company #1	13	25:11
13-26-2P - Manalapan Primary Response Area	11	13:33
13-32-1 - Millstone Fire Department	4	53:29
13-82-1 - Hope Fire Company	1	29:28
TOTAL	33	133:18

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

Englishtown Fire Department

Englishtown, NJ

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Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Personnel: Administrator, Englishtown Fire Dept | MultiCustomQuestion: Staffing Level | Incident Type(s): All Incident Types | Start Date: 04/01/2018 | End Date: 04/30/2018

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: Staffing Level (Required)		
No Response - Short Staffed (< 3 FF1)	4	12%
Responded - Short Staffed	2	6%
Responded - Short Staffed (< 3 FF1)	15	45%
Responded as normal	12	36%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.

Englishtown Fire Department

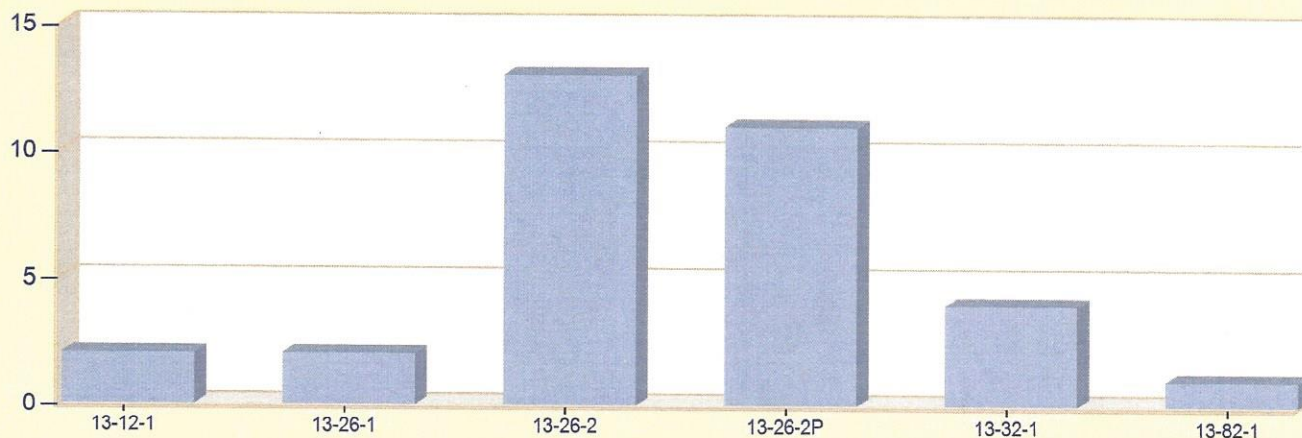
Englishtown, NJ

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Incident Type Count per Zone for Date Range

Start Date: 04/01/2018 | End Date: 04/30/2018



ZONES	INCIDENT TYPE	COUNT
13-12-1 - Englishtown fire department		
	311 - Medical assist, assist EMS crew	1
	651 - Smoke scare, odor of smoke	1
	<i>Total Incidents for 13-12-1 - Englishtown fire department:</i>	2
13-26-1 - Gordon's Corner Fire Company		
	322 - Motor vehicle accident with injuries	1
	900 - Special type of incident, other	1
	<i>Total Incidents for 13-26-1 - Gordon's Corner Fire Company:</i>	2
13-26-2 - Manalapan Fire Company #1		
	111 - Building fire	1
	113 - Cooking fire, confined to container	1
	116 - Fuel burner/boiler malfunction, fire confined	1
	322 - Motor vehicle accident with injuries	1
	412 - Gas leak (natural gas or LPG)	1
	440 - Electrical wiring/equipment problem, other	1
	444 - Power line down	1
	445 - Arcing, shorted electrical equipment	1
	611 - Dispatched & cancelled en route	3
	736 - CO detector activation due to malfunction	2
	<i>Total Incidents for 13-26-2 - Manalapan Fire Company #1:</i>	13
13-26-2P - Manalapan Primary Response Area		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	113 - Cooking fire, confined to container	1
	444 - Power line down	4
	651 - Smoke scare, odor of smoke	1
	700 - False alarm or false call, other	1
	733 - Smoke detector activation due to malfunction	1
	740 - Unintentional transmission of alarm, other	1
	743 - Smoke detector activation, no fire - unintentional	1
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 13-26-2P - Manalapan Primary Response Area:</i>	11
13-32-1 - Millstone Fire Department		
	111 - Building fire	1
	571 - Cover assignment, standby, moveup	2
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for 13-32-1 - Millstone Fire Department:</i>	4
13-82-1 - Hope Fire Company		
	900 - Special type of incident, other	1
	<i>Total Incidents for 13-82-1 - Hope Fire Company :</i>	1
Total Count for all Zone:		33

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Chief Engineers Report April 2018

work done on Trucks

- 12-74 Ed Wands TIRES Repair Left REAR tire
Blaze checkout high idle switch
- 12-75 Blaze Replace on board Charger + Fan Belt + the Charging
Bar GRAM not working + must be replace Also Blaze
Going to Check out heater that leaking under rear
seat + Electric Transfer Valve + I Repair Rubber
AROUND Radio door on pump panel
- 12-87 Replace 2 Rear Tail light with LED
J.C. Emergency lighting Replace on Board Charger

Equipment

SBP 6 month Check Service on in house Generator
Repainted ^{2013 Ford} Explore Red by MAACO \$900.00

Miss

Filled (2) speedy-dry Containers
DRAIN water out of in house Compressor

Scott Packs

Filled (11) Scott Bottles
Replace 9 C-Batteries Packs 13, 22 + 27

Miles for the Month

12-74	-	203
12-75	-	164
12-76	-	11
12-86	-	0
12-87	-	528
12-93	-	23
Total miles		929