

November 05, 2015

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday November, 05 2015 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:03 P.M.

1. **Sunshine Statement** by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: P. Cooke, T. Frueh, G. Maresca, R. Reale, B. Stonaker

Legal: -Reminder that the Englishtown Fire District Number 1's Budget must be submitted to the State of the New Jersey by December 22, 2015. In addition December's Meeting Budget will be introduced. January 2016 meeting will be the Public Hearing/Discussion and in February the vote on referendum will be held.

October Minutes: Ayes: R. Reale, T. Frueh, B. Stonaker, P. Cooke, G. Maresca

Financial: Ayes: G. Maresca, R. Reale, T. Frueh, B. Stonaker, P. Cooke

- A special Meeting at 7:30 for use of reserve capital outlay funds for a utility vehicle will take place on 12/03/2015.

Auditor: No Report

Chief's Report:

- See attached Report
- 70.8 man hours for the month
- The Board received and approved the following purchases for Firefighting Equipment
 - o General Firefighting equipment \$3,958.00 (All Board Members ayes)
 - o EMS Supplies \$363.00 (All Board Members ayes)
 - o Hydra Rams \$3,216.00 (All Board Members ayes)
 - o Ladder Wraps for 12-74 and 12-75 \$620.91 (All Board Members ayes)

- Mobile Radio for 12-66 and 12-67 (4 Ayes 1 Abstain G. Maresca)
- The Board received and approved the following purchases for Personal Protective Equipment
 - General PPE \$4,425.00 (4 Ayes 1 Abstain G. Maresca)
 - 1 Bullard Eclipse Thermal Imaging Camera \$7,680.09 (All Board Members ayes)
- The Board received and approved the following purchases for Training
 - Firefighting door prop \$6,751.62 (All Board Members Ayes)

Department Engineer's Report: See attached report

President's Report:

- Halloween Party held at Firehouse went well
- A Comedy Night Firehouse is being used on Nov 07, 2015
- Lighting and Heating Project is progressing
- The Board approved a \$2,600.00 quote to Finest Electric for additional work needed to be done on the washer and dryer project.

Fire Bureau:

- 11 inspections
- 6 reinspections
- 4 smoke detectors inspected and 3 were approved
- 1 complaint were handled
- Bureau took in a total of \$340.00

LOSAP: No Report looking to finalize in Decembers Meeting for 2014 LOSAP Eligibility/Payment

Correspondence: No Report

Insurance: A few claims came in within recent months. In addition the renewal rates will be disclosed on Jan 01, 2016.

Membership: No Report

Old Business:

- Having difficulty getting into contact with Manalapan DPW to set up appointment for parking lot project

- Board will be looking into who has ownership to propane tanks and generator at the water tower
- Board received 1 quote for rugs for firehouse and is seeking additional quotes
-

New Business:

- No Report

Public Open Portion:

- No Report

Meeting Adjournment: at 10:07 P.M. after a motion by T. Frueh and seconded by G. Maresca and approved by a roll call vote.

Certified at the December 03, 2015 meeting _____

Englishtown Fire District No. 1
 Bill List
 As of November 6, 2015

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Deposit	10/7/2015			Fire District Taxes	115,000.00		73826.34
	10/22/2015			-SPLT-	295.00		*****
Check	11/5/2015	5393	Asbury Park Press	Advertising		137.00	*****
Check	11/5/2015	5394	East Coast Lighting Energy	Building		875.00	*****
Check	11/5/2015	5395	Englishtown Fire Department	Contract - Volunte...		2,125.00	*****
Check	11/5/2015	5396	Freehold Cartage Inc.	Building		158.92	*****
Check	11/5/2015	5397	Jersey Central Power & Li...	Utilities		2,563.25	*****
Check	11/5/2015	5398	Manalapan - Englishtown ...	Fuel		567.90	*****
Check	11/5/2015	5399	Manalapan Hardware	Building		23.49	*****
Check	11/5/2015	5400	NetLink	Other Professional		199.00	*****
Check	11/5/2015	5401	new jersey fire equipment	-SPLT-		626.20	*****
Check	11/5/2015	5402	NJ Natural Gas	Utilities		1,415.24	*****
Check	11/5/2015	5403	Optinum	Utilities		215.78	*****
Check	11/5/2015	5404	SBP Industries Inc.	Building		163.59	*****
Check	11/5/2015	5405	Verizon	Utilities		225.27	*****
Check	11/5/2015	5406	Verizon Wireless	Utilities		710.82	*****
Total Brunswick Bank Checking							
					115,295.00	10,006.46	*****
TOTAL					115,295.00	10,006.46	*****

Chief Engineers Report Oct 2015

work done on trucks

- 12-66 Plug left REAR TIRE
- 12-74 Straighten exhaust

Equipment

- Repair Yellow Gas Meter on 12-74
- TAS Service Hurst tools + Repair com: Tool
- Label 3 Portable Scene lights 3 Sledge Hammers
- 1 Hydrant Wrench + 3 New Stihl SAW
- Replace Pull Handle on chain saw on 12-86
- Filled 2 containers of Speedy-dry
- SPB Industries Service in house Generator + Replace 12 Volt Battery + order New Fuel Solenoid

Scott Packs

- Pack 10 Back in Service From New Jersey Fire Equipment
- Replace 3 C-Batteries Pack 4
- Filled 13 Scott Bottles in house

Miles for the Month

12-74 -	92
12-75 -	171
12-76 -	0
12-86 -	31
12-87 -	236
12-93 -	0

Total miles 430

End of Report

Englishtown Department
Board of Fire Commissioners Meeting Purchase Requests

Budget Line	Item	Number of Quotes Attached	Lowest Bid Vender	Lowest Bid	Shipping?
Firefighting Equipment	General Firefighting Equipment	3	Continental Fire & Safety (2nd Lowest; Witmer beat with improper quote, also prior issues with vender)	\$3,958.00	Included
Firefighting Equipment	EMS Supplies	1 Quote (Below Threshold)	Witmer Public Safety	\$363.90	Not Included
Firefighting Equipment	Hydra-Rams and EMS Bag for 12-86	3	Continental Fire & Safety	\$3,216.00	Included
Firefighting Equipment	Mobile Radios for 66, 67	3	Rocky Mountain Communication Systems	\$4,800.00	Not Included
Firefighting Equipment	Impres Batteries & Chargers	1 (State Contract)	Allcomm Technologies	\$2,722.40	Pick Up
Firefighting Equipment	Ladder Wraps for 74 & 75	1 (Unique Item/Vender)	Firehouse Pride	\$620.91	\$18 Estimated
Firefighting Equipment			Total	\$15,681.21	See Above

fall
fall
fall
W/S
B/S
A/I

Budget Line	Item	Number of Quotes Attached	Lowest Bid Vender	Lowest Bid	Shipping?
PPE	General PPE Equipment Items	3	Continental Fire & Safety	\$4,425.00	Included
PPE	Bullard Eclipse TIC for 75	1 (State Contract)	Continental Fire & Safety	\$7,680.09	Included
PPE			Total	\$12,105.09	N/A

W/S
A/I

Budget Line	Item	Number of Quotes Attached	Lowest Bid Vender	Lowest Bid	Shipping?
Training	Forcible Entry Door Prop	1(Unique Item/Vender)	Firehouse Innovations Corp	\$6,751.62	Included
Training			Total	\$6,751.62	N/A

A/I

Budget Line	Item	Number of Quotes Attached	Lowest Bid Vender	Lowest Bid	Shipping?
Truck Repairs	12-75 LED Upgrade				
Truck Repairs					
Truck Repairs			Total	\$0.00	

11/5/15

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH SCHEDULING
A SPECIAL MEETING FOR DECEMBER 3, 2015**

WHEREAS; The Board of Fire Commissioners has received a request from the Chief of the Englishtown Volunteer Fire Company that the Board authorize the acquisition of a new utility vehicle; and

WHEREAS; The estimated cost to purchase a new utility vehicle will be approximately \$60,000.00; and

WHEREAS; N.J.S.A. 40A:14-84 permits fire districts to seek voter approval of proposed acquisitions of apparatus and equipment by way of a "Special Meeting" called for such purposes; and

WHEREAS; Said statute provides that if the acquisition proposed to the voters at the "Special Meeting" is approved, the revenues so approved shall be included in the next succeeding annual budget of the fire district in the section reserved for capital appropriations; and

WHEREAS; It is the considered opinion of the Board of Fire Commissioners that the purchase of a new utility vehicle is necessary, desirable and in the public interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that a "Special Meeting" is hereby scheduled for December 3, 2015 commencing at 7:30 p.m. at the Englishtown Volunteer Fire Company Firehouse South Main Street Englishtown, New Jersey for the purpose of requesting voter approval of the proposed acquisition at a total cost not to exceed **SIXTY THOUSAND DOLLARS (\$60,000.00)** with the money so appropriated to be taken from capital reserve funds.

BE IT FURTHER RESOLVED that notice of this "Special Meeting" be posted in Five (5) public places within the Fire District as required by N.J.S.A.40A:14-85 and published in the official newspaper of the Board.

BE IT FURTHER RESOLVED that at said special meeting the assembled voters shall be asked to vote upon the following question:

SHALL THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH BE AUTHORIZED TO PURCHASE A NEW UTILITY VEHICLE AT A TOTAL COST NOT TO EXCEED SIXTY THOUSAND DOLLARS (60,000.00) WITH THE COSTS THEREOF TO BE INCLUDED IN THE NEXT SUCCEEDING ANNUAL BUDGET OF THE BOARD OF FIRE COMMISSIONERS?

Moved by: R. Reule

Seconded by: P. Locke

Roll Call Vote:


Ayes: R. Reule, P. Locke, G. Morrison, B. Standker, T. Pouch

Nays:

Absent:

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on November 5, 2015.

 Clerk