

April 5, 2012

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday April 5, 2012 regular scheduled meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8: 10 P.M. by Chairman T. Kirkland

1. **Sunshine Statement** by Joseph D. Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Asbury Park Press.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Frueh, G. Maresca, T. Kirkland, P. Cooke, and M. Galasso

Minutes: Minutes for the March 1, 2012 meeting motioned by P. Cooke seconded by G. Maresca

Ayes: T. Kirkland, T. Frueh, P. Cooke, G. Maresca, and M. Galasso

Financial: The Treasurer's Report was given by T. Frueh with the recommendation to pay the attached bill list for the month of April, 2012 in the amount of \$59,622.93 Offered by G. Maresca and seconded by P. Cooke, and motion passed by a roll call vote:

Ayes: P. Cooke, T. Frueh, G. Maresca, M. Galasso, and T. Kirkland

Legal and Audit: The Shared Services Agreement is to be added to the monthly minutes for March 2012. A motion was made by P. Cooke and seconded by T. Frueh to appoint Oliver Soden Agency as insurance agent for 2012. A motion was made by T. Kirkland and seconded by P. Cooke to appoint P. Dibenedetto as Chief Engineer for 2012 at a rate of \$1,500.

Chief's Report: See Attached

Department Engineer's Report: See Attached

April 2, 2012

The Board of Fire Commissioners Fire District # 1 Borough of Englishtown, State of New Jersey, convened on Thursday April 2, 2012 regular meeting of the Board, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main St. Englishtown, New Jersey.

The meeting was called to order at 8:00 AM by Chairman T. Kirkland.

1. Sunshine Statement by Joseph D. Fournout

Statement is hereby given that adequate notice of this meeting was given by:

1. The mailing of said notice to the Assembly Fire District.
2. The prominent posting of said notice at the Englishtown Fire Department.

Roll Call showed the following members in attendance:

Present: T. Fournout, G. Marsica, T. Kirkland, R. Cooke, and M. Garsano

Minutes: Minutes for the March 3, 2012 meeting motioned by R. Cooke seconded by G. Marsica

Ayes: T. Kirkland, T. Fournout, R. Cooke, G. Marsica, and M. Garsano

Financial: The Treasurer's Report was given by T. Fournout with the recommendation to pay the attached bill list for the month of April, 2012 in the amount of \$29,637.99. Offered by G. Marsica and seconded by R. Cooke, and motion passed by a roll call vote.

Ayes: R. Cooke, T. Fournout, G. Marsica, M. Garsano, and T. Kirkland

Legal and Audit: The Shared Services Agreement is to be added to the minute minutes for March 2012. A motion was made by R. Cooke and seconded by T. Kirkland to appoint Oliver Solter Agency as insurance agent for 2012. A motion was made by T. Kirkland and seconded by R. Cooke to appoint R. DiBonetto as Chief Engineer for 2012 at a rate of \$1,500.

Chief's Report: See Attached

Department Engineer's Report: See Attached

President's Report: There will be a Blood Drive in May the week before Memorial Day on May 20. Still trying to get solid quotes for the sheds. Looking into starting to get rid of some of the surplus items we have. R. Kirkland gave information to P. Hall of the fire official who sends surplus items to South America.

LOSAP: All applications for eligible members have been filled out. Once approved, an envelope will be sent to us for the check to go out in. Once the 2011 numbers are received, which will be tonight, we can proceed. **AIG/VALIC:** No new news.

Correspondence: N/A

Insurance: Softball quote is either \$961 or \$570 premium. A motion was made by G. Maresca and seconded by M. Galasso to go with the \$570 premium.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

Old Business: A motion was made by G. Maresca and seconded by P. Cooke to go with the premium package for the website.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

New Business: NIMS has been added to the bills. McNeil & Co. insurance premium for \$4,120.25 is due for multiple policies, commercial policies. A motion was made by T. Frueh and seconded by T. Kirkland to add Blue Card to the bills for \$385.

Ayes: G. Maresca, P. Cooke, T. Frueh, T. Kirkland, M. Galasso

Firehouse Expo: We are looking into going again this year. Rooms and rates are to be researched. We have no class A foam left and 2-3 pails of Class B foam. Pricing for a 55 gallon drum of Class A foam is \$1,025 with \$200 shipping. 5 gallon containers range from \$74-\$92 each depending on brand. Training foam costs \$40.25 each with free shipping. 11 containers from Chemguard would run about \$819.

Purchasing: Anything the Department wishes to purchase beyond the money we have already provided them MUST be brought to the commissioners before the purchase. Purchases can be authorized at a meeting. A policy is to be drafted with the department for a purchasing agreement between the Chief, the President, P. Cooke, and T. Frueh

Public Open Portion: Urinal is still broken in the Men's Room. There is a plumber coming Monday to take a look at it. All Firefighters qualify for free checking at Brunswick Bank.

Meeting Adjournment: at 09:51 P.M. after a motion by P. Cooke and seconded by G. Maresca and approved by a roll call vote.

Certified at the May 3, 2012 meeting _____

President's Report: There will be a Blood Drive in front of the work before Memorial Day on May 30. Still trying to get solid quotes for the sheds. Looking into starting to get rid of some of the surplus items we have. R. Kirkland gave information to R. Hall of the Council of who sends surplus items to South America

LOSAR: All applications for eligible members have been filled out. Once approved, an envelope will be sent to us for the check to go out in. Once the 2012 numbers are received, which will be tonight, we can proceed. AIG/ALIC: No new news

Correspondence: N/A

Insurance: Softball quote is either \$281 or \$270 premium. A motion was made by G. Matassa and seconded by M. Galasso to go with the \$270 premium.

Ayes: G. Matassa, P. Cooke, T. Fries, T. Kirkland, M. Galasso

Old Business: A motion was made by G. Matassa and seconded by P. Cooke to go with the premium package for the website.

Ayes: G. Matassa, P. Cooke, T. Fries, T. Kirkland, M. Galasso

New Business: NIMS has been added to the Bill, McNeil & Co insurance premium for \$4,130.25 is due for multiple policies commercial policy. A motion was made by T. Fries and seconded by T. Kirkland to add the Card to the bill for \$385.

Ayes: G. Matassa, P. Cooke, T. Fries, T. Kirkland, M. Galasso

Firehouse Expo: We are looking into going again this year. Rooms and rates are to be researched. We have no class A foam left and 2-3 rolls of Class B foam. Price for a 50 gallon drum of Class A foam is \$1,025 with \$200 shipping. 2 gallon containers range from \$24-\$33 each depending on brand. Training foam costs \$40.25 each with free shipping. 21 containers from Chemtend would cost about \$810.

Purchasing: Anything the Department wishes to purchase beyond the money we have already provided them MUST be brought to the commissioner's before the purchase. Purchases can be authorized at a meeting. A policy is to be drafted with the department for a purchasing agreement between the Chief, the President, P. Cooke, and T. Fries.

Public Open Portion: Urinal is still broken in the Men's Room. There is a plumber coming Monday to take a look at it. All firefighters really for the checking at Farmers Bank.

Meeting Adjournment: at 09:21 P.M. after a motion by P. Cooke and seconded by G. Matassa and removed by a roll call vote.