

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday November 7th, 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by G. Maresca at 8:04 pm

• **Sunshine Statement by Board Attorney Joe Youssouf**
Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, M. Scarrone, G. Maresca and T. Kirkland

Minutes: Minutes for the October 3rd meeting were motioned B. Stonaker and seconded by M. Scarrone was passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca and T. Kirkland

Financial: A motion was made by B. Stonaker, and seconded by G. Maresca to accept the bill list. Motion passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca and T. Kirkland

Legal: Resolution to except Fire District #1 commissioners' compensation for the upcoming fiscal year. The treasurer and clerk are to receive \$6000 and the rest of the board \$5,250. A motion was made by B. Stonaker and seconded by G. Maresca followed by a rollcall vote

Ayes: B. Stonaker, M. Scarrone, G. Maresca and T. Kirkland

Motion to put a \$100,000 deposit for lease purchase was agreed by a motion was made by G. Maresca and seconded by B. Stonaker. The resolution to authorize the execution of this option for the lease purchase agreement was followed by a rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca and T. Kirkland

Chief's Report: See Attached

District Engineer Report: See Attached

Presidents Report: Nothing to report

Fire Bureau: See Attached

Audit/ Bookkeeping: Nothing new to report

IT Report: None

Insurance: G. Maresca contacted B. Soden to expect 6% increase in insurance.

Membership: No activity

LOSAP: Nothing new to report

Old Business: none

New Business: Ms. Consetta Ellison following up on budget, FAS meeting, and LOSAP enrollment

Correspondence: none

Public Open Potion: None

Meeting Adjournment: at 9:16 After a motion by B. Stonaker and seconded by G. Maresca

Certified at the ~~November 7~~^{December 5th}, 2024, regularly scheduled meeting



Clerk, Melissa Scarrone

10:52 PM

12/04/24

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of December 4, 2024

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Check	12/02/2024	7699	Withum Smith & Brown	Professional Services		22,953.00	*****
Check	12/02/2024	7700	Joseph D. Youssouf	Legal		5,047.00	*****
Check	12/02/2024	7701	Municipal Emergency Services	Personal Protective Eq...		18,287.88	*****
Check	12/02/2024	7702	Municipal Emergency Services	Fire Fighting Equipment		10,211.26	*****
Check	12/02/2024	7703	Continental Fire and Safety	Fire Fighting Equipment		858.80	*****
Check	12/02/2024	7704	MavTech Consulting	Computer Equipment a...		1,200.00	*****
Check	12/02/2024	7705	Motorola Solutions Credit Company	-SPLIT-		33,245.99	*****
Check	12/02/2024	7706	NetLink	Professional Services		199.00	*****
Check	12/02/2024	7707	SBP Industries Inc.	Building		257.97	*****
Check	12/02/2024	7708	Fire & Safety Services	Trucks		1,428.01	*****
Check	12/02/2024	7709	Manalapan - Englishtown Regional...	Fuel		490.20	*****
Check	12/02/2024	7710	Jersey Central Power & Light	Utilities		1,063.90	*****
Check	12/02/2024	7711	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	12/02/2024	7712	Optimum	Utilities		126.51	*****
Check	12/02/2024	7713	new jersey fire equipment	Fire Fighting Equipment		1,227.51	*****
Check	12/04/2024	7714	Gerald Maresca	Salaries and Wages		2,371.69	*****
Check	12/04/2024	7715	Melissa Scamone	Salaries and Wages		2,710.50	*****
Check	12/04/2024	7716	Brian Stonaker	Salaries and Wages		2,371.69	*****
Check	12/04/2024	7717	Thomas Frueh	Salaries and Wages		2,470.45	*****
Check	12/04/2024	7718	Jason Kole	Salaries and Wages		3,193.40	*****
Check	12/04/2024	7719	Thomas Kirkland	Salaries and Wages		2,685.50	*****
Total Brunswick Bank Checking					0.00	115,398.06	*****
TOTAL					0.00	115,398.06	*****

Pete

2,371.69

117,769.8

Flow testing done.

1288 returned unable to find reason for draw

Service completed on emergency generator

Air pack #27 repaired

All required services have been completed

Englishtown Fire District #1 Meeting

December 5th, 2024

Deputy Chief's Report

Outstanding Budget Items on Order for 2024

- See Attached Items on Order report.

Purchase Requests

- None.

Incident for November 2024

See Attached Report.

Significant Incidents for November 2024:

- **11-28-24** – Kitchen Fire on Valley Road in Manalapan

Building Items

- The louvers on the small generator shed are still not working
- Need electrician for under soffit lights in the front and to repair LED Flood over rear chief's bay

Training

- The line officers are in the process of creating the 2025 Training Schedule. We are looking to pursue both Ice Rescue Training and Swift Water Rescue training. New procedures will be drafted for both of these types of rescues in the coming months.

Other Notable Mentions

None to report.

Regards,
Deputy Chief O'Brien

Englishtown Fire Department



Englishtown, NJ

This report was generated on 12/5/2024 6:55:44 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 11/01/2024 | End Date: 11/30/2024

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	5	7:05
13-16-2 - East Freehold Fire Company	1	0:30
13-26-2 - Manalapan Fire Company #1	18	17:05
13-26-2P - Manalapan Primary Response Area	4	3:32
13-32-1 - Millstone Fire Department	2	1:14
TOTAL	30	29:26

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



Englishtown Fire Department

Englishtown, NJ

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Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 11/01/2024 | End Date: 11/30/2024

Incident Date	Incident Number	Address	Incident Type	Staffing Level
113 - Cooking fire, confined to container				
11/08/2024	2024-339	19 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
412 - Gas leak (natural gas or LPG)				
11/13/2024	2024-341	7 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
561 - Unauthorized burning				
11/20/2024	2024-347	48 MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
743 - Smoke detector activation, no fire - unintentional				
11/26/2024	2024-350	6 MCDONALD WAY ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
745 - Alarm system activation, no fire - unintentional				
11/21/2024	2024-348	30 PARK AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
Staffing Level				
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)			3	
Responded as Normal			2	

12 Only

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

Englishtown Fire Department

Items on Order

District Funded Items

Item(s)	Vendor and Date Ordered	Amount and Budget Line	Notes
Large Area Search Bag	Witmer	\$1,758.00 2024 FF Equipment	Waiting to ship PO # 440
Paratech Air Wye + VSK2	Continental	\$858.80 2024 FF Equipment	Waiting to ship PO # 439 Delivered 11-13-24
(4) Sets of Turnouts	MES	\$18,287.68 2024 PPE	PO # 438 Delivered 11-13-24
Battery Fans	MES	\$10,211.56 2024 FF Equipment	PO# 443 Delivered 11-2-24, one fan incorrect
Milwaukee Batteries for fans, Saw for 12-75, and Charger	Home Depot (Fire Department Account)	\$1,926.00 2024 FF Equipment	PO# 448 Picked Up 11-21-24

Department Funded Items

Item(s)	Vendor and Date Ordered	Amount and Budget Line	Notes
(4) more Structural FF Boots	Witmer	Approximately \$2,540.84 2024 DCA ARP Grant	Already received 12 pairs ref Invoice INV525971 amount of \$7,755.30 Received additional pair 12-5-24
Water Rescue PPE	RPI	\$27,630.71	Awaiting on items Most items Shipped 11-12-24



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of November 2024

Date: December 05, 2024

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

101 Non- Life Hazards registered

15 Life Hazard Uses registered

Total- 116

Questions or comments-

Respectfully, Submitted.

Ken Marr Jr.

Englishtown Fire Prevention Bureau Monthly Payment Report

From 11/01/2024 to 11/30/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$156.25	\$156.25		
Smoke-CO Cert	\$45.00	\$45.00		
GRAND TOTAL	\$201.25	\$201.25		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	11/07/2024 - \$156.25	R2024-0087	Best of Breed Manufacturing LLC	Check	\$156.25	0	\$156.25	0	0
Grand Total					\$156.25		\$156.25		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	11/06/2024 - \$45.00	S2024-0282	10 MC DONALD WAY	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$45.00		\$45.00		

All Inspections New Inspection

Monthly Inspections 1-19 of 19

Business Name	Inspection Date ▲	Type	Inspector	Notes	Workflow Status	– Inspection Actions –	Inspection
Englishtown Fire Department	11/05/2024	Periodic	Ken Marr Jr.	This is a test inspection	COMPLETE	Issue Certificate	Englishtown Fire Department Ken Marr Jr. 11/05/2024
Custom Signs & Banners (Simke)	11/07/2024	Periodic	Ken Marr Jr.	NO violations at time of Insp.	COMPLETE	View Certificate Email Certificate	Custom Signs & Banners (Simke) Ken Marr Jr. 11/07/2024
Paradise Pools	11/07/2024	Periodic	Ken Marr Jr.	NO violations at time of Insp.	COMPLETE	View Certificate Email Certificate	Paradise Pools Ken Marr Jr. 11/07/2024
Best of Breed Manufacturing LLC	11/07/2024	Periodic	Ken Marr Jr.	NO violations at time of Insp.	COMPLETE	View Certificate Email Certificate	Best of Breed Manufacturing LLC Ken Marr Jr. 11/07/2024
JPZ Entertainment	11/07/2024	Periodic	Ken Marr Jr.	No Violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	JPZ Entertainment Ken Marr Jr. 11/07/2024
Semperfi Trading LLC	11/15/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	View Certificate Email Certificate	Semperfi Trading LLC Ken Marr Jr. 11/15/2024
QuickChek Store	11/15/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	View Certificate Email Certificate	QuickChek Store Ken Marr Jr. 11/15/2024
Quick Check Pumps	11/15/2024	Periodic	Ken Marr Jr.	No violations at time of inspection at the fuel pumps.	COMPLETE	View Certificate Email Certificate	Quick Check Pumps Ken Marr Jr. 11/15/2024
Walgreens	11/15/2024	Periodic	Ken Marr Jr.	No violations at time of Insp. Systems tested 10-26-2024	COMPLETE	View Certificate Email Certificate	Walgreens Ken Marr Jr. 11/15/2024
Yorktown Discount Liquors	11/15/2024	Periodic	Ken Marr Jr.	No violations at time of inspection. Building Owner to supply Alarm/Sprinkler reports.	COMPLETE	View Certificate Email Certificate	Yorktown Discount Liquors Ken Marr Jr. 11/15/2024
Peoples Pizza	11/22/2024	Periodic	Ken Marr Jr.	Violations Noted	OPEN	Re-Inspection Time Extension Pay Penalty	Peoples Pizza Ken Marr Jr. 11/22/2024
Rick's Saddle Shop	11/22/2024	Periodic	Ken Marr Jr.	Violations Noted	OPEN	Re-Inspection Time Extension Pay Penalty	Rick's Saddle Shop Ken Marr Jr. 11/22/2024
Englishtown Automotive Inc.	11/25/2024	Periodic	Ken Marr Jr.	No violations at time of Insp.	COMPLETE	View Certificate Email Certificate	Englishtown Automotive Inc. Ken Marr Jr. 11/25/2024
Executive Collision & Towing (OFFICE)	11/25/2024	Other	Ken Marr Jr.	No violations at time of Insp	COMPLETE	View Certificate Email Certificate	Executive Collision & Towing (OFFICE) Ken Marr Jr. 11/25/2024
Executive Collision & Towing Rear	11/25/2024	Periodic	Ken Marr Jr.	NO violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	Executive Collision & Towing Rear Ken Marr Jr. 11/25/2024
Central Jersey Irrigation	11/26/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	Central Jersey Irrigation Ken Marr Jr. 11/26/2024
Englishtown Vet	11/26/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	Englishtown Vet Ken Marr Jr. 11/26/2024
Nail Box Inc.	11/26/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	Nail Box Inc. Ken Marr Jr. 11/26/2024
Justin's Barber Shop	11/26/2024	Periodic	Ken Marr Jr.	No violations at time of Inspection.	COMPLETE	View Certificate Email Certificate	Justin's Barber Shop Ken Marr Jr. 11/26/2024