

**The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday October 3rd, 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.**

The meeting was called to order by P. Cooke at 8:08 pm  
**Sunshine Statement** by Board Attorney Joe Youssouf  
**Statement is hereby given that adequate notice of this meeting was given by:**

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

**Roll Call showed the following members in attendance:**

**Present:** B. Stonaker, M. Scarrone, P. Cooke and T. Kirkland, G. Maresca

**Minutes:** Minutes for the September 5th meeting were motioned P.Cooke and seconded by B. Stonaker was passed by rollcall vote. Executive minutes were motioned by P. Cooke and seconded by B. Stonaker

**Ayes:** B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland

**Financial:** A motion was made by P. Cooke, and seconded by T. Kirkland to accept the bill list. Motion passed by rollcall vote.

**Ayes:** B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland, G. Maresca

**Legal:** Resolution to cover \$ 35,174 from LOSAP reserve to cover the bill motioned by T. Kirkland and seconded by P. Cooke. Resolution to transfer \$14,000 from Washer and Dryer line to cover Parking Lot Improvements were motioned by P. Cooke and Seconded by B. Stonaker. Followed by roll call vote.

**Ayes:** B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland, G. Maresca

**Chief's Report:** See attached

**District Engineer Report:** See attached

**Presidents Report:** following up on estimates to fix fence

**Fire Bureau:** See Attached

**Audit/ Bookkeeping:** 2022 audit complete. 2023 audit is in the process of being completed.

**IT Report:** None

**Insurance:** None

**Membership:** No activity

**LOSAP:** resolution to pay bill for LOSAP

**Old Business:** none

**New Business:** None

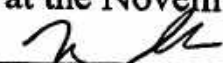
**Correspondence:** Halloween party use of the fire house on October 25<sup>th</sup> motioned by P. Cooke seconded by G. Maresca, followed by roll call vote.

**Ayes:** B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland, G. Maresca

**Public Open Portion:** none

**Meeting Adjournment:** at 9:31 After a motion by B. Stonaker and seconded by P. Cooke followed by roll call vote.

**Ayes:** B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland, G. Maresca

Certified at the November 7<sup>th</sup>, 2024, regularly scheduled meeting 

Clerk, Melissa Scarrone

10:00 PM  
 11/03/24  
 Accrual Basis

## Englishtown Fire District No. 1 Bill List As of November 3, 2024

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							
Check	10/31/2024	7677	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	10/31/2024	7678	PCL Prendergast Landscape	Building		1,680.00	*****
Check	10/31/2024	7679	Borough of Englishtown - Water S...	Utilities		194.00	*****
Check	10/31/2024	7680	Manalapan - Englishtown Regional...	Fuel		597.00	*****
Check	10/31/2024	7681	Optimum	Utilities		126.51	*****
Check	10/31/2024	7682	Verizon Wireless	Utilities		308.78	*****
Check	10/31/2024	7683	USA Building Maintenance	Utilities		1,200.00	*****
Check	10/31/2024	7684	ASAP Garage Door Service	Building		4,827.00	*****
Check	10/31/2024	7685	new jersey fire equipment	Building		185.28	*****
Check	10/31/2024	7686	SBP Industries Inc.	Fire Fighting Equipment		829.96	*****
Check	10/31/2024	7688	Jason Kole	Building		989.09	*****
Check	10/31/2024	7689	campbell supply	Fire Fighting Equipment		2,996.86	*****
Check	10/31/2024	7890	First Responder Joint Insurance Fu...	Trucks		30,239.00	*****
Check	10/31/2024	7691	Tom Frueh	Insurance Premiums		46.00	*****
Check	10/31/2024	7692	Timothy Kirkland	Professional Services-...		249.41	*****
Check	10/31/2024	7693	Encore Fire Protection	Office Supplies		247.65	*****
Check	10/31/2024	7694	Englishtown Automotive	Building		346.55	*****
Check	11/03/2024	7695	Verizon Wireless	Trucks		308.80	*****
Check	11/03/2024	7696	Witmer	Utilities		436.07	*****
Check	11/03/2024	7698	Asbury Park Press	Fire Fighting Equipment		89.56	*****
					0.00	48,879.52	*****
					0.00	48,879.52	*****
<b>TOTAL</b>							

Received fence proposal for budget

Air cylinder for officer side step and site glass on radiator parts installed

Bay 3 installed safety edge and working

Emergency generator radiator flushing completed

Emergency generator service pending

Bay 4 new receiver and remote installed.

Still having issue with big shed left side bay door not working properly.

1288 out to Englishtown auto electrical issue unable to find problem working properly

Air pack 27 oos leaking air by gauge / pack repaired

Officers ordered new safety cones some in rear of property where extrication is done and in the back  
1287

Flow testing for air packs on nov. 4th.

Air quality test completed next test date will be in January 2025



**Bureau of Fire Prevention of the Borough of Englishtown**

3 South Main St., P.O. Box 2

Englishtown, NJ. 07726

Phone: 732-786-4477 / Fax: 732-446-8285

firemarshal@englishtownfd.com

**Ken Marr, Jr., Fire Marshal**



TO: Board of Fire Commissioners  
Englishtown Fire District #1.

From: Ken Marr, Jr.  
Fire Marshal

Ref: Month of October 2024

Date: November 7, 2024

**Please see attached.**

Registration Report

Smoke-CO Report

Inspections Report

101 Non- Life Hazards registered

15 Life Hazard Uses registered

Total- 116

Questions or comments-

*Ken Marr Jr.*

Respectfully, Submitted.

# Englishtown Fire Prevention Bureau Monthly Payment Report

From 10/01/2024 to 10/31/2024

## Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Permit		\$54.00		
Smoke-CO Cert	\$225.00	\$225.00		
<b>GRAND TOTAL</b>	<b>\$225.00</b>	<b>\$279.00</b>		

## Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	10/13/2024 - \$54.00	P2024-0058			0	\$54.00	\$54.00	0	0
Grand Total						\$54.00	\$54.00		

## Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	10/01/2024 - \$45.00	S2024-0281	39 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
2	10/03/2024 - \$45.00		67 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
3	10/03/2024 - \$135.00	S2024-0279	23 HERITAGE DRIVE	Check	\$135.00	0	\$135.00	0	0
Grand Total					\$225.00		\$225.00		

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

**2024**

## **NOVEMBER CHIEF'S REPORT**

**The Englishtown Fire Department responded to 28 calls for service for the month of October 2024, for a total of 48:41 Staff Hours. Of the 28 Calls, this Station Failed to respond to 4 Calls, and responded short staffed to 2 calls. 22 calls responded as full staff. We answered 86% of our calls and failed to respond to 14% of our calls.**

**For Englishtown, there were 5 calls for service for the month of October 2024. We responded to all 5 calls at full staff, therefore responding to 100% of our calls in Englishtown.**

  
Chief Lou Sarti