

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday September 5, 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:04 pm

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, M. Scarrone, P. Cooke and T. Kirkland

Minutes: Minutes for the Aug 1st meeting were motioned T. Kirkland and seconded by B. Stonaker was passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland

Financial: A motion was made by B. Stonaker, and seconded by P. Cooke to accept the bill list. Motion passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, P. Cooke, and T. Kirkland,

Legal: nothing new to report

Chief's Report: Chief will give report in next month meeting

District Engineer Report: See Attached

Presidents Report: Nothing to report

Fire Bureau: See Attached

Audit/ Bookkeeping: Introduction of Ms. Consetta Ellison. Robert Kennedy from DLGS in contact with Ron Petrics to finalize audit.

IT Report: None

Insurance: None

Membership: No activity

LOSAP: Sent to contact person, Maria last month

Old Business: none

New Business: Contact Pete Hall to add link to OPRA website for request form.

Correspondence: none

Public Open Potion: The Recreation Committee's Annual Halloween Party will be held at the firehouse October 25th from 6-8 pm. The committee will provide a certificate of insurance

for the event.

Meeting Adjournment: at 8:43 After a motion by B. Stonaker
and seconded by P. Cooke

Certified at the October 3, 2024, regularly scheduled meeting

Melissa Scarrone
Clerk, Melissa Scarrone

10:42 PM

10/02/24

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of October 2, 2024

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	09/30/2024	7683	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	09/30/2024	7684	fire flow services	Trucks		5,956.40	*****
Check	09/30/2024	7685	ASAP Garage Door Service	Building		1,453.00	*****
Check	09/30/2024	7686	Manalapan - Englishtown Regional...	Fuel		510.75	*****
Check	09/30/2024	7687	Englishtown Automotive	Trucks		121.08	*****
Check	09/30/2024	7688	Withum Smith & Brown	Audit and Accounting		14,560.00	*****
Check	09/30/2024	7689	State of nj dept. of labor and workf...	Fringe Benefits		5.34	*****
Check	09/30/2024	7670	NetLink	Professional Services		398.00	*****
Check	09/30/2024	7671	Witmer	Fire Fighting Equipment		1,049.92	*****
Check	10/02/2024	7672	Lincoln Financial	Reserve for LOSAP		1,804.00	*****
Check	10/02/2024	7673	Lincoln Financial	Reserve for LOSAP		29,040.00	*****
Check	10/02/2024	7674	Lincoln Financial	Reserve for LOSAP		39,330.00	*****
Check	10/02/2024	7675	-Jersey Central Power & Light	Utilities		1,544.58	*****
Check	10/02/2024	7676	MavTech Consulting	Computer Equipment a...		2,774.65	*****
Total Brunswick Bank Checking					0.00	101,547.72	*****
TOTAL					0.00	101,547.72	*****

Ansul system inspection and service done

Bay doors serviced, minor adjustments made on bays 2 ,4 and 5

Bay door #3 cables snapped bottom 2 panels damaged and cables parts ordered for repair 9/17/24 ,
Door #3 fixed with exception of safety strip which has been ordered .

Sbp called to finish service and cleaning of emergency generator will be here 10/2/24 and 103/24 to
complete service and radiator flush.

New registration for 1274 ordered and in placed in truck.

Air pack out for repair unit leaking air from pressure reducer.

Fire and Safety called compressor on 1275 excessive running.

Administrative Engineer

Thoams Frueh

2025 Budget Requests

Englishtown Fire Department

Prepared by: Deputy Chief O'Brien

New 2025 Spartan Pumper (Capital Item)

The district has approved the purchase of a 2025 Spartan Pumper for an amount NTE \$880,000 per the special election. The purchase price of the Engine was \$_____ . The cost of the Change order after the pre-construction meeting was \$4,279.00 additional. There is an option to pay the change order separate from the original purchase order or combine them together.

Purchasing Options:

- Finance the entire purchase through HGAC/Spartan
- Use capital reserve to put down, then finance the rest

Both options require the approval of the Local Finance Board.

New Engine Equipment

The new Engine will be in need of some loose equipment and mounting. I have compiled a list (attached) that outlines some of the needed Equipment including but not limited to hose, adapters, and tools.

Estimated Cost: \$85,000

Purchasing Options:

- Build the cost of these items into the 2025 Firefighting Equipment Line
- Split the cost of these items with the fire company. This will have to be discussed with the fire company.

New Fence Project

The Fence along the entrance driveway is in need of repair or replacement. Gerry was in the process of getting estimates on this project.

Estimated Cost:

New SCBA's (Capital Item or Grant Funded)

Earlier this year, the department applied for the FY 2023 AFG grant program for new SCBA's and Cylinders. Unfortunately, the department was not awarded this grant. The current SCBA's were purchased in 2006 and are more than (3) NFPA Editions out of standard. Also, these packs have been in need of frequent repairs which have become costly.

Estimated Cost of (22) SCBA's (No Cylinders): \$190,000

Purchasing Options

- Apply for another Grant Program, and wait for the possibility of funding
- Use Capital Reserve to out-right purchase
- Finance Options (Requires voter and Local Finance Board approval)

Possible replacement of 2013 Chevy Tahoe

The current deputy chief vehicle is approaching 12 years old and should be considered for replacement soon. This vehicle may be a good candidate for auction and/or utility use.

Estimated Cost of replacement and Upfit: \$80,000

Purchasing Options

- Utilize Prior Year Surplus or Capital Reserve funds to replace in 2025
- Hold off on replacement until FY 2026

Routine Budgetary Items

Please see the attached list of routine costs for equipment, PPE, training, Dues and Subscriptions, and Maintenance.

2025 Engine Loose Equipment and Mounting

Category	Item	Quantity	Estimated Price
	(1) 200' 1/2 Rope Bag ARS BI-Color		\$300.00
	(2) XL Carabiners		\$300.00
	(1) ARS Breakout Rope Bag w/Pockets		\$300.00
	(2) ARS Magnapulleys		\$450.00
	(4) Carabiners		\$250.00
	(2) Large Bound Loop Prusiks		\$30.00
	(2) Small Bound Loop Prusiks		\$30.00
	(1) Texora Black Mamba Anchor Sling		\$40.00
	(1) Supervac V16 Battery Fan		Already Purchased
	(1) M17 Little Giant Ladder		\$400.00
	(1) K970 Gas Saw		\$2,000.00
	(1) 14" Tiger Tooth Blade/Diamond		\$300.00
	(1) Chainsaw Model TBD		\$1,600.00
	Milwaukee Tools		\$1,000.00
	(2) Milwaukee Tripod Lights		\$1,000.00
	Mounting For Paratechs		\$1,000.00
	Battery Combi Tool Pentheon		\$14,000.00
	2.5 inch Hose (40)		\$15,000.00
	5" Mercedes Megaflo w/breather		\$20,000.00
	(2) 5" 25' Pony Mercedes Yellow		\$1,000.00
	(3) 5" 50' Pony Mercedes (Orange Color)		\$2,000.00
	(1) TFT Intake Relief Valve		\$2,000.00
	(2) 2.5" XD Shut offs and 1 1/8" Tips		\$1,400.00
	Adapters		\$2,500.00
	(2) 1.5" XD Shut offs and 15/16" Tips Elk		\$1,200.00
	Shovel and Broom		
	(2) NY Roof Hooks		\$600.00
	Make new Standpipe Packs/Seatbelts		\$300.00
	New Radio Control Heads		\$10,000.00
	Radio Installation		\$2,000.00
	Tool Mounting		\$6,000.00
	Estimated total		\$87,000.00

Project	Category	Budget	Actual
SCBA Repairs/Flowtesting	Equipment	\$7,000.00	
Misc Home Depot Expenses	Equipment	\$3,000.00	
(3) 4-Gas Meters and Cal Station	Equipment	\$5,000.00	
Single CO meters for 66, 67, 87, 74	Equipment	\$500.00	
Milwaukee 9" Cut Off Saw w/ 2 Batt	Equipment	\$1,000.00	
Desert Dimond Blade	Equipment	\$400.00	
(20) APX Radio Batteries and (2) Vehicle Chargers	Equipment	\$3,500.00	
New Engine Equipment?	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment		
	Equipment	\$20,400.00	
Command Boards and Steering Wheel Work Stations	Equipment	\$350.00	
PPE 4 Sets of Gear	PPE	\$19,000.00	
Leather Work Gloves	PPE	\$300.00	
(10) Helmets	PPE	\$5,000.00	
Safety Glasses & Cases	PPE	\$400.00	
Streamlight batteries	PPE		
	PPE		
		\$24,700.00	
CJCC Compliance Contract	Training	\$3,000.00	
EMT Class for 2 Members	Training	\$3,600.00	
Annual Live Burn	Training	\$800.00	
CPR Training for approx 15 Members	Training	\$1,500.00	
Bail Out Refreshers	Training		
Swift Water Rescue Awareness	Training	\$895.00	
Swift Water Rescue Ops - 12 People	Training	\$4,620.00	
Other Training	Training	\$5,000.00	
		\$19,415.00	
IamResponding	Dues and Subscriptions	\$850.00	
Chief Mobile	Dues and Subscriptions	\$1,500.00	
New NFIRS	Dues and Subscriptions	\$10,000.00	
Emergency Reporting	Dues and Subscriptions	\$2,000.00	
		\$14,350.00	
Ladder Testing			
Hose Testing			
Pump Testing			
SCBA Flow Testing			
Cylinder Hydro-Testing			
Engine 12-74 PM's			
Engine 12-75 PM's			
Engine 12-76 PM's			
Utility/Chief Vehicle Maint.			
Paratech Mounts	Truck Maintenance		

Base Station Radio & Antenna/Install	Equipment	\$15,000.00
	Future Wish List	
(2) Battery Combl Tools	(one for 74, one for 75)	\$22,000.00
(2) Hydra Fuslon 10 Kits		\$16,000.00
New SCBA's	AFG Grant?	\$260,000.00
Pictures Printed and Framed	For Hallway/Day Room	
Tee Shirts/Hats/Hoodies	As needed	
PH, K, Flourine Sampling Papers		
(36) 2.5 Mercedes KrakenEXO Hose		
New Reporting Software		\$10,000.00
(4) 50 FT Breathing Air Lines with Hansen Fittings		
Opticom (w GPS) on 74, new engine		
10 1/4 Worm Drive Circular Saw		\$500.00
Arizona Vortex w/Asorp Head	Department Funds	\$6,200.00
Water Rescue Equipment	Department Funds	\$25,000.00
(4) Cameras for Incident Photos	Fire Prevention Funds	\$2,000.00



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of September 2024

Date: October 3, 2024

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

97 Non- Life Hazards registered

15 Life Hazard Uses registered

Total- 112

Please see attached 3rd Quarter Reports

Questions or comments-

Ken Marr Jr.

Respectfully, Submitted.

Englishtown Fire Prevention Bureau Monthly Payment Report

From 09/01/2024 to 09/30/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$312.50	\$312.50		
Permit		\$216.00		
Smoke-CO Cert	\$90.00	\$90.00		
GRAND TOTAL	\$402.50	\$618.50		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	09/04/2024 - \$156.25	R2024-0086	Ruuted		\$156.25	0	\$156.25	0	0
2	09/26/2024 - \$156.25	R2024-0002	Elite Granite	Check	\$156.25	0	\$156.25	0	0
Grand Total					\$312.50		\$312.50		

Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	09/13/2024 - \$54.00	P2024-0054			0	\$54.00	\$54.00	0	0
2	09/16/2024 - \$54.00	P2024-0055			0	\$54.00	\$54.00	0	0
3	09/20/2024 - \$54.00	P2024-0056			0	\$54.00	\$54.00	0	0
4	09/26/2024 - \$54.00	P2024-0057		Check	0	\$54.00	\$54.00	0	0
Grand Total						\$216.00	\$216.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	09/09/2024 - \$45.00	S2024-0276	6 HARRISON AVENUE	Check	\$45.00	0	\$45.00	0	0
2	09/13/2024 - \$45.00	S2024-0277	12 CENTER STREET	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$90.00		\$90.00		

Englishtown Fire Prevention Bureau Monthly Payment Report

From 07/01/2024 to 09/30/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$312.50	\$312.50		
Permit		\$324.00		
Smoke-CO Cert	\$450.00	\$450.00		
GRAND TOTAL	\$762.50	\$1,086.50		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	09/04/2024 - \$156.25	R2024-0086	Ruuted		\$156.25	0	\$156.25	0	0
2	09/26/2024 - \$156.25	R2024-0002	Elite Granite	Check	\$156.25	0	\$156.25	0	0
Grand Total					\$312.50		\$312.50		

Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	07/01/2024 - \$54.00	P2024-0051	Executive Collislon & Towing Front		0	\$54.00	\$54.00	0	0
2	08/23/2024 - \$54.00	P2024-0053			0	\$54.00	\$54.00	0	0
3	09/13/2024 - \$54.00	P2024-0054			0	\$54.00	\$54.00	0	0
4	09/16/2024 - \$54.00	P2024-0055			0	\$54.00	\$54.00	0	0
5	09/20/2024 - \$54.00	P2024-0056			0	\$54.00	\$54.00	0	0
6	09/26/2024 - \$54.00	P2024-0057		Check	0	\$54.00	\$54.00	0	0
Grand Total						\$324.00	\$324.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	07/17/2024 - \$45.00	S2024-0270	14 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
2	08/01/2024 - \$45.00	S2024-0272	21 HARRISON AVENUE	Check	\$45.00	0	\$45.00	0	0
3	08/05/2024 - \$45.00	S2024-0271	12 CARRIAGE LANE	Cash	\$45.00	0	\$45.00	0	0
4	08/13/2024 - \$45.00	S2024-0273	9 LASATTA AVENUE	Check	\$45.00	0	\$45.00	0	0



Bureau of Fire Prevention of the Borough of Englishtown

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Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of September 2024

Date: October 3, 2024

2024 Italian American Festival, September 13, 14, 15.

4 Applicants, Payments and Inspections each day with no issues.

2024 Englishtown Day, September 28.

4 Applicants, Payments (3) and inspections for the day with no issue.
1 Applicant waved fee. Warming stations with sterno.

7 Type 1 Permits Issued and 378.00 fees collected.

Questions or comments-

Respectfully, Submitted.

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

2024

OCTOBER CHIEF'S REPORT

The Englishtown Fire Department responded to 27 calls for service for the month of September 2024, for a total of 53:43 Staff Hours. Of the 27 Calls, this Station Failed to respond to 10 Calls, and responded short staffed to 12 calls. 5 calls responded as full staff. We answered 73% of our calls and failed to respond to 37% of our calls.

For Englishtown, there were 9 calls for service for the month of August 2024. We responded to 1 call as full staff, responded short staffed to 6 calls and we failed to respond to 2 calls. We answered 77% of our calls and failed to respond to 23% of our calls within Englishtown.

Respectfully Submitted,

Chief Lou Sarti12-66

Englishtown Fire Department

Englishtown, NJ

This report was generated on 10/3/2024 7:14:17 PM



Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 09/01/2024 | End Date: 09/30/2024

ZONE	INCIDENT COUNT	MAN-HOURS
13-12-1 - Englishtown fire department	9	24:23
13-26-2 - Manalapan Fire Company #1	16	26:08
13-26-2P - Manalapan Primary Response Area	2	3:11
TOTAL	27	53:43

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed Incidents are included in the counts.



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Englishtown Fire Department

Englishtown, NJ

This report was generated on 10/3/2024 7:15:03 PM



Response Percentage for Custom Question for Personnel for Incident Type for Date Range

Custom Question(s): Staffing Level | Personnel: Administrator, Englishtown Fire Dept | Incident Type(s): All Incident Types | Start Date: 09/01/2024 | End Date: 09/30/2024

ANSWERS	# INCIDENTS	% of Total
USER-DEFINED FIELD: Staffing Level (Required)		
No Response - Fire Call - Short Staffed (< 3 FF1)	10	37%
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)	12	44%
Responded as Normal	5	19%

Report is grouped by Questions, Users then Answers. Answers data is broken into Percentages of Users who answered Questions. Questions will only show on the report if they are in the Date Range and are Not Archived and Not Empty. Only Reviewed Incidents included.



Englishtown Fire Department

Englishtown, NJ

This report was generated on 10/3/2024 7:22:01 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): 13-12-1 - Englishtown fire department | Incident Type(s): All Incident Types | Start Date: 09/01/2024 | End Date: 09/30/2024

Incident Date	Incident #	Address	Zone	Custom Questions
113 - Cooking fire, confined to container				
09/26/2024	2024-292	701 STAMFORD SQ ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
422 - Chemical spill or leak				
09/24/2024	2024-287	18 HOSPITALITY WAY ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
444 - Power line down				
09/20/2024	2024-281	MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
611 - Dispatched & cancelled en route				
09/13/2024	2024-278	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
735 - Alarm system sounded due to malfunction				
09/12/2024	2024-276	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/12/2024	2024-277	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
743 - Smoke detector activation, no fire - unintentional				
09/23/2024	2024-285	4 WATER ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
745 - Alarm system activation, no fire - unintentional				
09/14/2024	2024-279	8 PINE ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/23/2024	2024-284	49 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
Staffing Level				
No Response - Fire Call - Short Staffed (< 3 FF1)			2	

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



Englishtown Fire Department

Englishtown, NJ

This report was generated on 10/3/2024 7:21:18 PM



Incident Custom Question Answer Summary by Incident Type for Zone for Date Range with Custom Questions

Custom Question(s): Staffing Level | Incident Status(s): All Incident Statuses | Zone(s): All Zones | Incident Type(s): All Incident Types | Start Date: 09/01/2024 | End Date: 09/30/2024

Incident Date	Incident #	Address	Zone	Custom Questions
113 - Cooking fire, confined to container				
09/26/2024	2024-292	701 STAMFORD SQ ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
142M - Mulch fire				
09/22/2024	2024-283	95 FREEHOLD RD MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
322 - Motor vehicle accident with injuries				
09/20/2024	2024-282	PEGASUS BLVD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
324 - Motor vehicle accident with no injuries.				
09/11/2024	2024-275	41 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
412 - Gas leak (natural gas or LPG)				
09/26/2024	2024-291	657 ST ANDREWS PL MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
422 - Chemical spill or leak				
09/24/2024	2024-287	18 HOSPITALITY WAY ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded as Normal
444 - Power line down				
09/20/2024	2024-281	MAIN ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
611 - Dispatched & cancelled en route				

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.



09/02/2024	2024-269	7 APPLGATE TER MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/10/2024	2024-271	400 CROSSING LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/11/2024	2024-272	313 ST ANDREWS PL MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/11/2024	2024-273	313 ST ANDREWS PL MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/11/2024	2024-274	106 IRON ORE RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/13/2024	2024-278	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/25/2024	2024-288	78 MILLHURST RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/26/2024	2024-290	600 PARK AVE MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
731 - Sprinkler activation due to malfunction				
09/26/2024	2024-289	40 MILLHURST RD MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
735 - Alarm system sounded due to malfunction				
09/10/2024	2024-270	400 CROSSING LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
09/12/2024	2024-276	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/12/2024	2024-277	2 GORDONS CORNER RD ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/17/2024	2024-280	18 CONOVER LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.

09/30/2024	2024-295	289 State Route 33 MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded as Normal
743 - Smoke detector activation, no fire - unintentional				
09/23/2024	2024-285	4 WATER ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
745 - Alarm system activation, no fire - unintentional				
09/14/2024	2024-279	8 PINE ST ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
09/23/2024	2024-284	49 LASATTA AVE ENGLISHTOWN, NJ 07726	Englishtown fire department	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
09/30/2024	2024-294	289 State Route 33 MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
746 - Carbon monoxide detector activation, no CO				
09/23/2024	2024-286	75 SWEETMANS LN MANALAPAN, NJ 07726	Manalapan Fire Company #1	Staffing Level: No Response - Fire Call - Short Staffed (< 3 FF1)
800 - Severe weather or natural disaster, other				
09/28/2024	2024-293	6 SHORT OAKS CT MANALAPAN, NJ 07726	Manalapan Primary Response Area	Staffing Level: Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)
Staffing Level				
No Response - Fire Call - Short Staffed (< 3 FF1)				10
Responded - Short Staffed (< 3 FF1 on Engine, or Officer Only response)				12
Responded as Normal				5

Report is grouped by Incident Type and sorted by Incident Date, Incident Number. Summary of answered questions at the end of the report. Incidents will only show on report if custom questions have been answered.





Englishtown Fire District Meeting
September 5th, 2024
Deputy Chief's Report

Outstanding Budget Items on Order for 2024

- See Attached.

Purchase Requests

Request 1 - (30) Traffic Cones with labeling

- Quote 1: Trafficcones.com \$871.50

Conclusion: One quote attached, would like to proceed with order to replace worn out cones we have in stock for emergencies and training use.

Request 2 – (2) Supervac Battery Powered Fans. (1) for 12-74, (1) for 12-75/new engine

- Quote 1: MES \$10,211.56
- Quote 2: Continental Fire & Safety: \$10,344
- Quote 3: Witmer only returned 1 quote for the wrong fan requested (see attached) - Incomplete quote \$4,147.50

Conclusion: Would like to go with MES who returned a complete quote and had the best pricing. Batteries are not included and will have to be purchased separately.

Request 3 – Safety Glasses and Hard Cases

- Quote 1: Witmer \$224.50
- Quote 2: MES \$128.60 but could not provide cases
- Quote 3: Continental Fire & Safety returned no bid

Conclusion: Would like to go with Witmer

Request 4: (20) Batteries for Survivor LED Flashlights and spare lenses

- Quote 1: Witmer \$825.42
- Quote 2: Continental Fire & Safety \$1,112.00

Conclusion: Would like to go with Witmer

Request 5: (2) Streamlight Vulvan 180 Flashlights and Chargers for 12-66 and 12-67

- Quote 1: Witmer \$436.07
- Quote 2: Continental Fire & Safety \$490.00

Conclusion: Would like to go with Witmer

Regards,
Deputy Chief O'Brien

ENGINEERS REPORT FOR AUGUST 2024

Hose and Pump testing completed

Emergency generator repaired made. Still pending service and extra cleaning

1288 service and new battery

1266 service and new brakes

Hood cleaning done

1267 chevy serviced

1275 not needing new primer during pump testing tester was able to brake free primer issue and now working fire & safety was advised repair not needed.

Administrative Engineer

Thomas Frueh

10:11 PM

09/04/24

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of September 4, 2024

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	09/02/2024	7643	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	09/02/2024	7644	Manalapan - Englishtown Regional...	Fuel		620.42	*****
Check	09/02/2024	7645	Englishtown Automotive	Trucks		902.11	*****
Check	09/02/2024	7646	Hoodz	Building		400.00	*****
Check	09/02/2024	7647	Action Uniform Co	UFSA Other Expenses		24.99	*****
Check	09/02/2024	7648	SBP Industries Inc.	Building		1,937.48	*****
Check	09/02/2024	7649	Optimum	Utilities		126.51	*****
Check	09/02/2024	7650	Verizon Wireless	Utilities		311.52	*****
Check	09/02/2024	7651	Jersey Central Power & Light	Utilities		1,886.27	*****
Check	09/02/2024	7652	Manalapan Hardware	Building		60.64	*****
Check	09/02/2024	7654	Atlantic Medical Group	Professional Services-...		484.00	*****
Check	09/02/2024	7655	-Jersey Central Power & Light	Utilities		1,624.49	*****
Check	09/02/2024	7656	Custom Bandag INC	Trucks		563.16	*****
Check	09/02/2024	7657	Custom Bandag INC	Trucks		3,146.00	*****
Check	09/02/2024	7658	MavTech Consulting	Building		468.00	*****
General ...	09/02/2024	2026-...	Custom Bandag INC	Trucks	3,146.00		*****
Check	09/02/2024	7659	NJ Fire Equipment	Fire Fighting Equipment		151.98	*****
Check	09/04/2024	7660	Englishtown Fire Department	Fire Fighting Equipment		1,320.45	*****
Check	09/04/2024	7661	Optimum	Utilities		126.51	*****
Check	09/04/2024	7662	Verizon Wireless	Utilities		307.37	*****
Total Brunswick Bank Checking					3,146.00	17,461.90	*****
TOTAL					3,146.00	17,461.90	*****

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday August 1, 2024 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by G. Maresca at 8:07

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland

Minutes: Minutes for the July 3rd meeting were motioned T. Kirkland and seconded by B. Stonaker was passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland

Financial: A motion was made by B. Stonaker, and seconded by G. Maresca to accept the bill list. Motion passed by rollcall vote.

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland, P. Cooke

Legal: Outcome of the Bond Referendum approved by 21 total votes all yes.

Chief's Report: See attached

Purchases: Resolution to authorize purchases 4 sets of turnout gear 18,287.68 motion made by T. Kirkland and seconded by B. Stonaker

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland

District Engineer Report: See Attached

Presidents Report: nothing to report

Fire Bureau: See Attached

Audit/ Bookkeeping: Nothing to Report

IT Report: None

Insurance: None

Membership: No activity

LOSAP: No Report

Old Business: Continuing to follow up about mulch, hedges, and fencing

New Business: Resolution to appoint Consetta Ellison. A motion was made by T. Kirkland and seconded by G. Maresca

Ayes: B. Stonaker, M. Scarrone, G. Maresca, and T. Kirkland

Correspondence: none

Public Open Potion: Englishtown recreation will have Englishtown Day on Sept 28, 2024

Meeting Adjournment: at 8:51 After a motion by t. Kirkland and seconded by G. Maresca

Certified at the September 5, 2024, regularly scheduled meeting





Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of August 2024

Date: September 5, 2024

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

97 Non- Life Hazards registered

15 Life Hazard Uses registered

Total- 112

Questions or comments-


Respectfully, Submitted.

Englishtown Fire Prevention Bureau Monthly Payment Report

From 08/01/2024 to 08/31/2024

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Smoke-CO Cert	\$315.00	\$315.00		
GRAND TOTAL	\$315.00	\$315.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	08/01/2024 - \$45.00	S2024-0272	21 HARRISON AVENUE	Check	\$45.00	0	\$45.00	0	0
2	08/05/2024 - \$45.00	S2024-0271	12 CARRIAGE LANE	Cash	\$45.00	0	\$45.00	0	0
3	08/13/2024 - \$45.00	S2024-0273	9 LASATTA AVENUE	Check	\$45.00	0	\$45.00	0	0
4	08/28/2024 - \$135.00	S2024-0274	12 WOOD AVENUE	Check	\$135.00	0	\$135.00	0	0
5	08/29/2024 - \$45.00	S2024-0275	23 HOSPITALITY WAY	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$315.00	0	\$315.00	0	0

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Administrative Engineer

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