

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday December 4th 2025, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by T. Kirkland at 8:03 pm

Roll Call showed the following members in attendance:

Present: T. Kirkland, F. Botti, B. Stonaker, M. Scarrone

Minutes: motioned to except by B. Stonaker and seconded by F. Botti followed by a roll call vote.

Ayes: T. Kirkland, F. Botti, B. Stonaker, M. Scarrone

Financial: motioned to except by T. Kirkland and seconded by F. Botti followed by a roll call vote.

Ayes: T. Kirkland, F. Botti, B. Stonaker, M. Scarrone

Audit: Kyle continue to work on budget

Chief's Report: See Attached

District Engineer Report: See Attached

Presidents Report: Firehouse is in order, nothing new to report.

Fire Bureau: See attached

Insurance: nothing to report

Membership: No activity


LOSAP: Nothing new to report

Old Business: Tom will continue to follow up on budget.

New Business: Nothing new to report

Public Open Portion: Nothing new to report

Meeting Adjournment: at 8:50 pm after a motion by F. Botti and seconded by B. Stonaker

Certified at the February 5th 2026 , regularly scheduled meeting 

Clerk, Melissa Scarrone

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Building

- N/A

Purchase Updates

- **New Engine:**
 - Members will be attending the Final Inspection next week. Leaving December 14th and will be back on the 16th.
 - Will be looking into options for the Knox Box on the new engine. Either transferring an old Knox box from one of the older engines, or getting a new one.
- **New Chief's Vehicle:**
 - Will be purchased in 2026 pending annual budget approval.

Other Notable Mentions

- The department is officially using First Due for reporting. Still working on additional data migration with First Due.
- The SCBA's should be in the next month or two.
- Opticom for 12-74- installation tentative for January 13th.
- Staffing – the department continues to struggle with having adequate personnel to answer fire calls. Very few members have joined in recent years, and the ones who have - have not stayed long. The district should look into alternative options to mitigate this issue. I am willing to assist with these plans. Some possible solutions could include shared services, consolidation, or hiring personnel. I met with Commissioners Kirkland and Stonaker to discuss some possible solutions and provided them with details on how we may be able to afford some of these changes.

Events

N/A

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Incidents for 2025 Full Year

Zone	Incident Count
Englishtown (12-1)	71
Manalapan Primary Response (26-2P)	86
Manalapan (26-2)	167
Gordon's Corner (26-1)	7
Freehold (16-1)	9
Freehold (15)	6
Monroe Township	5
Millstone (32-1)	9
Robertsville (28-2)	2
Total	362 For the Year

See the attached staffing response level report.

Training

- Annual Fit Testing is near 100 percent compliance. 2 Members left.
- Ice Rescue Training was completed at the Englishtown Lake. Regional training was desired, however, we wanted to get a drill in before the weather got warm this week.
- CPR Training will be held January 26th in station pending approval.
 - Looking for approval for Nick Krauss/CJCC to host the class at \$65.00 per person.
- FF Anthony Fernandes would like to attend a Rapid Intervention Lecture in Manasquan on February 1st. The class is hosted by FDNY Battalion Chief Mark Gregory. The cost is \$30.00 and he would pay up front. Looking for approval.

Response Stats for Englishtown Fire Department December 2025

Zone	Total Calls	Responded as Normal	Responded - Short Staffed (< 3 FF1 on Engine or Officer Only Response)	Responded Delayed (> 10 Minutes)	No Response - Short Staffed (< 3 FF1)	No Response - No Driver
All Zones	33	18 54.55%	8 24.24%		6 18.18%	1 3.03%
Zone : 12-1	8	4 50.00%	3 37.50%		1 12.50%	

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Chief's Report Englishtown Fire District #1 Meeting January 8th, 2026

Incidents for December 2025

Zone	Incident Count
Englishtown (12-1)	8
Manalapan Primary Response (26-2P)	4
Manalapan (26-2)	17
Gordon's Corner (26-1)	
Freehold (16-1)	1
Freehold (15)	3
Monroe Township	
Millstone (32-1)	
Total	33 Incidents

See the attached staffing response level report.

Significant Incidents for December 2025:

- **12/11/2025** - Responded to a cover assignment in Freehold Borough and eventually was requested to the scene of a large scrapyard fire
- **12/17/2025** - Multiple Sheds on Fire on Park Avenue. Engine 12-75 First Due
- **12/20/2025** - Responded to a pedestrian struck on Main Street and Tennent Avenue



**Bureau of Fire Prevention of the Borough of
Englishtown**

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District No. 1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of December 2025

Date: January 08, 2026

Please see attached:

Registrations: 0
Smoke- Co: 2
Inspections: 5
Fire Permits: 0

108- Registered NON- Life Hazards

14- Registered Life Hazards.

Total: 122

Questions of comments-

Respectfully Submitted.

Ken Marr Jr.



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To: Board of Fire Commissioners
Englishtown Fire District No. 1

From: Ken Marr, Jr.
Fire Marshal

Ref: 2025 Annual Report

Date: January 07, 2026

Please see attached:

Registration- 108 \$14,902.75

Smoke-Co- 36 \$ 2,055.00

Fire Permits- 18 \$ 2,094.00

Total- \$ 19,051.75

** NO LHV Monies.*

(12)

All Fire Inspections and Re- Inspections of the 106 Non- Life Hazards and the Inspection of the 13 Life Hazards meet the minimum requirements of the NJ Stata Fire Code.

Questions or Comments

Ken Marr Jr
Respectfully Submitted.