

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday February 6th, 2025 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by P. Cooke at 8:03 pm

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: G. Maresca, T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

Minutes: December minutes motioned by P. Cooke and seconded by B. Stonaker, January minutes motioned by P. Cooke and seconded by T. Kirkland

Ayes: G. Maresca, T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

Financial: motioned by P. Cooke seconded by G. Marcesca followed by a roll call vote.

Ayes: G. Maresca, T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

- **Legal:** Annual opinion letter for audit report on January 23rd
- Resolution regarding commissioners' compensation for chairman, vice chairman commissioner at large \$5,250 and secretary and treasurer approved for \$6000
- Fire protection agreement between fire commissioners and fire company

Resolution to adopt the lease purchase agreement for the apparatus motioned by T. Kirkland and seconded by P. Cooke

Ayes: G. Maresca, T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

Resolution to continue execution of shared service between the borough of Englishtown and Fire District motioned by P. Cooke and seconded by B. Stonaker

Ayes: G. Maresca, T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

Chief's Report: See Attached, Purchases – Chief O'brien requested approval to conduct an Ice Rescue recert class,

splitting the expense with Millstone FD need additional \$ 580.
See attached for additional purchases. 3 junior members going to
Monmouth County fire fighting academy
District Engineer Report: See Attached
Presidents Report: nothing to report
Fire Bureau: tabled
Audit/ Bookkeeping: nothing to report
IT Report: nothing to report
Insurance: nothing to report
Membership: No activity
LOSAP: nothing to report
Old Business: none
New Business: none
Public Open Potion: Resident Robert Villiger in attendance to
ask addition questions regarding budget for 2025.
Meeting Adjournment: after a motion by P. Cooke and
seconded by G. Maresca
Certified at the March 6th 2025, regularly scheduled meeting



Clerk, Melissa Scarrone

10:43 PM

02/05/25

Accrual Basis

Englishtown Fire District No. 1 Bill List

As of February 5, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							
Check	02/05/2025	7735	Englishtown Fire Department	Contract - Volunteer Fir...			*****
Check	02/05/2025	7736	MavTech Consulting	Computer Equipment a...		3,000 00	*****
Check	02/05/2025	7737	Gannett New Jersey Newspapers	Advertising		437 97	*****
Check	02/05/2025	7738	Atlantic Medical Group	Professional Services-...		117 69	*****
Check	02/05/2025	7739	N J S A of Fire Dist	Dues and Subscriptions		198 00	*****
Check	02/05/2025	7740	Manalapan - Englishtown Board of ...	Fuel		300 00	*****
Check	02/05/2025	7741	Borough of Englishtown - Water S ...	Utilities		185 32	*****
Check	02/05/2025	7742	ESI Equipment	Fire Fighting Equipment		194 00	*****
Check	02/05/2025	7743	Englishtown Automotive	Trucks		729 00	*****
Check	02/05/2025	7744	NetLink	Professional Services		608 08	*****
Check	02/05/2025	7745	Manalapan Hardware	Fire Fighting Equipment		199 00	*****
Check	02/05/2025	7747	NJ Natural Gas	Utilities		49 98	*****
Check	02/05/2025	7748	Verizon Wireless	Utilities		1,844 48	*****
Check	02/05/2025	7749	Jersey Central Power & Light	Utilities		616 21	*****
Check	02/05/2025	7750	campbell supply	Trucks		1,775 41	*****
Check	02/05/2025	7751	Chief Technologies, LLC	Monmouth County Disp ...		786 23	99,460 47
Check	02/05/2025	7752	ESO Solutions, Inc.	Dues and Subscriptions		708 00	98,752 47
Check	02/05/2025	7753	Oliver L E. Soden Agency	Insurance Premiums		2,817 40	96,135 07
Total Brunswick Bank Checking							
					0.00	16,442.77	94,037.07
TOTAL					0.00	16,442.77	94,037.07

ENGINEERS REPORT FOR FEBRUARY 2025

AQT test completed will post new certificate when available

CSS in to test fire alarms completed 2/4/25

1267 dodge service

Asap called will check with bank refund coming will be sending refund.

Precision Tech. look at louvers generator shed trying to locate motors for louvers

KLR contacted to send quote for ladder service for 2025 will be testing on 5/1/25 8am

USA maintenance doing big shed completed 2/25/25

Contacted NJFE for repair of 2 air packs 5 & 13 have been repaired back in service

Advised Oncore district staying with current alarm company at this time.

New registration for 1230 has been given to 1230

Oncore to test sprinklers on 3/3/25 8:00am

Esi to test holmotro tools on 3/10/25 between 8 and 10

New saw and fan placed on 1275

New gas meters have been placed in vehicles 74,75,87 and both chiefs vehicles and 1230

Administrative Engineer

Tom Frueh



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: ~~Month of February 2025~~

Date: March 6, 2025

Please see attached.

Registration Report

Smoke-CO Report

Inspections Report

101 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 116

69 Non- Life Hazards, are registered and local fee paid.

14 Life hazards are all registered with the state and awaiting our 2025 Anticipated Revenue.

12 Dey is vacant but alarm is active.

29 Park Ave, sold and alarm issues.

Drills at three locations. Working with officers and warmer weather.

Questions or comments-

Ken Marr Jr
Respectfully, Submitted.

Englishtown Fire Prevention Bureau Monthly Payment Report

From 02/01/2025 to 03/31/2025

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$2,436.00	\$2,917.00		
Smoke-CO Cert	\$45.00	\$45.00		
GRAND TOTAL	\$2,481.00	\$2,962.00		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	02/03/2025 - \$156.25	R2025-0076	Serge Yves Display Inc.	Check	\$156.25	0	\$156.25	0	0
2	02/10/2025 - \$156.25	R2025-0093	Water Street Wellness, LLC	Check	\$156.25	0	\$156.25	0	0
3	02/11/2025 - \$375.00	R2025-0041	Freehold Regional High School District	Check	\$375.00	0	\$375.00	0	0
4	02/11/2025 - \$156.25	R2025-0105	Restaurant Supply Warehouse	Check	\$156.25	0	\$156.25	0	0
5	02/17/2025 - \$156.25	R2025-0044	Hair Haus	Check	\$156.25	0	\$156.25	0	0
6	02/17/2025 - \$156.25	R2025-0050	JPZ Entertainment	Check	\$156.25	0	\$156.25	0	0
7	02/25/2025 - \$156.25	R2025-0009	Antique A Roma	Check	\$156.25	0	\$156.25	0	0
8	02/25/2025 - \$93.50	R2025-0088	The Baklava Lady	Check	\$93.50	0	\$93.50	0	0
9	02/25/2025 - \$93.50	R2025-0095	Yoga Solace Club LLC	Check	\$93.50	0	\$93.50	0	0
10	02/26/2025 - \$520.50	R2025-0098	Rubberman Tire Removal LLC	Check	\$93.50	\$427.00	\$520.50	0	0
11	02/26/2025 - \$156.25	R2025-0018	Bud It Up	Check	\$156.25	0	\$156.25	0	0
12	02/28/2025 - \$93.50	R2025-0101	Village Center	Check	\$93.50	0	\$93.50	0	0
13	02/28/2025 - \$156.25	R2025-0002	Elite Granite	Check	\$156.25	0	\$156.25	0	0
14	02/28/2025 - \$93.50	R2025-0006	Allstates Restoration	Check	\$93.50	0	\$93.50	0	0

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
15	03/05/2025 - \$250.00	R2025-0090	Verizon Communications Inc.		\$250.00	0	\$250.00	0	0
16	03/05/2025 - \$147.50	R2025-0106	Executive Collision & Towing (OFFICE)	Check	\$93.50	\$54.00	\$147.50	0	0
Grand Total					\$2,436.00	\$481.00	\$2,917.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	02/05/2025 - \$45.00	S2025-0002	37 CARRIAGE LANE	Money Order	\$45.00	0	\$45.00	0	0
Grand Total					\$45.00		\$45.00		