

**The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday March 6th, 2025 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.**

The meeting was called to order by P. Cooke at 8:05 pm

- **Sunshine Statement** by Board Attorney Joe Youssouf
- Reorganization of the board remaining the same
  - Motioned by P.Cooke seconded B. Stonaker

**Statement is hereby given that adequate notice of this meeting was given by:**

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

**Roll Call showed the following members in attendance:**

**Present:** T. Kirkland, and P. Cooke, M. Scarrone and B. Stonaker

**Minutes:** February minutes motioned by P. Cooke and seconded by B. Stonaker

**Ayes:** T. Kirkland, and P. Cooke excused M. Scarrone and B. Stonaker

**Financial:** Additional \$825 IRS State of NJ, Total amount \$35,120.30 motioned by P. Cooke seconded by B. Stonaker followed by a roll call vote.

**Ayes:** T. Kirkland, and P. Cooke, M. Scarrone and B. Stonaker

**Legal:** Fire Protection Agreement for March 1, 2025- Feb 1, 2026 signed

**Ayes:** T. Kirkland, and P. Cooke, M. Scarrone and B. Stonaker

**Chief's Report:** Ice Water Rescue course completed with Millstone Fire Company, Probational fire fighter Barron completed fire fighter 1, additional report attached.

**District Engineer Report:** See Attached

**Presidents Report:** nothing to report

**Fire Bureau:** January and February attached

**Audit/ Bookkeeping:** budget started

**IT Report:** requested from the board to produce a report

**Insurance:** nothing to report

**Membership:** Anthony Barron and 4 current active Junior members

**LOSAP:** nothing to report

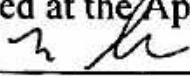
**Old Business:** none

**New Business:** Continued contract with lawn company, SBP for generator maintenance, and KLR for ladder testing \$918.50

**Public Open Potion:** None

**Meeting Adjournment:** after a motion by P. Cooke and seconded T. Kirkland at 8:55

Certified at the April 3rd 2025, regularly scheduled meeting

  
\_\_\_\_\_  
Clerk, Melissa Scarrone

Englishtown Fire District No. 1

Bill List

As of March 6, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance
<b>Brunswick Bank Checking</b>							94,037.07
Check	02/15/2025	7755	Dennis Yurcisin	Elections		300.00	93,737.07
Check	03/05/2025	7756	NJ Fire Equipment	Fire Fighting Equipment	760.95		92,976.12
Check	03/05/2025	7757	PCL Prendergast Landscape	Building	2,242.00		90,734.12
Check	03/05/2025	7758	Jungle Laser, LLC	UFSA Other Expenses	770.00		89,964.12
Check	03/05/2025	7759	Complete Security Systems Inc.	Building	594.32		89,369.80
Check	03/05/2025	7760	Englishtown Fire Department	Contract - Volunteer Fir...	3,000.00		86,369.80
Check	03/05/2025	7761	Manalapan - Englishtown Regional...	Fuel	598.22		85,771.58
Check	03/05/2025	7762	NJ Natural Gas	Utilities	2,097.59		83,673.99
Check	03/05/2025	7763	Verizon Wireless	Utilities	308.80		83,365.19
Check	03/05/2025	7764	Atlantic Medical Group	Professional Services...	283.00		83,102.19
Check	03/05/2025	7765	Reliance Graphics	Elections	526.00		82,576.19
Check	03/05/2025	7766	Englishtown Automotive	Trucks	1,196.84		81,379.35
Check	03/05/2025	7767	Optimum	Utilities	283.02		81,096.33
Check	03/05/2025	7768	Active 911, Inc	Dues and Subscriptions	126.00		80,970.33
Check	03/05/2025	7769	Sureway Battery, LLC	UFSA Other Expenses	57.01		80,913.32
Check	03/05/2025	7770	Precision Tech Services	Building	455.00		80,458.32
Check	03/05/2025	7771	Home Depot	Training	77.71		80,380.61
Check	03/05/2025	7772	Withum Smith & Brown	Professional Services	11,872.00		68,508.61
Check	03/05/2025	7773	campbell supply	Trucks	181.94		68,326.67
Check	03/06/2025	7774	NetLink	Professional Services	199.00		68,127.67
Check	03/06/2025	7775	Electronic Measurement Labs, Inc.	Fire Department Trust	8,385.90		59,741.77
<b>Total Brunswick Bank Checking</b>					<b>0.00</b>	<b>34,295.30</b>	<b>59,741.77</b>
<b>TOTAL</b>					<b>0.00</b>	<b>34,295.30</b>	<b>59,741.77</b>

State of NJ IRS

\$ 825

35,120.30

## MARCH 2025 ENGINEERS REPORT

Oncore did sprinkler service and test 3/3/25

ESI serviced hydraulic tools 3/10/25 replaced missing c clamp and replaced battery in laser site

USA Maintenance to do roof work main building 3/3/25 completed

Oncore to inspect fire extinguishers 3/14/25 and Ansul system in kitchen. Exchanged several fire extinguishers and retagged Ansul system.

Truck bay fans cleaned by FF George

New equipment placed on 1275 and 1274

Received our AQT report and is posted in engineers' room

Still having issues with door 1 on big shed not staying closed. What options do you suggest I proceed.

Administrative Engineer

Thomas Frueh

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

## Chief's Report Englishtown Fire District #1 Meeting April 3<sup>rd</sup>, 2025

### Incidents for March 2025

Zone	Incident Count
Englishtown (12-1)	4
Manalapan Primary Response (26-2P)	8
Manalapan (26-2)	14
Gordon's Corner (26-1)	1
Monroe (51)	1
Millstone (32-1)	1
<b>Total</b>	<b>29 Incidents for over 27 Manhours</b>

See attached staffing response level report.

### Significant Incidents for March 2025:

- The department responded to numerous brush/outside fires during the month due to the dry weather we had experienced.

### Training

- Throughout the month of March members focused on Engine Company Operations. We also participated in a walk-through with 26-2 at 75 Mount Vernon Road.

### Building

No items.

# ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726  
732-446-4818 • FAX 732-446-8285

## Purchase Requests

No new purchase request this month. We have received and placed in service the Milwaukee Battery tools on 12-75. As far as hose is concerned, we are still working on obtaining additional quotes and exploring other options due to the new tariffs added to the Mercedes hose. The officer's will be looking into American made hose as an alternative.

## Other Notable Mentions

- I met with 26-2's Chief earlier this month to discuss staffing issues that both departments are currently facing. We have discussed the possibility of going on dual dispatch 24/7 for both districts and facilitating cross training of personnel on each other's apparatus. While this may aid in personnel shortages in the near future, a more long-term solution will have to be developed.
- The department has ordered and received a new Water/Ice Rescue Raft that will be utilized during emergencies once training is conducted.
- FEMA has reached out to the department for some clarifications regarding the AFG Grant for new SCBA's we have applied for. Our grant writer advised this may be a good sign that they are considering our department this early on in the process.

Regards,  
Chief O'Brien

## **FIRE PROTECTION AGREEMENT**

**THIS AGREEMENT** dated March 1, 2025 by and between the Board of Fire Commissioners, Fire District No.1, Borough of Englishtown, County of Monmouth and State of New Jersey hereinafter referred to as the "Board", and the Englishtown Volunteer Fire Company, hereinafter referred to as the "Company".

### **WITNESSETH:**

**WHEREAS;** the Board of Fire Commissioners, is a duly constituted public agency organized pursuant to the provisions of N.J.S.A. 40A:14-70 et. seq.; and

**WHEREAS;** N.J.S.A. 40A:14-70.1.b. authorizes the Board of Fire Commissioners to contract with the volunteer fire company for the purpose of providing fire protection services upon such terms and conditions as shall be deemed proper; and

**WHEREAS;** the Company is a duly constituted nonprofit corporation organized pursuant to the laws of the State of New Jersey for the purpose of fire suppression/fire protection services; and

**WHEREAS;** the parties hereto desire to enter into a contract to define the rights, duties and responsibilities of each regarding the furnishing of fire protection services to the residents of the fire district.

### **NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

1. **TERM:** This Agreement shall have a one year duration commencing on March 1, 2025 and ending, unless otherwise renewed and extended on February 28 2026.
2. **DUTIES:** The Company covenants and agrees to provide fire protection/fire suppression services to all persons and property situate within the borders of Fire District No.1 Borough of Englishtown Monmouth County, New Jersey and to provide said fire services seven days per week, 24 hours per day, in accordance with any and all applicable rules, regulations, standards and laws of the State of New Jersey and any administrative agency having the necessary and proper jurisdiction to

prescribe rules and regulations regarding the conduct of firefighting services. The Company shall operate and utilize any and all equipment and apparatus supplied by the Board for the purposes of fire suppression in accordance with such rules and regulations as may be adopted by the Board. The Company shall provide such personnel as may be available for the purposes specified herein. The members of the Company shall be under the supervision and control of the Board and in performing fire duty shall be deemed to be exercising a governmental function.

3. **BUILDING USE:** The Company does hereby specifically grant to the Commissioners the right to use the public meeting room located within the Englishtown Firehouse for holding meetings, both public and executive sessions, and to use the building as a polling place for such elections as may be required to be held within the District, subject only to the requirement that the Commissioners notify the Company in advance of their intention to use the building for such purposes and also subject to the requirement that such use will not interfere with normal operations of the fire company. The Company hereby leases to the Board the equipment bays and office space for the purpose of equipment and apparatus storage and the conduct of Fire District business activities.

4. **CONSIDERATION:** For the duration of this contract the Board shall pay the Company \$36,000.00 as and for consideration for the promises and covenants contained herein. All payments required hereby shall be made in equal monthly installments.

5. **MAINTENANCE AND REPAIR:** The Commissioners shall be responsible for the payment of all costs for the maintenance and repair of all fire fighting equipment and apparatus in accordance with the budget adopted by the Board of Fire Commissioners at the annual referendum.

6. **INSURANCE:** The Commissioners shall provide, at no cost or expense to the individual members of the Volunteer Fire Company, such insurance as may be legally required, including but not limited to comprehensive liability, workers compensation and life insurance.

7. **UTILITIES AND BUILDING MAINTENANCE:** The Company shall be responsible for basic maintenance and cleaning of the fire house. The Board shall make all utility payments for telephone, electricity and natural gas services for the firehouse.

8. **ANNUAL ACCOUNTING**: The Company shall provide an annual accounting of all public moneys received and expenditures made by it to the Board.

9. **SAVINGS CLAUSE**: The terms and provisions of this Agreement are subject to such limitations as may be imposed upon either of the parties by statute or ordinance. Should any provision of this Agreement be ruled invalid by a court of competent jurisdiction, such ruling, shall not affect the remaining provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized officers and representatives on this 1st day of March, 2025.

**Borough of Englishtown Fire District No.1**

  
Chairman

**Englishtown Volunteer Fire Co.**

  
President

3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN  
SCHEDULING MEETING DATES FOR THE YEAR 2025**

**WHEREAS;** The Board of Fire Commissioners, as a political subdivision of the State of New Jersey is required by N.J.S.A. 10:4-18 to publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

**WHEREAS;** The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that regularly scheduled meetings of the Board will be held on the **first Thursday** of each month commencing at **8:00 p.m.** at the Englishtown Firehouse South Main Street Englishtown, New Jersey.

**BE IT FURTHER RESOLVED** that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 3, May 1, June 5, July 3, August 7, September 4, October 2, November 6, December 4, **January 1, 2026**, February 5, and March 5, 2026, which meeting shall serve as the annual reorganization meeting of the Board.

**BE IT FURTHER RESOLVED** that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *P. Cooke*

Seconded by: *T. K*

Roll Call Vote: *T. Kirkland, P. Cooke, B. Stonaker, M. Scamone*

Ayes: *4*

Nays:

Absent: *1*

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1, Englishtown Borough on March 6, 2025.

*Melissa Scamone*  
\_\_\_\_\_  
*M* *Sc* Clerk

3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH DESIGNATING  
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2025**

**WHEREAS;** The Board of Fire Commissioners is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit. "; and

**WHEREAS;** the Board has determined that ~~Brunswick Bank & Trust Co.~~ and ~~Santandar Bank~~ are qualified depositories that are eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that ~~Brunswick Bank and Trust Co.~~ and Santandar Bank be and the same are hereby designated as official depositories of District funds for the year 2025.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: P. Cooke

Seconded by: B. Stonaker

Roll Call Vote: T. Kirkland, P. Cooke, B. Stonaker, M. Scanone

Ayes: 4

Nays:

Absent: 1

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown on 3/6/25.

Melissa Scanone, Clerk

3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH DESIGNATING  
OFFICIAL NEWSPAPERS FOR THE YEAR 2025**

**WHEREAS;** N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

**WHEREAS;** N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election and bond referendum as well as public hearings and other periodic events; and

**WHEREAS;** To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

**WHEREAS;** The Asbury Park Press and the Star Ledger are legally recognized newspapers having general circulation within the Borough of Englishtown and are the two publications most likely to inform the citizens of pending Board meetings and actions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that the Asbury Park Press and the Newark Star Ledger be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2025.

**BE IT FURTHER RESOLVED** that the Clerk of the Board is hereby directed to publish all required notices in the newspapers specified herein for the year 2025

Moved by: *P. Cooke*

Seconded by: *B. Stonaker*

Roll Call Vote: *T. Kirkland, P. Cooke, B. Stonaker, M. Scaroni*

Ayes: *4*

Nays: *0*

Absent: *1*

Abstain: *0*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/6/25.

*Melissa Scaroni*, Clerk  
*M. Scaroni*

3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 BOROUGH OF ENGLISHTOWN APPOINTING  
RONALD C. PETRICS, C.P.A. DISTRICT AUDITOR FOR 2025**

**WHEREAS;** the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

**WHEREAS;** Ronald C. Petrics, RMA is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for "Professional Services" may be made, negotiated and awarded without public bidding and receipt of bids if the services will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

**WHEREAS;** adequate moneys have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that Ronald C. Petrics be, and the same, is hereby appointed auditor for the year 2025.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: P. Cooke

Seconded by: T. Kirkland

Roll Call Vote: T. Kirkland, P. Cooke, B. Stonaker, M. Scarrow

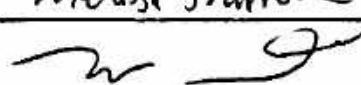
Ayes: 4

Nays:

Absent: 1

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/6/25.

Melissa Scarrow, Clerk  


3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH APPOINTING  
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE  
YEAR 2025**

**WHEREAS;** The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

**WHEREAS;** N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS;** Joseph D. Youssouf is a licensed attorney at law admitted to practice in the State of New Jersey.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that a contract for professional services be and the same is hereby awarded to Joseph D. Youssouf Esq. for the year 2025.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *P. Cooke*

Seconded by: *B. Stonaker*

Roll Call Vote: *T. Kirkland, P. Cooke, B. Stonaker, M. Scamone*

Ayes: *4*

Nays:

Absent: *1*

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on 3/6/25.

*Melissa Scamone*, Clerk



3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1 BOROUGH OF ENGLISHTOWN APPOINTING THOMAS FRUEH DISTRICT ENGINEER FOR THE YEAR 2025**

**WHEREAS,** The Board of Fire Commissioners of Fire District No.1 Englishtown Borough is statutorily authorized to appoint personnel to insure the orderly and proper functioning of the fire district equipment and apparatus; and

**WHEREAS,** The Board of Fire Commissioners believe that it is necessary, proper and in the public interest to appoint an Engineer to be responsible for the maintenance of District vehicles and equipment; and

**WHEREAS,** Thomas Frueh has the requisite knowledge and skills to perform the duties required to maintain fire prevention/fire suppression equipment and apparatus; and

**WHEREAS,** adequate funds have heretofore been appropriated in the fire district budget to fund said position

**NOW, THEREFORE, BE IT HEREBY RESOLVED,** by the Board of Fire Commissioners of Fire District No. 1 Borough of Englishtown that Thomas Frueh is hereby appointed District Engineer for the year 2025.

Moved By: P. Locke

Seconded By: B. Stonaker

Roll Call Vote: T. Kirkland, P. Locke, B. Stonaker, M. Scaroni

Ayes: 4

Nays:

Abstain:

Absent: 1

Certified to be a true copy of a Resolution duly adopted by the Board of Fire Commissioners of Fire District No. 1 Borough of Englishtown on 3/6/25.

Melissa Scaroni Clerk

3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.1 ENGLISHTOWN APPOINTING  
CONSETTA ELLISON BOOKKEEPER FOR THE YEAR 2025**

**WHEREAS;** The Board of Fire Commissioners F.D. No.1 Borough of Englishtown has determined that it is necessary and proper to employ a qualified bookkeeper to maintain the day to day financial books and records of the Board of Fire Commissioners and to perform such other administrative tasks as may be required; and

**WHEREAS;** Consetta Ellison has the requisite qualifications and skills to perform the duties of Board Bookkeeper; and

**WHEREAS;** Adequate funds exist in the current or previously approved budget to pay the salary of the Bookkeeper for the budget year 2025.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown that Consetta Ellison is hereby appointed to the position of Bookkeeper for the Board of Fire Commissioners Englishtown Fire District No.1 for the year 2025.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the appointee by the Clerk of the Board.

Moved by: P. Looke

Seconded by: T. Kirkland

Roll Call Vote: T. Kirkland, P. Looke, B. Stonaker, H. Scumore

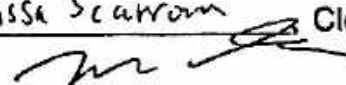
Ayes 4

Nays

Absent 1

Abstain

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough on the 6<sup>th</sup> day of March, 2025.

Melissa Scumore Clerk  


3/6/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO.1 ENGLISHTOWN BOROUGH DESIGNATING  
OFFICIAL DEPOSITORIES OF FIRE DISTRICT FUNDS FOR 2025**

**WHEREAS;** The Board of Fire Commissioners is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit. "; and

**WHEREAS;** the Board has determined that Mid Penn Bank is a qualified depository eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Englishtown Borough that Mid Penn Bank is hereby designated as official depository of District funds for the year 2025.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: *P Cooke*

Seconded by: *T Kirkland*

Roll Call Vote: *P Cooke, T. Kirkland, B. Straker, M. Scamone*

Ayes:

Nays:

Absent: *G. Marasca*

Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Borough of Englishtown on 3/6/25.

  
\_\_\_\_\_, Clerk



**Bureau of Fire Prevention of the Borough of Englishtown**

3 South Main St., P.O. Box 2  
Englishtown, NJ. 07726  
Phone: 732-786-4477 / Fax: 732-446-8285  
firemarshal@englishtownfd.com  
**Ken Marr, Jr., Fire Marshal**

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TO: Board of Fire Commissioners  
Englishtown Fire District #1.

From: Ken Marr, Jr.  
Fire Marshal

Ref: Month of March 2025

Date: April 3, 2025

**Please see attached.**

Registration Report

Smoke-CO Report

Inspections Report

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103 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 117

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Questions or comments-

Respectfully, Submitted.

*Ken Marr Jr.*

# Englishtown Fire Prevention Bureau Monthly Payment Report

From 03/01/2025 to 03/31/2025

## Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$1,592.25	\$1,700.25		
<b>GRAND TOTAL</b>	<b>\$1,592.25</b>	<b>\$1,700.25</b>		

## Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	03/05/2025 - \$250.00	R2025-0090	Verizon Communications Inc.		\$250.00	0	\$250.00	0	0
2	03/05/2025 - \$147.50	R2025-0106	Executive Collision & Towing (OFFICE)	Check	\$93.50	\$54.00	\$147.50	0	0
3	03/12/2025 - \$375.00	R2025-0058	Made Technology	Check	\$375.00	0	\$375.00	0	0
4	03/12/2025 - \$93.50	R2025-0100	Made Technology 2	Check	\$93.50	0	\$93.50	0	0
5	03/12/2025 - \$250.00	R2025-0036	Floral Sentiments Couture	Check	\$250.00	0	\$250.00	0	0
6	03/25/2025 - \$93.50	R2025-0107	Fierro Building & Development		\$93.50	0	\$93.50	0	0
7	03/28/2025 - \$93.50	R2025-0109	Casket Lovers	Check	\$93.50	0	\$93.50	0	0
8	03/28/2025 - \$147.50	R2025-0028	Big Bob and More	Check	\$93.50	\$54.00	\$147.50	0	0
9	03/28/2025 - \$156.25	R2025-0069	Paradise Pools	Check	\$156.25	0	\$156.25	0	0
10	03/31/2025 - \$93.50	R2025-0092	Village Coin Operated Laundry Mat	Check	\$93.50	0	\$93.50	0	0
<b>Grand Total</b>					<b>\$1,592.25</b>	<b>\$108.00</b>	<b>\$1,700.25</b>		



**Bureau of Fire Prevention of the Borough of Englishtown**

3 South Main St., P.O. Box 2

Englishtown, NJ. 07726

Phone: 732-786-4477 / Fax: 732-446-8285

firemarshal@englishtownfd.com

**Ken Marr, Jr., Fire Marshal**



TO: Board of Fire Commissioners  
Englishtown Fire District #1.

From: Ken Marr, Jr.  
Fire Marshal

Ref: First Quarter Report 2025

Date: April 3, 2025

**Please see attached.**

Registration Report

Smoke-CO Report

Inspections Report

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103 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 117

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Questions or comments-

Respectfully, Submitted.

*Ken Marr Jr.*

# Englishtown Fire Prevention Bureau Monthly Payment Report

From 01/01/2025 to 03/31/2025

## Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$11,397.25	\$12,094.25		
Smoke-CO Cert	\$90.00	\$90.00		
<b>GRAND TOTAL</b>	<b>\$11,487.25</b>	<b>\$12,184.25</b>		

## Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	01/13/2025 - \$93.50	R2025-0004	Aiello Dairy Farms LLC	Check	\$93.50	0	\$93.50	0	0
2	01/13/2025 - \$156.25	R2025-0010	Ardent Dental Arts	Check	\$156.25	0	\$156.25	0	0
3	01/13/2025 - \$250.00	R2025-0072	Quadrangle Products Inc	Check	\$250.00	0	\$250.00	0	0
4	01/13/2025 - \$156.25	R2025-0003	AG Investing	Check	\$156.25	0	\$156.25	0	0
5	01/13/2025 - \$93.50	R2025-0077	Stamford Square, LLC. Bldg-100	Check	\$93.50	0	\$93.50	0	0
6	01/13/2025 - \$93.50	R2025-0019	C&A Plumbing & Arista Construction	Check	\$93.50	0	\$93.50	0	0
7	01/13/2025 - \$156.25	R2025-0068	Plantopia	Check	\$156.25	0	\$156.25	0	0
8	01/13/2025 - \$93.50	R2025-0086	Stamford Square, LLC. Bldg-1000	Check	\$93.50	0	\$93.50	0	0
9	01/13/2025 - \$156.25	R2025-0052	Kazimar Industrial Services Inc.	Check	\$156.25	0	\$156.25	0	0
10	01/13/2025 - \$93.50	R2025-0078	Stamford Square, LLC. Bldg-200	Check	\$93.50	0	\$93.50	0	0
11	01/13/2025 - \$93.50	R2025-0071	Pro-Line Kitchens	Check	\$93.50	0	\$93.50	0	0
12	01/13/2025 - \$93.50	R2025-0079	Stamford Square, LLC. Bldg-300	Check	\$93.50	0	\$93.50	0	0
13	01/13/2025 - \$93.50	R2025-0021	Chempac Supplies Inc..	Check	\$93.50	0	\$93.50	0	0
14	01/13/2025 - \$93.50	R2025-0080	Stamford Square, LLC. Bldg-400	Check	\$93.50	0	\$93.50	0	0

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
15	01/13/2025 - \$156.25	R2025-0056	LinTerry Trading Corp	Check	\$156.25	0	\$156.25	0	0
16	01/13/2025 - \$93.50	R2025-0081	Stamford Square, LLC. Bldg-500	Check	\$93.50	0	\$93.50	0	0
17	01/13/2025 - \$156.25	R2025-0094	Webannuities	Check	\$156.25	0	\$156.25	0	0
18	01/13/2025 - \$93.50	R2025-0082	Stamford Square, LLC. Bldg-600	Check	\$93.50	0	\$93.50	0	0
19	01/13/2025 - \$93.50	R2025-0074	Scarlet Reserve Room	Check	\$93.50	0	\$93.50	0	0
20	01/13/2025 - \$93.50	R2025-0083	Stamford Square, LLC. Bldg-700	Check	\$93.50	0	\$93.50	0	0
21	01/13/2025 - \$156.25	R2025-0037	Forever Custom Iron Doors	Check	\$156.25	0	\$156.25	0	0
22	01/13/2025 - \$93.50	R2025-0084	Stamford Square, LLC. Bldg-800	Check	\$93.50	0	\$93.50	0	0
23	01/13/2025 - \$93.50	R2025-0085	Stamford Square, LLC. Bldg-900	Check	\$93.50	0	\$93.50	0	0
24	01/14/2025 - \$147.50	R2025-0040	Foodies	Check	\$93.50	\$54.00	\$147.50	0	0
25	01/16/2025 - \$210.25	R2025-0099	Sultan Palace 3/ Xmax Inc.	Check	\$156.25	\$54.00	\$210.25	0	0
26	01/16/2025 - \$93.50	R2025-0047	Happy Hounds Dog Grooming	Check	\$93.50	0	\$93.50	0	0
27	01/16/2025 - \$147.50	R2025-0027	Cholula Resturant	Check	\$93.50	\$54.00	\$147.50	0	0
28	01/16/2025 - \$156.25	R2025-0055	Len's Remodeling & Contracting Services	Check	\$156.25	0	\$156.25	0	0
29	01/17/2025 - \$156.25	R2025-0103	Products for All Inc.	Check	\$156.25	0	\$156.25	0	0
30	01/17/2025 - \$156.25	R2025-0073	Ruuted	Check	\$156.25	0	\$156.25	0	0
31	01/17/2025 - \$156.25	R2025-0020	Central Jersey Irrigation	Check	\$156.25	0	\$156.25	0	0
32	01/20/2025 - \$93.50	R2025-0013	Battle Front Tattoo Co		\$93.50	0	\$93.50	0	0
33	01/23/2025 - \$93.50	R2025-0053	Kim's Nails	Check	\$93.50	0	\$93.50	0	0
34	01/23/2025 - \$156.25	R2025-0032	Englishtown Vet	Check	\$156.25	0	\$156.25	0	0

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
35	01/23/2025 - \$93.50	R2025-0012	Barber's on Main St LLC	Check	\$93.50	0	\$93.50	0	0
36	01/23/2025 - \$375.00	R2025-0089	Turbine Trends LLC	Check	\$375.00	0	\$375.00	0	0
37	01/23/2025 - \$156.25	R2025-0104	QuickChek Store	Check	\$156.25	0	\$156.25	0	0
38	01/23/2025 - \$93.50	R2025-0005	All Ends Pools Service	Check	\$93.50	0	\$93.50	0	0
39	01/23/2025 - \$156.25	R2025-0042	Gonzyfer Home Improvement #1	Check	\$156.25	0	\$156.25	0	0
40	01/23/2025 - \$250.00	R2025-0043	Gonzyfer Home Improvement #2	Check	\$250.00	0	\$250.00	0	0
41	01/23/2025 - \$93.50	R2025-0011	AT&T	Check	\$93.50	0	\$93.50	0	0
42	01/23/2025 - \$250.00	R2025-0008	American Lawn Sprinkler Co.	Check	\$250.00	0	\$250.00	0	0
43	01/27/2025 - \$93.50	R2025-0038	Four Boys Ice Cream	Check	\$93.50	0	\$93.50	0	0
44	01/27/2025 - \$156.25	R2025-0039	Four Boys Ice Cream 2	Check	\$156.25	0	\$156.25	0	0
45	01/27/2025 - \$156.25	R2025-0102	ZT Luxury Cosmetics	Check	\$156.25	0	\$156.25	0	0
46	01/27/2025 - \$156.25	R2025-0026	Dunkin Donuts	Check	\$156.25	0	\$156.25	0	0
47	01/27/2025 - \$375.00	R2025-0060	Manalapan - Englishtown Board of Ed.	Check	\$375.00	0	\$375.00	0	0
48	01/27/2025 - \$156.25	R2025-0049	John Kresge Salon Holdings LLC / Nadia's Salon	Check	\$156.25	0	\$156.25	0	0
49	01/29/2025 - \$93.50	R2025-0062	Nail Box Inc.	Check	\$93.50	0	\$93.50	0	0
50	01/29/2025 - \$375.00	R2025-0045	Hair Systems 2	Check	\$375.00	0	\$375.00	0	0
51	01/29/2025 - \$375.00	R2025-0046	Hair Systems 3	Check	\$375.00	0	\$375.00	0	0
52	01/30/2025 - \$156.25	R2025-0033	Extreme Graphics and Design	Check	\$156.25	0	\$156.25	0	0
53	02/03/2025 - \$156.25	R2025-0076	Serge Yves Display Inc.	Check	\$156.25	0	\$156.25	0	0
54	02/10/2025 - \$156.25	R2025-0093	Water Street Wellness, LLC	Check	\$156.25	0	\$156.25	0	0

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
55	02/11/2025 - \$375.00	R2025- 0041	Freehold Regional High School District	Check	\$375.00	0	\$375.00	0	0
56	02/11/2025 - \$156.25	R2025- 0105	Restaurant Supply Warehouse	Check	\$156.25	0	\$156.25	0	0
57	02/17/2025 - \$156.25	R2025- 0044	Hair Haus	Check	\$156.25	0	\$156.25	0	0
58	02/17/2025 - \$156.25	R2025- 0050	JPZ Entertainment	Check	\$156.25	0	\$156.25	0	0
59	02/25/2025 - \$93.50	R2025- 0095	Yoga Solace Club LLC	Check	\$93.50	0	\$93.50	0	0
60	02/25/2025 - \$156.25	R2025- 0009	Antique A Roma	Check	\$156.25	0	\$156.25	0	0
61	02/25/2025 - \$93.50	R2025- 0088	The Baklava Lady	Check	\$93.50	0	\$93.50	0	0
62	02/26/2025 - \$520.50	R2025- 0098	Rubberman Tire Removal LLC	Check	\$93.50	\$427.00	\$520.50	0	0
63	02/26/2025 - \$156.25	R2025- 0018	Bud It Up	Check	\$156.25	0	\$156.25	0	0
64	02/28/2025 - \$93.50	R2025- 0101	Village Center	Check	\$93.50	0	\$93.50	0	0
65	02/28/2025 - \$156.25	R2025- 0002	Elite Granite	Check	\$156.25	0	\$156.25	0	0
66	02/28/2025 - \$93.50	R2025- 0006	Allstates Restoration	Check	\$93.50	0	\$93.50	0	0
67	03/05/2025 - \$250.00	R2025- 0090	Verizon Communications Inc.		\$250.00	0	\$250.00	0	0
68	03/05/2025 - \$147.50	R2025- 0106	Executive Collision & Towing (OFFICE)	Check	\$93.50	\$54.00	\$147.50	0	0
69	03/12/2025 - \$375.00	R2025- 0058	Made Technology	Check	\$375.00	0	\$375.00	0	0
70	03/12/2025 - \$93.50	R2025- 0100	Made Technology 2	Check	\$93.50	0	\$93.50	0	0
71	03/12/2025 - \$250.00	R2025- 0036	Floral Sentiments Couture	Check	\$250.00	0	\$250.00	0	0
72	03/25/2025 - \$93.50	R2025- 0107	Fierro Building & Development		\$93.50	0	\$93.50	0	0
73	03/28/2025 - \$156.25	R2025- 0069	Paradise Pools	Check	\$156.25	0	\$156.25	0	0
74	03/28/2025 - \$93.50	R2025- 0109	Casket Lovers	Check	\$93.50	0	\$93.50	0	0

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
75	03/28/2025 - \$147.50	R2025- 0028	Big Bob and More	Check	\$93.50	\$54.00	\$147.50	0	0
76	03/31/2025 - \$93.50	R2025- 0092	Village Coin Operated Laundry Mat	Check	\$93.50	0	\$93.50	0	0
Grand Total					\$11,397.25	\$697.00	\$12,094.25		

### Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	01/09/2025 - \$45.00	S2025-0001	9 TENNENT AVENUE	Check	\$45.00	0	\$45.00	0	0
2	02/05/2025 - \$45.00	S2025-0002	37 CARRIAGE LANE	Money Order	\$45.00	0	\$45.00	0	0
Grand Total					\$90.00		\$90.00		

12,184.25

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