

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday November 6th, 2025, in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by G. Maresca at 8:05 pm

Roll Call showed the following members in attendance:

Present: B. Stonaker, G. Maresca, and T. Kirkland, F. Botti, and Melissa Scarrone

Minutes: October 2nd 2025 meeting minutes motioned to except by F. Botti and seconded by G. Maresca.

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Financial: motioned to except by B. Stonaker and seconded by F. Botti followed by a roll call vote.

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Legal: Joseph D. Youssouf retired going to use Richard Braslow for interim legal

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Audit: Nothing to report

Chief's Report: See Attached

Purchases: Divider installed in the driver's compartment of 12-74 for the battery fan so it does not get damaged from gear on top of it. First Due Fabrication estimate of \$1,580. Motion to approve by F. Botti and seconded by B. Stonaker

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

District Engineer Report: See Attached

Presidents Report: Nothing new to report

Fire Bureau: See attached

Insurance: Following up with insurance claim. Accident with 12-74.

Membership: No activity

LOSAP: Nothing new to report

Old Business: 2 estimates to received on fences. G. Maresca will follow up

New Business: Nothing new to report

Public Open Portion: None

Meeting Adjournment: at 9:10 pm after a motion by B. Stonaker and seconded by F. Botti

Certified at the December 4th, 2025, regularly scheduled meeting

Clerk, Melissa Scarrone

4:09 PM

12/04/25

Accrual Basis

Englishtown Fire District No. 1 Bill List

As of December 4, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance	
Brunswick Bank Checking							95,387.34	
Check	11/28/2025	7919	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	92,387.34	
Check	11/28/2025	7920	NJ Star Ledger	Advertising		123.22	92,264.12	
Check	11/28/2025	7921	NJ Fire Equipment	Fire Fighting Equipment		673.20	91,590.92	
Check	11/28/2025	7922	Gannett New Jersey Newspapers	Advertising		107.27	91,483.65	
Check	11/28/2025	7923	Verizon	Utilities		234.97	91,248.68	
Check	11/28/2025	7924	Municipal Emergency Services	Fire Fighting Equipment		1,701.66	89,547.02	
Check	11/28/2025	7925	Withum Smith & Brown	Professional Services		12,667.00	76,880.02	
Check	11/28/2025	7926	NJ Natural Gas	Utilities		81.13	76,798.89	
Check	11/28/2025	7927	Manalapan - Englishtown Regional...	Fuel		606.55	76,192.34	
Check	11/28/2025	7928	louis DiPippa	Training		250.00	75,942.34	
Check	11/28/2025	7929	Witmer	Personal Protective Eq...		6,118.18	69,824.16	
Check	11/28/2025	50007	Frank Botti	Salaries and Wages		2,358.95	67,465.21	
Check	11/28/2025	50008	Thomas Frueh	Salaries and Wages		2,471.27	64,993.94	
Check	11/28/2025	50009	Gerald Maresca	Salaries and Wages		2,358.95	62,634.99	
Check	11/28/2025	debit	Thomas Kirkland	Salaries and Wages		2,695.94	59,939.05	
Check	11/28/2025	debit	Jason Kole	Salaries and Wages		3,569.60	56,369.45	
Check	11/28/2025	debit	Melissa Scarrone	Salaries and Wages		2,695.94	53,673.51	
Check	11/28/2025	debit	Brian Stonaker	Salaries and Wages		2,358.95	51,314.56	
Check	11/28/2025	debit	Consetta Ellison	Audit and Accounting		4,468.24	46,846.32	
Check	12/03/2025	7930	NetLink	Professional Services		199.00	46,647.32	
Check	12/04/2025	7931	Verizon Wireless	Utilities	0.00		46,647.32	
Check	12/04/2025	7932	Chief Technologies, LLC	Monmouth County Disp...	0.00		46,647.32	
Total Brunswick Bank Checking						0.00	48,740.02	46,647.32
TOTAL						0.00	48,740.02	46,647.32

NOVEMBER 2025 ENGINEERS REPORT

Heating / ac unit 1274 , heat not working Campbell Supply contacted waiting for parts at this time.

1287 charging issue possibly computer draw. Went to east coast for testing

1274 waiting on parts for accident repair. To Lee's Auto body in Tuckerton .

Opticom pending install for 1274.

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Chief's Report Englishtown Fire District #1 Meeting December 4th, 2025

Incidents for November 2025

Zone	Incident Count
Englishtown (12-1)	3
Manalapan Primary Response (26-2P)	7
Manalapan (26-2)	6
Gordon's Corner (26-1)	
Freehold (16-1)	4
Freehold (15)	
Monroe Township	
Millstone (32-1)	
Total	20 Incidents for over 22 Manhours

See the attached staffing response level report.

Significant Incidents for November 2025:

- **11/04/2025** - Dumpster Fire on Ramble Way in Manalapan. 12-75 First Due
- **11/20/2025** - Dispatched to a Water Rescue in Freehold Township – Cancelled prior to arrival
- **11/19/2025** - Dispatched to a Fire in a Garage in Manalapan. 12-75 First Due

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Training

- 2 Members are currently in the driver training process.
- Annual Fit Testing will be conducted this month.
- Bailout Train-the-Trainer is confirmed from Millstone FD for December 10th and 11th at Monroe Station 23B. 2 Members will be attending.
- LT. Kole is attending Instructor 2 at Mercer, unfortunately the Monmouth class did not work with his work schedule.

Building

- N/A

Purchase Updates

- **New Helmets:** (15) Helmets were received and will be placed in service.
- **New Combi Tools:** 2nd One will be delivered tomorrow by ESI.
- **New Engine:**
 - Body Weld is expected to be completed this month and hopefully will begin final assembly. Still on track for a Final Inspection next month.
- **New Chief's Vehicle:**
 - Vote this evening.

Other Notable Mentions

- The department made the switch over to First Due for Incident Reports as of December 1st. Still working on training and getting other assets in the database.
- The final quote has been received for the AFG SCBA Purchase, they should be ordered this week.
- Opticom for 12-74 is in, installation tentative for January 7th

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- The department received a denial from the Leary Firefighters Foundation for the Hydra Fusion Struts. They advised we can reapply next year.
- Staffing – the department continues to struggle with having adequate personnel to answer fire calls. Very few members have joined in recent years, and the ones who have - have not stayed long. The district should look into alternative options to mitigate this issue. I am willing to assist with these plans. Some possible solutions could include shared services, consolidation, or hiring personnel. I met with Commissioners Kirkland and Stonaker to discuss some possible solutions and provided them with details on how we may be able to afford some of these changes.

Events

- **December 21st – Santa around town and Annual Department Christmas Party**

Items for Surplus

- Looking to surplus
 - Junkyard Dog ZSTRUT System (2 Large and 2 Small Strut kits)
 - 2 Large and 2 Small Auto Crib-it's

Regards,
Chief O'Brien

Response Stats for Englishtown Fire Department November 2025

Zone	Total Calls	Responded as Normal	Responded - Short Staffed (< 3 FF1 on Engine or Officer Only Response)	Responded Delayed (> 10 Minutes)	No Response - Short Staffed (< 3 FF1)	No Response - No Driver
All Zones	20	10 50.00%	8 40.00%		2 10.00%	
Zone : 12-1	3	1 33.33%	2 66.67%			



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of November 2025

Date: December 04, 2025

Please see attached.

Registration Report	0
Smoke-CO Report	4
Inspections Report	27
Fire Permits Report	0

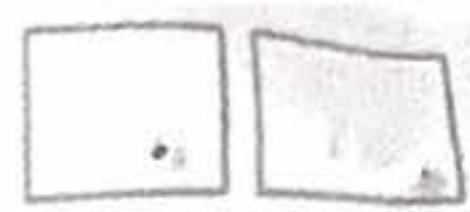
111 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 125

Questions or comments-

Ken Marr Jr
Respectfully, Submitted.



Englishtown Fire Prevention Bureau Monthly Payment Report

From 11/01/2025 to 11/30/2025










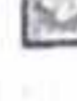


Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Smoke-CO Cert	\$270.00	\$270.00		
GRAND TOTAL	\$270.00	\$270.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	11/10/2025 - \$45.00	S2025-0263	10 CENTER STREET A	Check	\$45.00	0	\$45.00	0	0
2	11/10/2025 - \$45.00	S2025-0264	4 TERRACE DRIVE	Check	\$45.00	0	\$45.00	0	0
3	11/17/2025 - \$135.00	S2025-0266	21 HARRISON AVENUE	Check	\$135.00	0	\$135.00	0	0
4	11/21/2025 - \$45.00	S2025-0267	11 WEAMACONK DRIVE	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$270.00		\$270.00		

Business Name	Inspection Date ▲	Type	Inspector	Notes	Workflow Status	-- Inspection Actions --	Inspection
The Awning Warehouse	11/03/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection.	COMPLETE	View Certificate Email Certificate	The Awning Warehouse Ken Marr Jr. 11/03/2025
VK Agency	11/03/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection of the suite.	COMPLETE	View Certificate Email Certificate	VK Agency Ken Marr Jr. 11/03/2025
Englishtown Armory & Toys	11/03/2025	Periodic	Ken Marr Jr.	No obvious violations of the suite.	COMPLETE	View Certificate Email Certificate	Englishtown Armory & Toys Ken Marr Jr. 11/03/2025
Carthage Crabs	11/03/2025	Periodic	Ken Marr Jr.	No obvious violations of suite inspection.	COMPLETE	View Certificate Email Certificate	Carthage Crabs Ken Marr Jr. 11/03/2025
Roller Law, LLC	11/03/2025	Periodic	Ken Marr Jr.	No obvious violations at time of suite inspection.	COMPLETE	View Certificate Email Certificate	Roller Law, LLC Ken Marr Jr. 11/03/2025
Made Technology	11/17/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Paperwork on file.	COMPLETE	View Certificate Email Certificate	Made Technology Ken Marr Jr. 11/17/2025
TA Sprinkler, Inc.	11/17/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	TA Sprinkler, Inc. Ken Marr Jr. 11/17/2025
Quadrangle Products Inc	11/17/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Quadrangle Products Inc Ken Marr Jr. 11/17/2025
Aiello Dairy Farms LLC	11/17/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Ext-11-2025	COMPLETE	View Certificate Email Certificate	Aiello Dairy Farms LLC Ken Marr Jr. 11/17/2025
JPZ Entertainment	11/17/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	View Certificate Email Certificate	JPZ Entertainment Ken Marr Jr. 11/17/2025
Allstates Restoration	11/17/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Allstates Restoration Ken Marr Jr. 11/17/2025
LinTerry Trading Corp	11/17/2025	Periodic	Ken Marr Jr.	No violations at time of inspection. Ext 11-2025	COMPLETE	View Certificate Email Certificate	LinTerry Trading Corp Ken Marr Jr. 11/17/2025
Brandywine Senior Living Residence	11/18/2025	Periodic	Ken Marr Jr.	No obvious violations at time of fire inspection. Reports on file.	COMPLETE	View Certificate Email Certificate	Brandywine Senior Living Residence Ken Marr Jr. 11/18/2025
Four Boys Ice Cream 2	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Four Boys Ice Cream 2 Ken Marr Jr. 11/25/2025
Best of Breed Manufacturing LLC	11/25/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Best of Breed Manufacturing LLC Ken Marr Jr. 11/25/2025
Elite Granite	11/25/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Elite Granite Ken Marr Jr. 11/25/2025
All Ends Pools Service	11/25/2025	Periodic	Ken Marr Jr.	No violations at time of inspection. ext new.	COMPLETE	View Certificate Email Certificate	All Ends Pools Service Ken Marr Jr. 11/25/2025
Len's Remodeling & Contracting Services	11/25/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Len's Remodeling & Contracting Services Ken Marr Jr. 11/25/2025
Chempac Supplies Inc..	11/25/2025	Periodic	Ken Marr Jr.	No violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Chempac Supplies Inc.. Ken Marr Jr. 11/25/2025
Webannuities	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection	COMPLETE	View Certificate Email Certificate	Webannuities Ken Marr Jr. 11/25/2025
AM-TEC	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	View Certificate Email Certificate	AM-TEC Ken Marr Jr. 11/25/2025

Serge Yves Display Inc.	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection. New Ext.	COMPLETE	 View Certificate  Email Certificate	Serge Yves Display Inc. Ken Marr Jr. 11/25/2025
Extreme Graphics and Design	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection.	COMPLETE	 View Certificate  Email Certificate	Extreme Graphics and Design Ken Marr Jr. 11/25/2025
Paradise Pools	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection. Ext updated.	COMPLETE	 View Certificate  Email Certificate	Paradise Pools Ken Marr Jr. 11/25/2025
Antique A Roma	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection. 36' isles.	COMPLETE	 View Certificate  Email Certificate	Antique A Roma Ken Marr Jr. 11/25/2025
Gonzyfer Home Improvement #1	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection. 5 New Extinguishers.	COMPLETE	 View Certificate  Email Certificate	Gonzyfer Home Improvement #1 Ken Marr Jr. 11/25/2025
Gonzyfer Home Improvement #2	11/25/2025	Periodic	Ken Marr Jr.	NO violations at time of inspection. 5 New Extinguishers. Pallets moved.	COMPLETE	 View Certificate  Email Certificate	Gonzyfer Home Improvement #2 Ken Marr Jr. 11/25/2025

Monthly Inspections 1-27 of 27