

The Board of Fire Commissioner Fire District #1 Borough of Englishtown, State of New Jersey, convened on Thursday October 2nd 2025 in the Formal Meeting Room of the Englishtown Fire Department, 3 South Main Street Englishtown, New Jersey.

The meeting was called to order by G. Maresca at 8:04 pm

- **Sunshine Statement** by Board Attorney Joe Youssouf

Statement is hereby given that adequate notice of this meeting was given by:

- The mailing of said notice to the Asbury Park Press
- The prominent posting of said notice at the Englishtown Fire Department

Roll Call showed the following members in attendance:

Present: B. Stonaker, G. Maresca, and T. Kirkland, F. Botti, and Melissa Scarrone

Minutes: Aug 7 2025 meeting minutes motioned to except by T. Kirkland and seconded by B. Stonaker. Sept 4th 2025 meeting minutes motioned to except by B. Stonaker and seconded by G. Maresca

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Financial: motioned to except by G. Maresca and seconded by F. Botti followed by a roll call vote.

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Legal: No communication about fire marshal will follow up with the town.

Resolution to purchase a new command vehicle. The estimated cost not to exceed \$90,000. The money will come from capital reserve funds. Special referendum on 12/6/ 2025 for voter authorization from 2pm to 9pm. This was motioned by F. Botti and seconded by B. Stonaker.

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Resolution for the commissioner salaries to remain the same as 2025. The Clerk and Treasurer at \$6000 and the 3 additional board members \$5,250 for 2026 Fire District #1. The resolution was motioned by T. Kirkland and seconded by F. Botti

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

Audit: The budget meeting started with Withum

Chief's Report: See Attached

Purchases: 2 large bags, new engine equipment, new saw, blades 4 and ½ inch grinder, circular saw. Quotes attached. Motion to approve by F. Botti and seconded by B. Stonaker

Ayes: B. Stonaker, G. Maresca, T. Kirkland, and F. Botti and M. Scarrone

District Engineer Report: See Attached

Presidents Report: nothing new to report

Fire Bureau: See attached

IT Report: see attached

Insurance: Nothing new to report

Membership: No activity

LOSAP: Nothing new to report

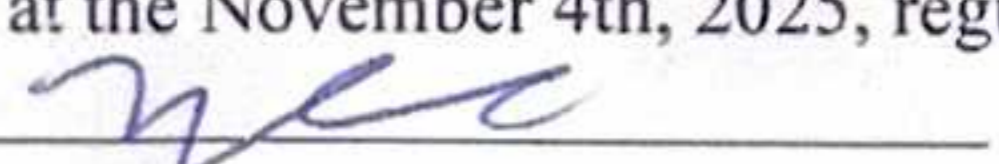
Old Business: 2 estimates to received on fences. G. Maresca will follow up

New Business: New laptop for accountant, conversation for shared service for staffing

Public Open Portion: None

Meeting Adjournment: at 11:05 pm after a motion by B. Stonaker and seconded by F. Botti

Certified at the November 4th, 2025, regularly scheduled meeting



11:52 PM

11/05/25

Accrual Basis

Englishtown Fire District No. 1

Bill List

As of November 5, 2025

Type	Date	Num	Name	Split	Debit	Credit	Balance
Brunswick Bank Checking							*****
Deposit	11/03/2025			-SPLIT-	138.50		*****
Check	11/03/2025	7897	Englishtown Fire Department	Contract - Volunteer Fir...		3,000.00	*****
Check	11/03/2025	7898	All Hands Fire Equipment	Fire Fighting Equipment		20,671.20	*****
Check	11/03/2025	7899	NetLink	Professional Services		298.00	*****
Check	11/03/2025	7900	Unique Services	Building		1,500.00	*****
Check	11/03/2025	7901	Electronic Measurement Labs, Inc.	Fire Fighting Equipment		575.00	*****
Check	11/03/2025	7902	McManimon and Scotland & Baum...	Professional Services		4,047.72	*****
Check	11/03/2025	7903	Fire and Safety Services	Trucks		4,412.09	*****
Check	11/03/2025	7904	Blaze Emergency Equipment Com...	Trucks		2,377.52	*****
Check	11/03/2025	7905	Municipal Emergency Services	Fire Fighting Equipment		6,607.90	*****
Check	11/03/2025	7906	Englishtown Automotive	Trucks		5,184.63	*****
Check	11/03/2025	7907	Borough of Englishtown - Water S...	Utilities		194.00	*****
Check	11/03/2025	7908	Verizon	Utilities		234.97	*****
Check	11/03/2025	7909	Verizon Wireless	Utilities		1.21	*****
Check	11/03/2025	7910	Home Depot	Building		477.26	*****
Check	11/03/2025	7911	Alert-All Corporation	Fire Official Trust		3,254.00	*****
Check	11/03/2025	7912	Lincoln Financial	LOSAP		29,974.00	89,146.69
Check	11/03/2025	7913	On Location Emergency Services ...	Training		300.00	88,846.69
Check	11/05/2025	7916	PLC Prendergast Landscape	Building	0.00		88,846.69
Check	11/05/2025	7917	PLC Prendergast Landscape	Building		2,245.00	86,601.69
Check	11/05/2025	7918	On Location Emergency Services ...	Training		400.00	86,201.69
Total Brunswick Bank Checking					138.50	85,754.50	86,201.69
TOTAL					138.50	85,754.50	86,201.69

Flow test canceled due to new air pack grant replacement of old packs pending.

New battery for 1288 please notify me or the chief before purchasing parts.

Received recall for 1287 but parts are not in as of yet. rearview camera function

1275 out to Fire and Safety brakes & rotors and returned.

Gas meters returned from calibration

1230 new brakes and rotors, oil change and wipers and misc. items.

1266 chevy new struts, belts, misc. items and oil change and tires.

AQT done found a leak in control head is looking to find parts to fix. Still able to use may be a need for future replacement.

HVAC system for firehouse was serviced for the winter, also found issue and fixed for meeting room unit. Also upgraded the base pans and safety switches overflow in pan.

ENGLISHTOWN FIRE DEPARTMENT



POST OFFICE BOX 1 – 3 SOUTH MAIN STREET – ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 • FAX 732-446-8285

Chief's Report Englishtown Fire District #1 Meeting November 6th, 2025

Incidents for October 2025

Zone	Incident Count
Englishtown (12-1)	5
Manalapan Primary Response (26-2P)	6
Manalapan (26-2)	9
Gordon's Corner (26-1)	2
Freehold (16-1)	1
Freehold (15)	
Monroe Township	
Millstone (32-1)	
Total	23 Incidents for over 28 Manhours

See the attached staffing response level report.

Significant Incidents for October 2025:

Nothing to report.

Training

- Three members are attending Gordon's Corner Building the Water Supply Infrastructure Class this month. There is no cost for this class.
- Bailout Train-the-Trainer is confirmed from Millstone FD for December 10th and 11th at Monroe Station 23B. 3 Members will be attending.

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- Firefighter DiPippia is attending the Joey D Memorial Training Event in Long Island on November 7th and 8th this week. He also attended Trench Operations with South Wall earlier this week, as they had a last-minute cancelation and open spots to fill.

Building

- N/A

Purchase Updates

- **Large Area Search Bags:** All items were received and both Large Area Search Bags were assembled in-house and in service on the front-line engines.
- **New Engine Loose Equipment:** All Loose Equipment ordered from All Hands should be in.
- **New Saw for New Engine:** New Saw from Continental is ready for delivery this week from the salesman.
- **New Helmets:** (15) Helmets were ordered from Witmer Public Safety.
- **New Combi Tools:** One of the two new Holmatro Combi tools that the department purchased is in and was installed in 12-75. We are waiting on the second tool, and will have to have a mount fabricated for 12-74's compartment. Also looking to have a divider installed in the driver's compartment of 12-74 for the Battery Fan so it does not get damaged from people's gear on top of it. First Due Fabrication gave an estimate of \$1,580.
- **New Engine:**
 - The Chassis construction is underway and should be completed with paint by now.
 - All the new Hose has been received. Members will stencil the hose in-house.

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Events

- December 21st – Santa around town and Annual Department Christmas Party

Items for Surplus

- Looking to surplus
 - Junkyard Dog ZSTRUT System (2 Large and 2 Small Strut kits)
 - 2 Large and 2 Small Auto Crib-it's

Regards,
Chief O'Brien

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- **New Chief's Vehicle:** A Quote has been received from Winner Ford for a 2026 Ford F-150 Pick Up Truck with a cap and slide-out. The total cost of the truck would be approximately \$56,000 on NJ State Contract. This cost does not include the price of equipment or up-fit.

Other Notable Mentions

- The Fire Department is still working on finalizing the order for the new SCBA's from the AFG Grant.
- On October 31st Engine 12-74 was involved in a minor accident while responding to a call in town. The driver immediately went for a drug test as past practice, and the results came back negative. The driver has agreed to undergo remedial training in the future. Our Insurance agent advised us to contact a body shop for a repair estimate while awaiting the adjuster. Lee's Emergency Equipment out of Tuckerton was contacted and will be coming to look at the engine this week.
- 26-2 has offered to assist us with the purchasing of (1) Opticom Unit for 12-74. I have met with Signal Control and began the quote process.
- The department is still waiting to hear back from the Leary Firefighters Foundation for the Hydra Fusion Struts.
- We still need to have someone evaluate the integrity of the roof prop in the back lot.
- Staffing – the department continues to struggle with having adequate personnel to answer fire calls. Very few members have joined in recent years, and the ones who have - have not stayed long. The district should look into alternative options to mitigate this issue. I am willing to assist with these plans. Some possible solutions could include shared services, consolidation, or hiring personnel. I met with Commissioners Kirkland and Stonaker to discuss some possible solutions and provided them with details on how we may be able to afford some of these changes.



Bureau of Fire Prevention of the Borough of Englishtown

3 South Main St., P.O. Box 2
Englishtown, NJ. 07726
Phone: 732-786-4477 / Fax: 732-446-8285
firemarshal@englishtownfd.com
Ken Marr, Jr., Fire Marshal



TO: Board of Fire Commissioners
Englishtown Fire District #1.

From: Ken Marr, Jr.
Fire Marshal

Ref: Month of October 2025

Date: November 06, 2025

Please see attached.

Registration Report	1
Smoke-CO Report	3
Inspections Report	18
Fire Permits Report	6

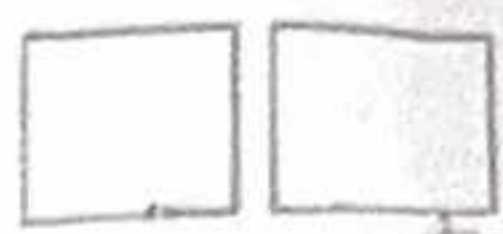
111 Non- Life Hazards registered

14 Life Hazard Uses registered

Total- 125

Questions or comments-


Respectfully, Submitted.



Print This Page

Englishtown Fire Prevention Bureau Monthly Payment Report

From 10/01/2025 to 10/31/2025

Report Summary

Fee Type	District Total	Total Payment	Waived	Refund
Registration	\$93.50	\$93.50		
Permit		\$108.00		
Smoke-CO Cert	\$135.00	\$135.00		
GRAND TOTAL	\$228.50	\$336.50		

Registration

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	10/30/2025 - \$93.50	R2025-0119	Gambino Family Irrevocable Living Trust	Check	\$93.50	0	\$93.50	0	0
Grand Total					\$93.50		\$93.50		







Permit

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	10/02/2025 - \$54.00	P2025-0014			0	\$54.00	\$54.00	0	0
2	10/04/2025 - \$54.00	P2025-0015			0	\$54.00	\$54.00	0	0
Grand Total						\$108.00	\$108.00		

Smoke-CO Cert

#	Payment	Invoice	Payment For	Payment Type	District Fee	Permit Fee	Total Payment	Total Waived	Refund
1	10/06/2025 - \$45.00		4 WATER STREET 1	Check	\$45.00	0	\$45.00	0	0
2	10/08/2025 - \$45.00	S2025-0260	4 CARRIAGE LANE	Check	\$45.00	0	\$45.00	0	0
3	10/21/2025 - \$45.00		17 TENNENT AVENUE	Check	\$45.00	0	\$45.00	0	0
Grand Total					\$135.00		\$135.00		

Business Name	Inspection Date	Type	Inspector	Notes	Workflow Status	Inspection Actions	Inspection
Micalizzi Upholstery	10/30/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Ext- 03-2025 Booth- 03-2025 Sprinkler/Bldg Owner- 09-01-2025	COMPLETE	View Certificate Email Certificate	Micalizzi Upholstery Ken Marr Jr. 10/30/2025
Oxford Crossing COA B-3	10/30/2025	Other	Ken Marr Jr.	No obvious violations at time of inspection. Sprinkler- 08/29/2025. Backflow- 08/29/2025	COMPLETE	View Certificate Email Certificate	Oxford Crossing COA B-3 Ken Marr Jr. 10/30/2025
Oxford Crossing COA B-2	10/30/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Sprinkler- 08/29/2025 Backflow- 08/29/2025	COMPLETE	View Certificate Email Certificate	Oxford Crossing COA B-2 Ken Marr Jr. 10/30/2025
Oxford Crossing COA B-1	10/30/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Sprinkler- 08-29-2025 Back Flow- 08-29-2025	COMPLETE	View Certificate Email Certificate	Oxford Crossing COA B-1 Ken Marr Jr. 10/30/2025
American Lawn Sprinkler Co.	10/17/2025	Periodic	Ken Marr Jr.	New Inspection 2025.	COMPLETE	View Certificate Email Certificate	American Lawn Sprinkler Co. Ken Marr Jr. 10/17/2025
American Lawn Sprinkler Co.	10/17/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Shop area new Insp.	COMPLETE	View Certificate Email Certificate	American Lawn Sprinkler Co. Ken Marr Jr. 10/17/2025
Englishtown Vet	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Englishtown Vet Ken Marr Jr. 10/17/2025
Freehold Regional High School District	10/17/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Reports efile.	COMPLETE	View Certificate Email Certificate	Freehold Regional High School District Ken Marr Jr. 10/17/2025
Mc Donalds	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Mc Donalds Ken Marr Jr. 10/17/2025
Central Jersey Irrigation	10/17/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspections. NO fuels in shop.	COMPLETE	View Certificate Email Certificate	Central Jersey Irrigation Ken Marr Jr. 10/17/2025
Plantopia	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Plantopia Ken Marr Jr. 10/17/2025
Nail Box Inc.	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations at time of inspection.	COMPLETE	View Certificate Email Certificate	Nail Box Inc. Ken Marr Jr. 10/17/2025
Sultan Palace 3/Xmax Inc.	10/17/2025	Periodic	Ken Marr Jr.	no obvious violations at time of inspection. Kitchen system paperwork efile.	COMPLETE	View Certificate Email Certificate	Sultan Palace 3/Xmax Inc. Ken Marr Jr. 10/17/2025
Justin's Barber Shop	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations at time of inspection. New owner of building, will have alarm papers.	COMPLETE	View Certificate Email Certificate	Justin's Barber Shop Ken Marr Jr. 10/17/2025
Los Hermanos	10/17/2025	Periodic	Ken Marr Jr.	NO obvious violations. Kitchen system is compliant. Report on file.	COMPLETE	View Certificate Email Certificate	Los Hermanos Ken Marr Jr. 10/17/2025

Ruuted	10/16/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Alarm report in file.	COMPLETE	 View Certificate  Email Certificate	Ruuted Ken Marr Jr. 10/16/2025
Nail Box -2	10/16/2025	Periodic	Ken Marr Jr.	No obvious violations at time of inspection. Unit 203	COMPLETE	 View Certificate  Email Certificate	Nail Box -2 Ken Marr Jr. 10/16/2025
Firearms Funhouse Guns & Ammo	10/16/2025	Periodic	Ken Marr Jr.	No obvious violations at time of Inspection.	COMPLETE	 View Certificate  Email Certificate	Firearms Funhouse Guns & Ammo Ken Marr Jr. 10/16/2025

Monthly Inspections 1-18 of 18