

**Board of Fire Commissioners
Fire District #1
Borough of Englishtown
POST OFFICE BOX 1 – 3 SOUTH MAIN STREET
ENGLISHTOWN, NEW JERSEY 07726
732-446-4818 FAX 732-446-8285**

**September 10, 2018
NOTICE OF JOB VACANCY**

An opportunity currently exists with the Englishtown Fire District, for applicants who meet the requirements specified below:

TITLE: Fire District Engineer

SALARY: \$3,500.00 / Annual Basis

LOCATION: Englishtown Fire District
3 South Main Street,
Englishtown, NJ 07726

DUTIES: Under little to no supervision, the Fire District Engineer will provide maintenance and care for various apparatus and equipment which the Fire District owns and operates.

Examples of work include the following:

- Ensures the maintenance and repair of all Fire District apparatus including engines, fuel, exhaust, cooling, electrical, suspension, steering and hydraulic systems and instruments.
- Diagnoses malfunctions of firefighting apparatus and equipment
- Schedules apparatus and equipment repair and maintenance
- Oversees engineer's room and issuance of parts to fire department personnel
- Prepares clear, accurate and informative reports which are to be presented at Fire District Monthly meetings
- Recommends purchase of mechanical repair equipment, tool, and supplies
- Ensures that standard equipment such as air tanks, pumps, fans and so forth are operable
- Ensures that contracted repair work is properly done
- Maintains essential records and files of vehicle insurance cards, registrations, and inspections

REQUIREMENTS:

EXPERIENCE/KNOWLEDGE: Applicant is expected to have experience and knowledge in the following:

- Installation, maintenance, and repair of various types of diesel engines and hydraulic systems.
- Diagnosing the reasons for motor and hydraulic system failure and the steps necessary to correct the condition.
- Experience and knowledge of tools and equipment used in tearing down and installing new parts, brakes, lights hydraulic systems and other parts of vehicles and equipment.
- Experience in storing, recording, safeguarding and using equipment, materials, and supplies.
- Knowledge of various types of fire apparatus, motors, equipment and their operation.
- Knowledge of the maintenance of records and files.
- Experience as a fire district / fire department engineer, or fire apparatus mechanic is a plus

If interested, please send a current resume and email indicating "Job Vacancy Fire District Engineer" before 5:00 PM on the closed date of September 28, 2018:

EMAIL: commissioners@englishtownbofc.com